

Memo

To: Mayor & Council
From: Laurie Johnson – HR/Finance Director 
cc: John Geilmann – City Manager
Date: June 17, 2019
Re: FY 2018-19 Budget – Amendment #4

Attached you will find the final budget amendment for FY 2018-19. This amendment increases the General Fund budget in the amount of \$577,050 and includes revenues received and expenses through the end of May 2019.

I have included a note of explanation at the bottom of each expense budget, however, please note the following:

- FY 2018-19 Revenue projections have been updated based on actual collections.
- The use of fund balance has been decreased due to higher revenues.
- Several departmental budgets have been modified based on updated information.
- The facilities budget has been decreased significantly since the cost of the office remodel was less than originally anticipated.
- The most significant change is within Non-Departmental Budget. This budget has been increased by the amount of property tax collected over and above this year's contract which will be used to pay the additional funds needed for the FY 2019-20 contract.

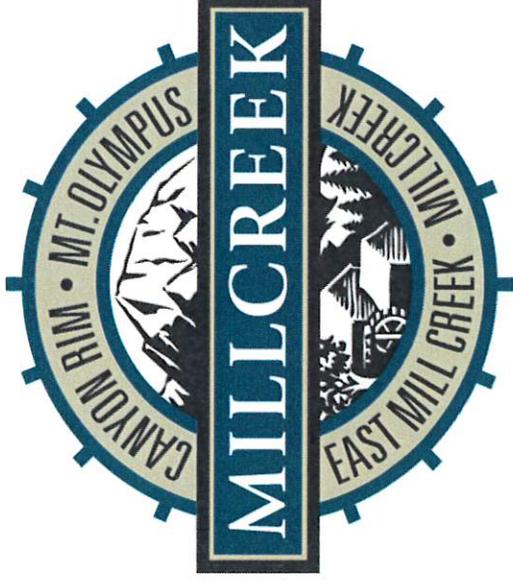
Also included is a "Consolidated Budget" and "Fund Balance" Schedule for informational purposes.

Exhibit A

Millcreek Budget Amendment #4

June 17, 2019

Fiscal Year 2018-2019



MILLCREEK FY 2018-19 GENERAL FUND REVENUE BUDGET

	FY 2018-19 Amendment #4	Amount of Change	Total Received 1st Quarter	Total Received 2nd Quarter	Total Received 3rd Quarter	Total Received 4th Quarter	Total Received	% Budget Received
GENERAL FUND								
3100 TAXES								
3110 Property Tax								
3111 General	11,570,000	618,974	103,141	10,557,175	290,709	610,916	11,561,942	99.93%
12 Months of UPD Contract + costs of borrowing								
3130 Sales & Use Tax								
3131 General	10,400,000	200,000	865,633	2,571,882	2,655,937	1,688,561	7,782,013	74.83%
3140 Franchise Tax	560,000	(40,000)	-	140,672	141,852	-	282,524	50.45%
3141 Cable Tax	2,500	-	77	782	397	435	1,691	0.00%
3150 Cell Phone Tax								
3160 Transient Room Tax	22,532,500	778,974	968,851	13,270,511	3,088,896	2,299,912	19,628,170	87.11%
Total Taxes								
3200 LICENSES & PERMITS								
3210 Business Licenses & Permits	580,000	60,000	103,608	184,935	198,372	83,054	569,968	98.27%
3220 Building Permits	1,200,000	100,000	363,995	344,939	223,483	187,742	1,120,159	93.35%
3230 Special Event Permits	1,500	(1,000)	400	400	200	400	1,400	93.33%
3240 Engineering Permits	75,000	35,000	9,655	13,474	33,650	15,311	72,090	96.12%
Total Licenses & Permits	1,856,500	194,000	477,659	543,748	455,704	286,506	1,763,617	95.00%
3300 INTERGOVERNMENTAL								
3310 Local Grants	2,000	-	-	2,000	-	-	2,000	100.00%
3320 State Grants	45,000	-	-	41,250	3,750	-	45,000	100.00%
State of Utah - New Sidewalk EMPG Grant								
3330 Liquor Grants	42,964	-	-	42,964	-	-	42,964	100.00%
3340 Class C Road Funds	1,690,150	40,150	299,929	379,141	669,854	341,225	1,690,150	100.00%
Total Intergovernmental	1,780,114	40,150	299,929	465,355	673,604	341,225	1,780,113	100.00%
3400 CHARGES FOR SERVICES								
3410 Plan Reviews	55,000	5,000	17,609	14,391	12,942	9,832	54,775	0.00%
3420 Planning Fees								
3430 Inspection Fees								
3440 State Inspection Fees								
3450 Engineering Fees								
Total Charges For Services	55,000	5,000	17,609	14,391	12,942	9,832	54,775	99.59%
3500 FINES & FORFEITURES								
3510 Court Fines	-	-	-	-	-	-	-	0.00%
Total Fines & Forfeitures	-	-	-	-	-	-	-	0.00%
3600 MISCELLANEOUS								
3610 Interest Earnings	400,000	50,000	75,976	100,977	112,359	78,354	367,666	91.92%
3620 Park Rentals								0.00%
3690 Misc. Income	7,600	4,100	110	1,540	4,127	1,751	7,527	99.04%
Total Miscellaneous	407,600	54,100	76,086	102,517	116,485	80,105	375,193	92.05%
3800 OTHER SOURCES OF FUNDING								
3810 Reappropriations of Fund Balance	310,003	(495,424)	-	-	-	-	-	0.00%
3820 Contributions	20,000	750	13,080	4,100	2,109	1,129	19,289	96.45%
Misc. Donations (Promise Program)								
Misc. Donations (Wasatch Beautification)								
Misc. Donations (Rosecrest Cache)								
PacificCorp Donation (Promise Program)								
3830 Reimbursements	342	-	342	-	-	-	342	100.14%
Total Other Sources	330,345	(494,674)	13,422	4,100	2,109	1,129	19,632	5.94%
Total General Fund Revenues	26,962,059	577,550	1,853,557	14,400,622	4,349,741	3,018,709	23,621,500	87.61%

