

**MILLCREEK COMMUNITY REINVESTMENT AGENCY
RESOLUTION NO. 25-08**

**A RESOLUTION OF THE MILLCREEK COMMUNITY REINVESTMENT AGENCY
ADOPTING AMENDED AND RESTATED BYLAWS, POLICIES, AND PROCEDURES**

WHEREAS, the Millcreek Community Reinvestment Agency ("Agency") met in a regular meeting on July 28, 2025, to consider, among other things, adopting amended and restated bylaws, policies, and procedures (“the Bylaws”); and

WHEREAS, on March 26, 2018, the Millcreek City Council adopted Ordinance 18-19 creating the Agency that provided, among other things, that the Agency may adopt rules of order and procedure for the operation and governance of the Agency; and

WHEREAS, on April 30, 2018, the Utah Lieutenant Governor approved and issued a certification in accordance with Utah Code Ann.§ 67- 1a- 6.5; and

WHEREAS, on May 14, 2018, the Agency adopted Bylaws and the Agency desires to amend and restate the Bylaws, a copy of which is attached hereto, and determined that adopting the Bylaws is in the best interest of the health, safety, and welfare of the present and future inhabitants of Millcreek.

NOW, THEREFORE, BE IT RESOLVED by the Agency that the Agency adopt the attached Bylaws as rules of procedure that govern the operation of the Agency.

This Resolution, assigned No. 25-08, shall take effect immediately.

PASSED AND APPROVED this 28th day of June 2025.

**MILLCREEK COMMUNITY
REINVESTMENT AGENCY**

Jeff Silvestrini, Chair

ATTEST:

Elyse Sullivan, Agency Recorder

Roll Call Vote:

Silvestrini	Yes	No
Catten	Yes	No
DeSirant	Yes	No
Jackson	Yes	No
Uipi	Yes	No

MILLCREEK COMMUNITY REINVESTMENT AGENCY

AMENDED AND RESTATED BYLAWS, POLICIES, AND PROCEDURES

I. BACKGROUND

A. **Bylaws:** This shall be known as the Millcreek Community Reinvestment Agency (“Agency”) Bylaws, Policies, and Procedures (the “Bylaws”).

B. **Purpose:** The Bylaws establishes guidelines for meetings of the Board, including how meetings are to be convened, how they are to be conducted, and how minutes are to be prepared and approved.

II. COMPLIANCE WITH STATE LAW

A. **Application of the Open and Public Meetings Act:** In adopting these Bylaws, the Agency recognizes the application of the Open and Public Meetings Act, UTAH CODE ANN. §§ 52-4-101 *et. seq.*, as it may be modified, amended, superseded, or replaced from time to time (the “Act”). Any inconsistency or conflict between these Bylaws and applicable provisions of the Act shall be governed by the Act.

B. **Definitions:** The definitions stated in UTAH CODE ANN. § 52-4-103 are incorporated herein by reference.

III. BOARD, OFFICERS, AND AGENCY OFFICE

A. **Board:** The Board shall be the Millcreek Council.

B. **Chair and Vice Chair:** The Mayor shall be the chief executive officer and the Chair of the Board, and the Mayor pro tempore shall be the Vice Chair of the Board.

C. **Executive Director:** The City Manager shall be the Executive Director of the Agency.

D. **Recorder:** The recorder of the Agency shall be the Millcreek Recorder or deputy recorder.

E. **Principal Office of the Agency:** The principal office of the Agency shall be 1330 East Chambers Avenue, Millcreek, UT 84106.

F. **Term:** The Chair and Vice Chair shall hold office for the term of their elected office.

IV. MEETING NOTICE AND AGENDA

A. **Meeting Notice and Agenda:** Meeting notice and agenda shall comply with the Act.

V. CONDUCT OF MEETINGS

A. The Board hereby adopts by this reference the provision dealing with Motions, Debate, Motions Decided Without Debate, Voting, When Council Shall Vote, Decorum, Reconsideration, Amendment, Revisions or Addition to Rules of Procedure, and Roberts Rules of Order as set forth in the Council Rules of Procedure adopted by Millcreek City Council.

VI. ELECTRONIC MEETINGS

A. **Adoption by Reference:** The Board hereby adopts by this reference the electronic meetings rules, regulations, and policies as set forth in the Council Rules of Procedure adopted by Millcreek City Council.

VII. MINUTES AND RECORDINGS

A. **Adoption by Reference:** The Board hereby adopts by reference the minutes, recording rules, regulations, and policies adopted by Millcreek City Council.

VIII. PROCUREMENT

A. **Adoption by Reference:** The Board hereby adopts by this reference Chapter 2.22 of the Millcreek Code of Ordinances, provided that the term “Designee” as used therein shall mean the Executive Director.

IX. APPLICATION OF THESE BYLAWS

Neither these Bylaws nor the Act shall apply to any chance meeting or social meeting or gathering of any Board members, provided, however, that such chance meeting or social meeting or gathering shall not be used to circumvent these Bylaws. Similarly, any number of Board members not constituting a quorum may meet and may discuss Agency business. Otherwise, these Bylaws shall apply to all regular, special, and emergency meetings of the Board.