

Memo

To: Mayor & Council

From: Laurie Johnson – HR/Finance Director 

cc: John Geilmann – City Manager

Date: June 10, 2020

Re: FY 2019-20 Budget – Amendment #4

Attached you will find the fourth and final budget amendment for FY 2019-20. This amendment increases the General Fund budget in the amount of \$134,500, however sales tax revenue projections have been decreased in the amount of \$400,000 due to anticipated effects of the pandemic.

General Fund expenditures have been reallocated to account for actual line item spending needs. The amount allocated to fund balance has also been increased and is shown on the updated fund balance schedule.

The Capital Improvement Project budget has not been increased, however line items have been reallocated.

If you have any questions, please let me know.

MILLCREEK FY 2019-20 GENERAL FUND REVENUE BUDGET

100 GENERAL FUND	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Received	% Received
3100 TAXES								
3110 Property Tax								
12 Months of UPD Contract + costs of borrowing	10,448,910	10,448,910	10,448,910	10,448,910	10,889,262	440,352	10,889,262	100.00%
3120 Sales & Use Tax								
General	10,400,000	10,400,000	10,400,000	10,400,000	10,000,000	(400,000)	8,313,976	83.14%
3125 Mass Transit Tax	-	-	250,000	250,000	500,000	350,000	717,035	84.36%
3130 Franchise Tax	560,000	560,000	560,000	560,000	550,000	(10,000)	420,641	76.48%
Cable Tax	2,500	2,500	2,500	2,500	3,000	500	2,577	85.89%
3140 Transient Room Tax	21,411,410	21,411,410	21,661,410	21,911,410	22,292,262	380,852	20,343,490	91.26%
Total Taxes	\$ 21,411,410	\$ 21,411,410	\$ 21,661,410	\$ 21,911,410	\$ 22,292,262	\$ 380,852	\$ 20,343,490	91.26%
3200 LICENSES & PERMITS								
3210 Business Licenses & Permits	500,000	500,000	500,000	550,000	550,000	50,000	529,262	96.23%
3220 Building Permits	1,200,000	1,200,000	1,200,000	1,200,000	1,450,000	250,000	1,404,348	96.85%
3230 Special Event Permits	2,500	2,500	2,500	1,500	1,500	(1,000)	1,375	91.67%
3240 Engineering Permits	40,000	40,000	100,000	90,000	150,000	60,000	142,093	94.73%
Total Licenses & Permits	\$ 1,742,500	\$ 1,742,500	\$ 1,802,500	\$ 1,842,500	\$ 2,151,500	\$ 309,000	\$ 2,077,078	96.54%
3300 INTERGOVERNMENTAL								
3310 Local Grants	-	-	-	-	1,000	1,000	1,000	0.00%
3320 State Grants	45,000	45,000	45,000	42,361	42,361	-	42,361	0.00%
3330 Liquor Grants	1,700,000	1,950,000	2,100,000	2,100,000	2,000,000	(100,000)	1,743,285	100.00%
Class C Road Funds	1,745,000	1,995,000	2,145,000	2,142,361	2,043,361	(99,000)	1,786,646	87.44%
Total Intergovernmental	\$ 60,000	\$ 60,000	\$ 60,000	\$ 80,000	\$ 80,000	\$ 30,000	\$ 131,047	119.13%
3400 CHARGES FOR SERVICES								
3410 Planning Fees	60,000	60,000	60,000	60,000	110,000	50,000	105,628	96.03%
3420 Engineering Fees	-	-	-	-	-	-	-	0.00%
3430 Rents & Leases	-	-	20,000	-	-	-	-	0.00%
3470 Park Impact Fees	-	-	-	-	-	-	-	0.00%
Total Charges For Services	\$ 60,000	\$ 60,000	\$ 80,000	\$ 80,000	\$ 110,000	\$ 30,000	\$ 131,047	119.13%
3500 FINES & FORFEITURES								
3510 Court Fines	-	-	-	-	-	-	-	0.00%
Total Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
3600 MISCELLANEOUS								
3610 Interest Earnings	250,000	250,000	250,000	275,000	375,000	100,000	354,229	94.46%
3620 Misc. Income	-	-	4,200	31,000	35,000	4,000	35,886	102.53%
Total Miscellaneous	\$ 250,000	\$ 250,000	\$ 254,200	\$ 306,000	\$ 410,000	\$ 104,000	\$ 390,115	95.15%
3800 CONTRIBUTIONS								
3810 Donations	-	826	7,778	8,778	8,778	-	8,778	99.99%
Promise Program Donations	-	-	-	-	-	-	-	-
3820 Use of Fund Balance	326,090	752,832	624,368	673,878	83,526	(590,352)	-	0.00%
Use of Fund Balance for UPD Contract	326,090	752,832	624,368	673,878	83,526	(590,352)	-	0.00%
Total Other Contributions	\$ 326,090	\$ 753,658	\$ 632,146	\$ 682,656	\$ 92,304	\$ (590,352)	\$ 8,778	9.51%
Total General Fund Revenues	\$ 25,535,000	\$ 26,212,568	\$ 26,575,256	\$ 26,964,927	\$ 27,099,427	\$ 134,500	\$ 24,737,154	91.28%