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining % Budget Available
Mayor & City Council									
4100 Personnel Expenses									
4110 Salaries & Wages	100,000	-	23,077	23,077	26,923	15,385	88,461	11,539	11.54%
4130 Employee Benefits	63,000	-	12,894	14,424	14,927	8,596	50,841	12,159	19.30%
Total Personnel	\$ 163,000	-	\$ 35,971	\$ 37,501	\$ 41,850	\$ 23,981	\$ 139,303	\$ 23,697	14.54%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	42,000	-	38,274	2,845	-	-	41,119	881	2.10%
Utah League of Cities & Towns									
Jordan River Commission									
4230 Travel	3,000	1,000	-	-	-	2,141	2,141	859	28.63%
Total Operating	\$ 45,000	1,000	\$ 38,274	\$ 2,845	\$ -	\$ 2,141	\$ 43,260	\$ 1,740	3.87%
4300 Professional & Contracted Services									
4310 Professional Services	40,000	-	7,500	15,000	7,500	5,000	35,000	5,000	12.50%
Capstone Strategies									
Auditor									
4330 Training	4,500	-	-	1,630	340	1,115	3,085	1,415	31.44%
Total Professional & Contracted	\$ 44,500	\$ -	\$ 7,500	\$ 16,630	\$ 7,840	\$ 6,115	\$ 38,085	\$ 6,415	14.42%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	500	-	-	-	30	-	30	470	94.08%
Total Misc.	\$ 500	\$ -	\$ -	\$ -	\$ 30	\$ -	\$ 30	\$ 470	94.08%
Total Mayor & City Council	\$ 253,000	\$ 1,000	\$ 81,745	\$ 56,976	\$ 49,720	\$ 32,237	\$ 220,677	\$ 32,323	12.78%
Notes: \$1,000 increase to cover additional travel expenses.									

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining % Budget Available
City Manager									
4100 Personnel Services									
4110 Salaries & Wages	141,831	-	32,730	33,147	38,185	21,820	125,882	15,949	11.24%
City Manager (Hired 7/1/17)									
Admin Assistant (7B4)									
New Position									
4120 Part-Time Wages	54,000	-	11,498	10,791	12,570	7,261	42,120	11,880	0.00%
4130 Employee Benefits	195,831	\$	\$ 44,228	\$ 43,938	\$ 50,756	\$ 29,081	\$ 168,002	\$ 27,829	22.00%
Total Personnel									14.21%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	1,500	-	134	-	-	420	554	946	63.10%
4230 Travel	2,500	-	-	-	-	1,397	1,397	1,103	44.11%
4240 Office Supplies		-	-	-	-	-	-	-	0.00%
Total Operating	4,000	\$	\$ 134	\$	\$	\$ 1,817	\$ 1,951	\$ 2,049	51.23%
4300 Professional & Contracted Services									
4310 Professional Services	5,000	-	-	-	-	-	-	5,000	100.00%
LYRB									
4330 Training	3,500	-	-	985	330	280	1,595	1,905	54.43%
Total Professional & Contracted	8,500	\$	\$	\$ 985	\$ 330	\$ 280	\$ 1,595	\$ 6,905	81.24%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	4,000	-	154	1,267	998	478	2,897	1,103	27.57%
Total Misc.	4,000	-	\$ 154	\$ 1,267	\$ 998	\$ 478	\$ 2,897	\$ 1,103	27.57%
Total City Manager	212,331	\$	\$ 44,516	\$ 46,190	\$ 52,083	\$ 31,656	\$ 174,445	\$ 37,886	17.84%

Notes: No change.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining % Budget Available
City Recorder									
4100 Personnel Services									
4110 Salaries & Wages	67,291	-	15,529	15,955	18,117	10,352	59,953	7,338	10.91%
City Recorder (Hired 10/16/17)									
4120 Part-Time Wages									
4130 Employee Benefits	30,000	-	5,233	5,765	7,699	4,387	23,084	6,916	0.00%
Total Personnel	97,291	\$ -	\$ 20,761	\$ 21,719	\$ 25,816	\$ 14,740	\$ 83,037	\$ 14,254	14.65%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	600	-	100	200	135	-	435	165	27.50%
4230 Travel	1,000	-	222	145	327	255	950	50	5.05%
4250 Maintenance & Supplies									0.00%
4260 Postage & Shipping									0.00%
Total Operating	1,600	\$ -	\$ 322	\$ 345	\$ 462	\$ 255	\$ 1,385	\$ 215	13.47%
4300 Professional & Contracted Services									
4310 Professional Services	1,000	-	-	-	-	-	-	1,000	100.00%
4320 Printing									0.00%
4330 Training	1,200	-	210	-	350	95	655	545	45.42%
4350 Contracted Services									0.00%
SL County Elections									
4360 Advertising & Public Notices	10,000	-	3,417	1,711	542	900	6,570	3,430	34.30%
Total Professional & Contracted	12,200	\$ -	\$ 3,627	\$ 1,711	\$ 892	\$ 995	\$ 7,225	\$ 4,975	40.78%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	500	-	-	8	25	-	33	467	93.42%
Total Misc.	500	\$ -	\$ -	\$ 8	\$ 25	\$ -	\$ 33	\$ 467	93.42%
Total City Recorder	111,591	\$ -	\$ 24,711	\$ 23,783	\$ 27,196	\$ 15,990	\$ 91,680	\$ 19,911	17.84%

Notes: No change.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Business License Administration									
4100 Personnel Services	73,780	-	11,597	11,936	23,155	14,362	61,050	12,730	17.25%
4110 Salaries & Wages									
Business License Adm. (Hired 12/26/17)									
Business License Asst. (Hired 1/2/2019)									
4115 Over-Time Wages	3,000	-	399	1,389	475	-	2,262	738	24.59%
4120 Part-Time Wages	30,000	-	4,586	4,898	8,969	5,432	23,885	6,115	0.00%
4130 Employee Benefits	106,780	\$	\$ 16,582	\$ 18,224	\$ 32,598	\$ 19,793	\$ 87,197	\$ 19,583	20.38%
Total Personnel		\$	\$	\$	\$	\$	\$	\$	18.34%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	250	-	-	-	-	-	-	250	100.00%
4230 Travel	1,500	-	436	-	-	-	436	1,064	70.95%
4250 Maintenance & Supplies	250	-	436	-	-	-	436	250	100.00%
Total Operating		\$	\$ 436	\$ -	\$ -	\$ -	\$ 436	\$ 1,564	78.21%
4300 Professional & Contracted Services									
4310 Professional Services	15,000	-	-	-	-	-	-	15,000	100.00%
Business License Fee Study									
4330 Training	1,000	-	-	-	-	-	-	1,000	100.00%
Total Professional & Contracted		\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000	100.00%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	500	-	-	-	-	-	-	500	100.00%
Total Misc.		\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	100.00%
Total Business License Administration		\$	\$ 17,018	\$ 18,224	\$ 32,598	\$ 19,793	\$ 87,633	\$ 37,647	30.05%

Notes: No change.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
City Services									
4100 Personnel Services	605,000	-	116,412	133,227	159,423	101,963	511,024	93,976	15.53%
4110 Salaries & Wages									
City Services Director (Hired 9/18/17)									
Building Official (Hired 3/8/18)									
Asst. Building Official (Hired 3/15/18)									
Permit Technician II (Hired 3/12/18)									
Permit Technician (Hired 8/15/2018)									
Building Inspector (New Hire 7/31/2018)									
Building Inspector III (New Hire 3/19/2019)									
Plans Examiner II (New Hire 3/11/2019)									
Code Compliance Inspector (Hired 12/27/17)									
Code Compliance Inspector (Hired 8/20/2018)									
4115 Over-Time Wages	2,500	-	1,089	15	218	-	1,322	1,178	47.11%
4120 Part-Time Wages	-	(10,000)	-	60,927	72,936	46,858	232,816	67,184	0.00%
4130 Employee Benefits	907,500	(10,000)	169,596	194,169	232,577	148,821	745,163	162,338	22.39%
Total Personnel									
4200 Operating Expenses	4,750	750	731	864	1,176	1,552	4,323	427	8.99%
4210 Books, Subscriptions, Memb.	4,000	-	788	-	853	685	2,326	1,674	41.85%
4230 Travel	15,000	-	3,175	5,102	1,435	740	10,453	4,547	30.32%
4250 Maintenance & Supplies	23,750	750	4,694	5,966	3,464	2,976	17,101	6,649	27.99%
Total Operating									
4300 Professional & Contracted Services	85,000	-	24,867	30,123	483	6,780	62,254	22,746	26.76%
4310 Professional Services									
Code Compliance Abatement									
Building Inspection Services									
4320 Printing	1,500	-	-	428	813	-	1,241	259	17.24%
4330 Training	10,000	-	1,169	1,104	2,014	1,851	6,138	3,862	38.62%
4350 Contracted Services	420,000	-	-	230,178	-	-	230,178	189,822	45.20%
Total Professional & Contracted									
4600 Miscellaneous Expenses	516,500	-	26,036	261,834	3,310	8,631	299,811	216,689	41.95%
4610 Misc. Expenses	2,500	-	535	90	162	903	1,690	810	32.42%
Total Misc.									
Total City Services	1,450,250	(9,250)	200,861	462,059	239,513	161,331	1,063,765	386,485	26.65%

Notes: Reduction in employee benefits to reflect actuals.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Communications & Programs									
4100 Personnel Services									
4110 Salaries & Wages	70,390	-	16,244	16,660	18,951	10,829	62,685	7,705	10.95%
Communications & Programs Director (Hired 7/1/17)									
4130 Employee Benefits	32,000	-	7,595	7,322	8,239	4,771	27,928	4,072	12.72%
Total Personnel	102,390	\$	\$ 23,839	\$ 23,983	\$ 27,191	\$ 15,601	\$ 90,613	\$ 11,777	11.50%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	500	-	-	68	109	120	297	203	40.68%
4230 Travel	500	-	-	-	-	372	372	128	25.51%
4250 Maintenance & Supplies	2,500	-	401	1,121	145	-	1,667	833	33.31%
4260 Postage & Shipping	25,000	15,000	-	1,768	-	10,864	12,632	12,368	49.47%
Total Operating	28,500	\$ 15,000	\$ 401	\$ 2,957	\$ 254	\$ 11,356	\$ 14,968	\$ 13,532	47.48%
4300 Professional & Contracted Services									
4310 Professional Services	8,500	-	2,257	1,183	1,245	914	5,599	2,901	34.13%
4320 Printing	55,000	(10,000)	17,090	6,422	7,664	1,125	32,301	22,699	41.27%
4330 Training	2,000	-	-	453	65	-	518	1,482	74.08%
Total Professional & Contracted	65,500	\$ (10,000)	\$ 19,347	\$ 8,059	\$ 8,974	\$ 2,039	\$ 38,418	\$ 27,082	41.35%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	7,500	5,500	382	325	460	91	1,258	6,242	83.23%
Total Misc.	7,500	\$ 5,500	\$ 382	\$ 325	\$ 460	\$ 91	\$ 1,258	\$ 6,242	83.23%
5100 Community Programs									
5110 Community Councils	29,000	-	-	-	-	29,000	29,000	-	0.00%
Canyon Rim	6,000								
East Millcreek	5,000								
Millcreek	15,000								
Mt. Olympus	3,000								
5120 Events	109,500	(10,500)	-	79,333	7,473	8,470	95,277	14,223	12.99%
Utah Venture Out	100,000								
Youth City Council	5,000								
Other Events	4,500								
5140 Fix-it Program	-	-	-	-	-	-	-	-	0.00%
5150 Rain Barrel Program	5,000	-	-	-	-	-	-	5,000	100.00%
Total Community Programs	143,500	\$ (10,500)	\$	\$ 79,333	\$ 7,473	\$ 37,470	\$ 124,277	\$ 19,223	13.40%
Total Communications & Programs	347,390	\$	\$ 43,969	\$ 114,657	\$ 44,351	\$ 66,556	\$ 269,534	\$ 77,856	22.41%

Notes: Updated to better reflect actual needs between various line items.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET										
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining	
Community Development New Department Title (formerly Planning Services)										
4100 Personnel Services	355,000	-	77,586	82,010	93,885	53,797	307,278	47,722	13.44%	
4110 Salaries & Wages										
Planning Services Dir. (Hired 10/9/17)										
Engineer (Hired 1/8/18)										
Deputy Recorder (Hired 9/16/17)										
Planner I (Hired 10/30/17)										
Planner I (Hired 7/9/2018)										
Planner II (Hired 10/31/17)										
Planner II (Hired 7/9/2018)										
4115 Over-Time Wages	5,000	-	945	394	1,134	314	2,787	2,213	44.26%	
4120 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%	
4130 Employee Benefits	146,000	-	30,293	32,918	36,770	20,993	120,974	25,026	17.14%	
Total Personnel	506,000	\$	\$ 108,824	\$ 115,322	\$ 131,790	\$ 75,104	\$ 431,040	\$ 74,960	14.81%	
4200 Operating Expenses										
4210 Books, Subscriptions, Memb.	5,000	-	306	155	-	-	461	4,539	90.78%	
4230 Travel	4,500	-	-	1,461	390	1,468	3,319	1,181	26.24%	
4240 Office Supplies	500	-	-	-	-	9	9	491	98.29%	
4250 Maintenance & Supplies	1,000	-	-	75	-	-	75	925	92.50%	
4260 Postage & Shipping	-	-	-	-	-	-	-	-	0.00%	
Total Operating	11,000	\$	\$ 306	\$ 1,691	\$ 390	\$ 1,477	\$ 3,864	\$ 7,136	64.87%	
4300 Professional & Contracted Services										
4310 Professional Services	140,000	-	30,730	10,837	14,253	10,272	66,091	73,909	52.79%	
John Janson										
Traffic Studies										
Impact Fee Study										
4320 Printing	6,500	-	1,928	148	2,463	-	4,538	1,962	30.18%	
4330 Training	7,500	-	-	3,480	634	936	5,050	2,450	32.67%	
4350 Contracted Services										
SL County Addressing	10,000	(2,000)	2,380	680	789	1,060	4,909	5,091	50.91%	
SL County Planning & Dev.	2,500	-	-	821	-	-	821	1,679	67.16%	
SL County Surveying	20,000	12,500	-	5,400	4,283	-	9,683	10,318	51.59%	
Total Professional & Contracted	186,500	\$ 10,500	\$ 35,038	\$ 21,365	\$ 22,422	\$ 12,268	\$ 91,093	\$ 95,407	51.16%	
4600 Miscellaneous Expenses										
4610 Misc. Expenses	2,500	-	28	150	670	134	981	1,519	60.74%	
5100 Community Programs	2,500	\$	\$ 28	\$ 150	\$ 670	\$ 134	\$ 981	\$ 1,519	60.74%	
Moved to separate budget										
5130 Promise Program										
Total Community Programs										
Total Community Development	706,000	\$	\$ 144,196	\$ 138,529	\$ 155,271	\$ 88,982	\$ 526,977	\$ 179,023	25.36%	
Notes:										
Increase to cover additional surveying costs.										

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Promise Program									
4100 Personnel Services	52,000	-	12,425	12,417	14,000	7,956	46,798	5,202	10.00%
4110 Salaries & Wages									
4115 Over-Time Wages	2,700	-	563	478	469	197	1,706	994	36.80%
4120 Part-Time Wages	2,000	(7,000)	-	-	-	-	-	2,000	100.00%
4130 Employee Benefits	22,000	-	4,614	4,559	5,200	2,951	17,305	4,695	21.34%
Total Personnel	\$ 78,700	\$ (7,000)	\$ 17,602	\$ 17,454	\$ 19,669	\$ 11,085	\$ 65,809	\$ 12,891	16.38%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	250	(350)	-	-	-	-	-	250	100.00%
4230 Travel	2,500	-	506	840	-	-	1,346	1,154	46.16%
4240 Office Supplies	-	-	-	-	-	-	-	-	0.00%
4250 Maintenance & Supplies	1,500	(1,000)	40	108	376	-	524	976	65.08%
4260 Postage & Shipping	-	-	-	-	-	-	-	-	0.00%
Total Operating	\$ 4,250	\$ (1,350)	\$ 546	\$ 948	\$ 376	\$ -	\$ 1,870	\$ 2,380	56.00%
4300 Professional & Contracted Services									
4310 Professional Services	20,000	9,000	3,780	380	2,135	10,750	17,045	2,955	14.78%
4320 Printing	250	(250)	92	-	-	-	92	158	63.06%
4330 Training	750	(250)	-	-	-	300	300	450	60.00%
4360 Advertising & Public Notices	-	-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	\$ 21,000	\$ 8,500	\$ 3,872	\$ 380	\$ 2,135	\$ 11,050	\$ 17,437	\$ 3,563	16.96%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	1,000	(1,500)	330	393	202	-	925	75	7.48%
Total Misc.	\$ 1,000	\$ (1,500)	\$ 330	\$ 393	\$ 202	\$ -	\$ 925	\$ 75	7.48%
5100 Community Programs									
5120 Events	4,998	1,894	420	246	484	2,646	3,796	1,202	24.05%
Total Community Programs	\$ 4,998	\$ 1,894	\$ 420	\$ 246	\$ 484	\$ 2,646	\$ 3,796	\$ 1,202	24.05%
Total Promise Program	\$ 109,948	\$ 544	\$ 22,770	\$ 19,421	\$ 22,866	\$ 24,781	\$ 89,838	\$ 20,110	18.29%

Notes: Increased by the amount of donations received.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Economic Development									
4100 Personnel Services	135,227	-	24,695	25,604	40,452	25,106	115,857	19,370	14.32%
4110 Salaries & Wages									
Economic Dev. Director (Hired 2/26/18)									
Asst. to Economic Dev. Director (Hired 1/1/2019)									
Business-License-Adm. (Hired 12/26/17)									
4115 Over-Time Wages									0.00%
4120 Part-Time Wages									0.00%
4130 Employee Benefits	48,000	-	7,993	9,774	13,911	8,567	40,246	7,754	16.15%
Total Personnel	\$ 183,227	\$ -	\$ 32,688	\$ 35,378	\$ 54,364	\$ 33,673	\$ 156,103	\$ 27,124	14.80%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	1,250	-	300	-	-	250	550	700	56.00%
4230 Travel	2,500	-	-	-	-	-	-	2,500	100.00%
4240 Office Supplies		-	-	-	-	-	-	-	0.00%
4250 Maintenance & Supplies	500	-	75	-	-	-	75	425	85.00%
4260 Postage & Shipping		-	-	-	-	-	-	-	0.00%
Total Operating	\$ 4,250	\$ -	\$ 375	\$ -	\$ -	\$ 250	\$ 625	\$ 3,625	85.29%
4300 Professional & Contracted Services									
4310 Professional Services	15,000	15,000	-	-	-	714	714	14,286	0.00%
4320 Printing		-	-	-	-	-	-	-	0.00%
4330 Training	4,000	1,500	-	-	395	635	1,030	2,970	74.25%
4360 Advertising & Public Notices		-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	\$ 19,000	\$ 16,500	\$ -	\$ -	\$ 395	\$ 1,349	\$ 1,744	\$ 17,256	90.82%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	10,000	-	148	212	1,113	202	1,674	8,326	83.26%
Total Misc.	\$ 10,000	\$ -	\$ 148	\$ 212	\$ 1,113	\$ 202	\$ 1,674	\$ 8,326	83.26%
Total Economic Development	\$ 216,477	\$ 16,500	\$ 33,211	\$ 35,590	\$ 55,871	\$ 35,474	\$ 160,147	\$ 56,330	26.02%

Notes: Increase to cover additional professional services expenses.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET										8% of FY Remaining
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	% Budget Available	
Emergency Management										
4100 Personnel Services	45,890	-	10,589	11,005	12,354	7,059	41,007	4,883	10.64%	
4110 Salaries & Wages										
Emergency Manager (Hired 12/11/17)										
4115 Over-Time Wages	4,250	1,250	1,092	405	1,663	620	3,781	469	11.05%	
4120 Part-Time Wages	1,000	-	-	-	-	-	-	1,000	100.00%	
4130 Employee Benefits	21,000	2,500	4,412	5,855	5,308	2,940	18,514	2,486	11.84%	
Total Personnel	\$ 72,140	\$ 3,750	\$ 16,093	\$ 17,266	\$ 19,324	\$ 10,619	\$ 63,302	\$ 8,838	12.25%	
4200 Operating Expenses										
4210 Books, Subscriptions, Memb.	1,000	-	157	-	-	-	157	843	84.31%	
4230 Travel	250	-	-	-	-	92	92	158	63.38%	
4240 Office Supplies	-	-	-	-	-	-	-	-	0.00%	
4250 Maintenance & Supplies	10,000	-	-	298	5,427	-	5,725	4,275	42.75%	
4260 Postage & Shipping	-	-	-	-	-	-	-	-	0.00%	
Total Operating	\$ 11,250	\$ -	\$ 157	\$ 298	\$ 5,427	\$ 92	\$ 5,974	\$ 5,276	46.90%	
4300 Professional & Contracted Services										
4310 Professional Services	-	-	-	222	-	-	222	778	77.75%	
4320 Printing	1,000	-	-	-	-	-	-	3,850	96.25%	
4330 Training	4,000	-	-	-	150	-	150	-	0.00%	
4350 Contracted Services	-	-	-	-	-	-	-	-	0.00%	
Total Professional & Contracted	\$ 5,000	\$ -	\$ -	\$ 222	\$ 150	\$ -	\$ 372	\$ 4,628	92.55%	
4600 Miscellaneous Expenses										
4610 Misc. Expenses	2,500	-	-	94	-	528	622	1,878	75.10%	
Total Misc.	\$ 2,500	\$ -	\$ -	\$ 94	\$ -	\$ 528	\$ 139	\$ 278	11.13%	
Total Emergency/Risk Management	\$ 90,890	\$ 3,750	\$ 16,249	\$ 17,881	\$ 24,901	\$ 11,239	\$ 69,787	\$ 19,020	20.93%	

Notes: Increase to cover additional over-time and benefit costs.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining % Budget Available
Engineering Services (Consolidated with Public Works Budget)									
4100 Personnel Services									
4110 Salaries & Wages									
City Engineer (Hired 1/8/18)									
Storm Water Engineer (Hired 4/16/18)									
Construction Inspector (Hired 4/30/18)									
4120 Part-Time Wages									
4130 Employee Benefits									
Total Personnel		\$							
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.									
4230 Travel									
4240 Office Supplies									
4250 Maintenance & Supplies									
4260 Postage & Shipping									
Total Operating		\$							
4300 Professional & Contracted Services									
4310 Professional Services									
Development Review Services									
4320 Printing									
4330 Training									
4350 Contracted Services									
SL County Engineering									
Total Professional & Contracted		\$							
4600 Miscellaneous Expenses									
4610 Misc. Expenses		\$							
Total Misc.		\$							
Total Engineering Services		\$							

Notes: Consolidated with Public Works budget.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Facilities									
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.									0.00%
4250 Maintenance & Supplies	35,000	5,000	5,788	5,874	10,874	6,161	28,697	6,303	18.01%
4260 Postage & Shipping									0.00%
Total Operating	\$ 35,000	\$ 5,000	\$ 5,788	\$ 5,874	\$ 10,874	\$ 6,161	\$ 28,697	\$ 6,303	18.01%
4300 Professional & Contracted Services									
4310 Professional Services	22,000		3,128	2,705	6,366	4,541	16,741	5,259	23.91%
4330 Training									0.00%
4350 Contracted Services									0.00%
Total Professional & Contracted	\$ 22,000	\$ -	\$ 3,128	\$ 2,705	\$ 6,366	\$ 4,541	\$ 16,741	\$ 5,259	23.91%
4400 Utilities									
4410 Water & Sewer	1,000		28	47	40	26	141	859	85.90%
4420 Natural Gas	8,000		414	1,932	1,950	2,299	6,595	1,405	17.56%
4430 Electricity	32,000	7,000	3,688	4,069	9,851	8,800	26,407	5,593	17.48%
4450 Waste & Disposal	500		70	160	120	80	430	70	14.00%
Total Utilities	\$ 41,500	\$ 7,000	\$ 4,199	\$ 6,208	\$ 11,961	\$ 11,205	\$ 33,573	\$ 7,927	19.10%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	7,500	(2,500)	430	211	1,188	-	1,829	5,671	75.62%
Total Misc.	\$ 7,500	\$ (2,500)	\$ 430	\$ 211	\$ 1,188	\$ -	\$ 1,829	\$ 5,671	75.62%
4800 Buildings									
4810 Building Improvements	700,000	(150,000)		80,262	63,824	437,850	581,935	118,065	16.87%
4830 Improvements other than buildings	165,000		11,718	2,412	57,240	33,961	105,331	59,669	36.16%
4840 Leases	210,000		49,816	41,166	51,894	32,516	175,392	34,608	16.48%
Total Buildings	\$ 1,075,000	\$ (150,000)	\$ 61,534	\$ 123,840	\$ 172,958	\$ 504,327	\$ 862,659	\$ 212,341	19.75%
Total Facilities	\$ 1,181,000	\$ (140,500)	\$ 75,080	\$ 138,839	\$ 203,347	\$ 526,234	\$ 943,499	\$ 237,501	20.11%

Notes: Overall decrease due to lower than anticipated office remodel costs.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Finance									
4100 Personnel Services									
4110 Salaries & Wages	113,048	-	19,396	19,812	36,375	19,304	94,887	18,161	16.06%
HR-Finance Director (Hired 10/18/17)									
HR-Finance Asst. (Hired 12/17/18)									
4120 Part-Time Wages	50,000	-	7,592	7,665	15,095	8,227	38,579	11,421	0.00%
4130 Employee Benefits	163,048	\$ -	\$ 26,988	\$ 27,478	\$ 51,470	\$ 27,531	\$ 133,466	\$ 29,582	22.84%
Total Personnel									18.14%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	500	-	-	-	112	-	112	388	77.60%
4230 Travel	500	-	-	-	41	19	60	440	87.93%
4240 Office Supplies	500	-	-	-	-	100	100	400	80.00%
4250 Maintenance & Supplies	-	-	-	-	-	-	-	-	0.00%
4260 Postage & Shipping	-	-	-	-	-	-	-	-	0.00%
Total Operating	1,500	\$ -	\$ -	\$ -	\$ 153	\$ 119	\$ 272	\$ 1,228	81.84%
4300 Professional & Contracted Services									
4310 Professional Services	24,000	-	4,225	4,200	4,676	3,150	8,425	15,575	64.90%
D&S Accounting									
4320 Printing	-	-	-	-	-	-	-	-	0.00%
4330 Training	500	-	-	-	-	-	-	500	100.00%
4350 Contracted Services	-	-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	24,500	\$ -	\$ 4,225	\$ 4,200	\$ 4,676	\$ 3,150	\$ 8,425	\$ 16,075	65.61%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	1,500	-	-	-	-	95	95	1,405	93.69%
Total Misc.	1,500	\$ -	\$ -	\$ -	\$ -	\$ 95	\$ 95	\$ 1,405	93.69%
Total Finance	190,548	\$ -	\$ 31,213	\$ 31,678	\$ 56,299	\$ 30,895	\$ 142,258	\$ 48,290	25.34%

Notes: No change.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining % Budget Available
Fleet									
4700 Vehicles & Equipment	98,000	-	64,118	-	32,115	-	96,233	1,767	1.80%
4710 Vehicles	18,000	-	1,911	4,173	1,770	1,888	9,743	8,257	45.87%
4720 Fuel	25,000	-	4,003	2,516	7,870	536	14,925	10,075	40.30%
4730 Maintenance	17,500	-	4,735	5,514	-	2,222	12,471	5,029	28.74%
4740 Equipment	158,500	\$ -	\$ 74,767	\$ 12,204	\$ 41,755	\$ 4,646	\$ 133,372	\$ 25,128	15.85%
Total Vehicles & Equipment									
Total Fleet	\$ 158,500	\$ -	\$ 74,767	\$ 12,204	\$ 41,755	\$ 4,646	\$ 133,372	\$ 25,128	15.85%

Notes: No change.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining % Budget Available
Front Desk Adm									
4100 Personnel Services	119,040	-	22,144	28,220	29,672	20,160	100,197	18,843	15.83%
4110 Salaries & Wages									
Information Center Technician (Hired 6/14/2018)									
Information Center Technician (Hired 6/14/2018)									
Information Center Manager (New Hire 2/26/2019)									
4115 Over-Time Wages	500	(500)	171	37	68	-	276	224	44.88%
4120 Part-Time Wages									0.00%
4130 Employee Benefits	60,000	-	10,799	12,797	14,651	10,640	48,887	11,113	18.52%
Total Personnel	\$ 179,540	\$ (500)	\$ 33,114	\$ 41,054	\$ 44,391	\$ 30,800	\$ 149,359	\$ 30,181	16.81%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	250	-	-	-	-	65	65	185	74.14%
4230 Travel	250	-	-	-	-	-	-	250	100.00%
4240 Office Supplies	20,000	(5,000)	3,214	2,543	5,035	2,884	13,677	6,323	31.62%
4250 Maintenance & Supplies	4,000	-	318	916	65	-	1,300	2,700	67.51%
4260 Postage & Shipping	12,000	-	1,778	2,809	2,784	2,428	9,799	2,201	18.34%
Total Operating	\$ 36,500	\$ (5,000)	\$ 5,310	\$ 6,269	\$ 7,885	\$ 5,376	\$ 24,840	\$ 11,660	31.95%
4300 Professional & Contracted Services									
4310 Professional Services	1,500	1,000	-	-	-	1,330	1,330	170	11.35%
4320 Printing	1,000	-	420	139	-	-	559	441	44.12%
4330 Training	750	-	-	-	95	40	135	615	82.00%
4350 Contracted Services	-	-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	\$ 3,250	\$ 1,000	\$ 420	\$ 139	\$ 95	\$ 1,370	\$ 2,024	\$ 1,226	37.74%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	4,500	-	64	536	274	308	1,182	3,318	73.74%
4630 Meals	8,500	-	849	1,519	2,368	896	5,632	2,868	33.74%
Total Misc.	\$ 13,000	\$ -	\$ 913	\$ 2,055	\$ 2,642	\$ 1,204	\$ 6,813	\$ 6,187	47.59%
Total Front Desk Adm	\$ 232,290	\$ (4,500)	\$ 39,757	\$ 49,517	\$ 55,012	\$ 38,749	\$ 183,036	\$ 49,255	21.20%

Notes: Minor adjustments within line items.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET										8% of FY Remaining
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	% Budget Available	
Human Resources										
4100 Personnel Services	28,000	-	-	-	11,280	8,320	19,600	8,400	30.00%	
4110 Salaries & Wages										
Comm. Outreach-Risk Mgr. (Hired 1/7/2019)										
4115 Over-Time Wages	750	-	-	-	332	98	429	321	42.80%	
4120 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%	
4130 Employee Benefits	10,000	-	-	-	4,260	2,995	7,255	2,745	27.45%	
Total Personnel	38,750	\$	\$	\$	\$ 15,872	\$ 11,412	\$ 27,284	\$ 11,466	29.59%	
4200 Operating Expenses										
4210 Books, Subscriptions, Memb.	250	-	-	-	-	-	-	250	100.00%	
4230 Travel	250	-	-	-	-	-	-	250	100.00%	
4240 Office Supplies	-	-	-	-	-	-	-	-	0.00%	
4250 Maintenance & Supplies	250	-	-	-	-	-	-	250	100.00%	
4260 Postage & Shipping	-	-	-	-	-	-	-	-	0.00%	
Total Operating	750	\$	\$	\$	\$	\$	\$	\$ 750	100.00%	
4300 Professional & Contracted Services										
4310 Professional Services	2,500	-	324	354	814	678	2,169	331	13.23%	
Drug Testing										
4320 Printing	-	-	-	-	-	-	-	-	0.00%	
4330 Training	2,000	-	-	133	-	-	133	1,867	93.35%	
4350 Contracted Services	-	-	-	-	-	-	-	-	0.00%	
Total Professional & Contracted	4,500	\$	\$ 324	\$ 487	\$ 814	\$ 678	\$ 2,302	\$ 2,198	48.84%	
4510 Insurance (Worker's Comp)										
4600 Miscellaneous Expenses	40,000	\$ 5,000	\$ 2,101	\$ 3,151	\$ 3,832	\$ 25,217	\$ 34,301	\$ 5,699	14.25%	
4610 Misc. Expenses	500	-	-	-	-	71	71	429	85.85%	
Total Misc.	500	\$	\$	\$	\$	\$ 71	\$ 71	\$ 429	85.85%	
Total Human Resources	84,500	\$ 5,000	\$ 2,425	\$ 3,638	\$ 20,518	\$ 37,378	\$ 36,674	\$ 20,541	24.31%	
Notes: Increase to cover additional worker's comp expenses.										

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining % Budget Available
IT Management									
4200 Operating Expenses									
4250 Maintenance & Supplies	27,500	-	1,794	7,949	8,347	3,811	21,901	5,599	20.36%
4255 Software (Includes Licensing)	93,500	-	16,358	2,445	33,282	24,274	76,359	17,141	18.33%
Financial Management Software	29,000								
AutoCad	6,000								
DocuWare License	10,000								
CivcPlus	13,000								
Bluebeam	1,500								
Municipal Code Online	2,000								
iWorks License Maintenance	32,000								
Total Operating	\$ 121,000	\$ -	\$ 18,152	\$ 10,394	\$ 41,629	\$ 28,085	\$ 98,260	\$ 22,740	18.79%
4300 Professional & Contracted Services									
4310 Professional Services	60,000	(5,000)	9,140	6,170	11,939	8,675	35,924	24,076	40.13%
Network Providers, Inc.									
4330 Training	-	-	-	-	-	-	-	-	0.00%
4350 Contracted Services	-	-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	\$ 60,000	\$ (5,000)	\$ 9,140	\$ 6,170	\$ 11,939	\$ 8,675	\$ 35,924	\$ 24,076	40.13%
4440 Telephone									
4610 Miscellaneous Expenses									
4740 Equipment (Computers, etc.)									
Total IT Management	\$ 343,000	\$ (10,000)	\$ 40,233	\$ 26,836	\$ 92,355	\$ 68,680	\$ 228,105	\$ 114,895	33.50%

Notes: Decrease in professional services and telephone expenses.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET										
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining	
Justice Court										
4300 Professional & Contracted Services										
4310 Professional Services	165,000	10,000	12,651	50,602	13,938	37,952	115,143	49,857	0.00%	
4350 Contracted Services										
Total Professional & Contracted	165,000	10,000	12,651	50,602	13,938	37,952	115,143	49,857	30.22%	
Total Justice Court	165,000	10,000	12,651	50,602	13,938	37,952	115,143	49,857	30.22%	

Notes: Increase to cover interpreter expenses.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Legal Services									
4100 Personnel Services	68,773	-	15,294	15,710	17,843	10,196	59,043	9,730	14.15%
4110 Salaries & Wages									
Law Clerk (Formerly Deputy City Recorder -Hired 9/18/2017)									
4120 Part-Time Wages	25,000	-	5,172	5,241	6,018	3,427	19,858	5,142	0.00%
4130 Employee Benefits	93,773	\$	\$ 20,466	\$ 20,952	\$ 23,861	\$ 13,623	\$ 78,901	\$ 14,872	20.57%
Total Personnel		\$	\$	\$	\$	\$	\$	\$	15.86%
4200 Operating Expenses									
4210 Books, Subscriptions, Memb.	5,000	-	50	2,522	1,086	1,237	4,896	104	2.09%
4230 Travel	1,200	-	222	342	327	272	1,164	36	3.01%
4240 Office Supplies		-	-	-	-	-	-	-	0.00%
4260 Postage & Shipping		-	-	-	-	-	-	-	0.00%
Total Operating	6,200	\$	\$ 272	\$ 2,865	\$ 1,413	\$ 1,510	\$ 6,059	\$ 141	2.27%
4300 Professional & Contracted Services									
4310 Professional Services	150,000	8,000	23,000	34,950	34,676	24,825	117,451	32,549	21.70%
John Brems									
Misc. Contracts									
4320 Printing		-	-	-	-	-	-	-	0.00%
4330 Training	2,000	-	-	770	650	10	1,430	570	28.50%
4350 Contracted Services	400,000	32,440	18,760	53,315	87,668	65,303	225,046	174,954	43.74%
SL County Indigent Defense	112,560								
SL County Prosecutorial Services	255,000								
Total Professional & Contracted	552,000	\$	\$ 41,760	\$ 89,035	\$ 122,994	\$ 90,138	\$ 343,927	\$ 208,073	37.69%
4610 Misc. Expenses									
Total Misc.	1,000	\$	\$ -	\$ 138	\$ 98	\$ 602	\$ 838	\$ 162	16.18%
Total Legal Services	652,973	\$	\$ 62,498	\$ 112,990	\$ 148,365	\$ 105,873	\$ 429,726	\$ 223,247	34.19%

Notes: Increase in professional services & contracted services to ensure coverage of full year of contract expenses.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Non-Departmental									
4510 Insurance	\$ 75,000	\$ -	\$ 275	\$ -	\$ 73,406	\$ -	\$ 73,681	\$ 1,319	1.76%
4600 Miscellaneous Expenses									
4610 Misc. Expenses	6,000	-	1,202	2,398	82	64	3,746	2,254	37.56%
4611 Direct Deposit Fees	2,500	-	410	376	488	306	1,580	920	36.80%
4620 Bank Charges	40,000	-	9,436	8,219	7,733	7,659	33,047	6,953	17.38%
4621 Debt Principal Payments	-	-	-	-	-	-	-	-	0.00%
4622 Debt Interest	200,000	-	59,113	132,710	-	-	191,823	8,177	4.05%
4625 UPD Debt Related Fees	55,000	-	19,000	32,500	-	-	51,500	3,500	6.36%
Total Misc.	\$ 303,500	\$ -	\$ 89,160	\$ 176,204	\$ 8,303	\$ 8,029	\$ 281,696	\$ 21,804	7.18%
6100 Other Financing Uses									
6110 Contribution to Fund Balance	1,286,942	610,916	-	-	-	-	-	1,286,942	100.00%
6120 Due Other Govt. Entity	-	-	-	-	-	-	-	-	0.00%
6130 Transfer to CIP Fund	3,150,000	-	500,000	2,650,000	-	-	3,150,000	-	0.00%
Total Other Financing Uses	\$ 4,436,942	\$ 610,916	\$ 500,000	\$ 2,650,000	\$ -	\$ -	\$ 3,150,000	\$ 1,286,942	29.01%
Total Non-Departmental	\$ 4,815,442	\$ 610,916	\$ 589,435	\$ 2,826,204	\$ 81,709	\$ 8,029	\$ 3,505,377	\$ 1,310,065	27.21%

Notes: Increase in the contribution to fund balance for next year's UPD contract.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Public Safety									
4300 Professional & Contracted Services									
4350 Contracted Services									
	552,944	-	138,114	138,114	138,114	92,076	506,418	46,526	8.41%
SIC Animal Control									
Sheriff Cell Tower									
Unified Police	10,020,000	-	2,475,885	2,475,886	2,475,885	1,650,590	9,078,246	941,754	0.00%
UPD (Alcohol Tax Exp)	39,305	-	-	39,305	-	-	39,305	-	9.40%
VECC									
Total Professional & Contracted	\$ 10,612,249	\$ -	\$ 2,613,999	\$ 2,653,305	\$ 2,613,999	\$ 1,742,666	\$ 9,623,969	\$ 988,280	0.00%
Total Public Safety	\$ 10,612,249	\$ -	\$ 2,613,999	\$ 2,653,305	\$ 2,613,999	\$ 1,742,666	\$ 9,623,969	\$ 988,280	9.31%

Notes: No change.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET										
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining	
Public Works										
4100 Personnel Services	340,000	-	59,890	63,789	88,650	68,442	280,750	59,250	17.43%	
4110 Salaries & Wages										
Public Works Director										
City-Engineer (Hired 1/8/18)										
Storm Water Engineer (Hired 4/16/18)										
PW Inspector (Hired 4/30/18)										
PW Inspector (Hired 4/1/19)										
Staff Engineer I (Hired 12/1/18)										
Staff Engineer II (TBH)										
4115 Over-Time Wages	2,250	2,250	-	107	308	1,142	1,557	693	30.80%	
4120 Part-Time Wages	15,000	-	4,832	2,256	2,038	1,187	10,313	4,688	31.25%	
4130 Employee Benefits	150,000	-	23,087	26,839	33,051	26,250	109,227	40,773	27.18%	
Total Personnel	\$ 507,250	\$ 2,250	\$ 87,809	\$ 92,991	\$ 124,027	\$ 97,020	\$ 401,846	\$ 105,404	20.78%	
4200 Operating Expenses										
4210 Books, Subscriptions, Memb.	5,000	-	3,160	-	255	-	3,415	1,585	31.70%	
4230 Travel	3,000	-	-	834	591	-	1,426	1,574	52.48%	
4240 Office Supplies	-	-	-	-	-	-	-	-	0.00%	
4250 Maintenance & Supplies	3,000	-	-	1,107	-	630	1,736	1,264	42.13%	
4260 Postage & Shipping	-	-	-	-	-	-	-	-	0.00%	
Total Operating	\$ 11,000	\$ -	\$ 3,160	\$ 1,941	\$ 846	\$ 630	\$ 6,577	\$ 4,423	40.21%	
4300 Professional & Contracted Services										
4310 Professional Services	300,000	-	15,390	30,074	21,690	17,010	84,164	215,836	71.95%	
Development Review Services										
4320 Printing	-	-	-	-	-	-	-	-	0.00%	
4330 Training	5,000	-	285	1,285	208	369	2,147	2,853	57.06%	
4350 Contracted Services										
SL-County Parks										
SL-County Public Works	2,350,000	-	-	1,079,712	553,575	453,097	2,086,384	263,616	11.22%	
SL-County Street Lights	37,500	-	-	11,358	6,060	998	18,416	19,084	50.89%	
Total Professional & Contracted	\$ 2,692,500	\$ -	\$ 15,675	\$ 1,122,428	\$ 581,534	\$ 471,474	\$ 2,191,111	\$ 501,389	18.62%	
4610 Miscellaneous Expenses	2,500	-	-	-	201	43	-	2,500	100.00%	
Total Public Works	\$ 3,213,250	\$ 2,250	\$ 106,644	\$ 1,217,360	\$ 706,608	\$ 569,167	\$ 2,599,535	\$ 613,715	19.10%	

Notes: Increase to cover over-time wages.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Class B & C Road									
4900 Class B & C Road Expenditures	1,690,150	40,150	-	747,812	368,644	302,065	1,418,521	271,629	16.07%
4910 Class C—Road Maintenance			-	-	-	-	-	-	0.00%
4920 Class C—Sidewalk			-	-	-	-	-	-	0.00%
4930 Class C—Traffic-Calmng			-	-	-	-	-	-	0.00%
4930 Class C—Storm Drain			-	-	-	-	-	-	0.00%
4940 Class C—Active Transportation			-	-	-	-	-	-	0.00%
Total Class B & C Road	\$ 1,690,150	\$ 40,150	\$ -	\$ 747,812	\$ 368,644	\$ 302,065	\$ 1,418,521	\$ 271,629	16.07%

Notes: Increased per the actual amount of Class B&C Road funds received.

MILLCREEK FY 2018-19 GENERAL FUND EXPENSE BUDGET									
Department Budget	Amendment #4	Amount of Change	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures	Budget Available	8% of FY Remaining
Total General Fund Expenses	\$ 26,962,059	\$ 577,550	\$ 4,277,947	\$ 8,804,295	\$ 5,106,920	\$ 3,960,371	\$ 22,113,695	\$ 4,818,997	17.87%

Millcreek FY 2018-19 Consolidated General Fund Expenses						
	Percentage of Total Budget (Amend. #4)	FY19 Adopted Budget	FY19 Amended Budget - #1	FY19 Amended Budget - #2	FY19 Amended Budget - #3	FY19 Amended Budget - #4
10 General Fund						
Consolidated Budget						
4100 Personnel Expenses	12.59%	\$ 2,801,825	\$ 3,029,384	\$ 3,366,556	\$ 3,406,720	\$ 3,395,220
4200 Operating Expenses	1.29%	\$ 249,900	\$ 284,750	\$ 322,500	\$ 332,150	\$ 347,550
4300 Professional & Contracted Services	55.75%	\$ 17,221,359	\$ 16,849,861	\$ 15,106,214	\$ 14,958,759	\$ 15,030,699
4400 Utilities	0.30%	\$ 48,300	\$ 60,300	\$ 79,500	\$ 79,500	\$ 81,500
4510 Insurance	0.43%	\$ 95,000	\$ 95,000	\$ 95,000	\$ 110,000	\$ 115,000
4600 Miscellaneous Expenses	1.35%	\$ 368,024	\$ 152,730	\$ 477,230	\$ 360,750	\$ 363,000
4700 Vehicles & Equipment	1.03%	\$ 129,000	\$ 143,500	\$ 219,000	\$ 278,500	\$ 278,500
4800 Buildings	3.99%	\$ 353,538	\$ 1,205,000	\$ 1,225,000	\$ 1,225,000	\$ 1,075,000
4900 Class B & C Road Funds	6.27%	\$ 1,450,000	\$ 1,450,000	\$ 1,650,000	\$ 1,650,000	\$ 1,690,150
5100 Community Programs	0.55%	\$ 209,000	\$ 111,000	\$ 146,000	\$ 157,104	\$ 148,498
6100 Other Financing Uses	16.46%	\$ 563,600	\$ 500,000	\$ 3,150,000	\$ 3,826,026	\$ 4,436,942
Total		\$ 23,489,546	\$ 23,881,525	\$ 25,837,000	\$ 26,384,509	\$ 26,962,059

Millcreek Fund Balance	5% (Minimum) \$1,348,103	10% \$2,696,206	25% (Maximum) \$6,740,515
FY2019 Adopted General Fund Budget	\$ 23,489,545	23,881,525	
FY2019 Amended General Fund Budget #1	\$ 25,837,000	26,384,509	
FY2019 Amended General Fund Budget #2	\$ 26,962,059	1,812,257	
FY2019 Amended General Fund Budget #3	\$ 2,533,375	4,345,632	18.50%
FY2019 Amended General Fund Budget #4	\$ (310,003)	1,286,942	
Fund Balance FY2017	\$ 5,322,571		
Additional Fund Balance FY2018			
Fund Balance Beg. FY 2019			
Projected Additional Fund Balance FY2019 UPD Funds			
Projected Total	\$ 5,322,571		19.74%