Exhibit A
 FY 2019-20
 Budget Amendment #4

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4100 LEGISLATIVE									
100-4110 Mayor & City Council									
Personnel Expenses									
1100 Salaries & Wages	100,000	100,000	100,000	100,000	100,000	-	96,027	3,973	3.97%
1400 Employee Benefits	66,000	66,000	66,000	66,000	75,000	9,000	51,830	23,170	30.89%
Total Personnel	166,000	166,000	166,000	166,000	175,000	9,000	147,857	27,143	15.51%
Operating Expenses									
2100 Books, Subscriptions, Memb.	120,000	120,000	120,000	120,000	120,000	-	118,457	1,543	1.29%
Utah League of Cities & Towns									
Jordan River Commission									
Central Wasatch Commission									
2300 Travel	2,000	2,000	2,000	2,000	2,000	-	201	1,799	89.96%
Total Operating	122,000	122,000	122,000	122,000	122,000	-	118,658	3,342	2.74%
Professional & Contracted Services									
3100 Professional Services	60,000	60,000	60,000	55,000	55,000	-	41,500	13,500	24.55%
Capstone Strategies									
Sustainability Coordinator									
Auditor									
3300 Training	4,500	4,500	4,500	4,500	4,500	-	4,110	390	8.67%
Total Professional & Contracted	64,500	64,500	64,500	59,500	59,500	-	45,610	13,890	23.34%
Miscellaneous Expenses									
6100 Misc. Expenses	500	500	500	500	2,000	1,500	1,240	760	38.00%
Total Misc.	500	500	500	500	2,000	1,500	1,240	760	38.00%
Total Mayor & City Council	\$ 353,000	\$ 353,000	\$ 353,000	\$ 348,000	\$ 358,500	\$ 10,500	\$ 313,365	\$ 45,135	12.59%

Notes: Budget increased to account for increased benefit and miscellaneous expenses.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4200 ADMINISTRATION									
100-4210 City Manager									
Personal Services									
1100 Salaries & Wages	147,504	148,000	148,000	148,000	153,000	5,000	139,894	13,106	8.57%
1200 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%
1400 Employee Benefits	50,000	50,000	50,000	50,000	48,000	(2,000)	41,448	6,552	13.65%
City Manager	197,504	198,000	198,000	198,000	201,000	3,000	181,342	19,658	9.78%
Total Personnel	197,504	198,000	198,000	198,000	201,000	3,000	181,342	19,658	9.78%
Operating Expenses									
2100 Books, Subscriptions, Memb.	1,600	1,600	1,600	1,600	2,000	400	715	1,285	64.26%
2300 Travel	2,500	2,500	2,500	2,500	-	(2,500)	-	-	0.00%
2400 Office Supplies	-	-	-	-	-	-	-	-	0.00%
Total Operating	4,100	4,100	4,100	4,100	2,000	(2,100)	715	1,285	64.26%
Professional & Contracted Services									
3100 Professional Services	5,000	5,000	5,000	5,000	-	(5,000)	-	-	0.00%
LYRB									
3300 Training	3,500	3,500	3,500	3,500	1,500	(2,000)	775	725	48.33%
Total Professional & Contracted	8,500	8,500	8,500	8,500	1,500	(7,000)	775	725	48.33%
Miscellaneous Expenses									
6100 Misc. Expenses	4,000	4,000	4,000	4,000	6,000	2,000	3,212	2,788	46.46%
Total Misc.	4,000	4,000	4,000	4,000	6,000	2,000	3,212	2,788	46.46%
Total City Manager	\$ 214,104	\$ 214,600	\$ 214,600	\$ 214,600	\$ 210,500	\$ (4,100)	\$ 186,044	\$ 24,456	11.62%

Notes: Overall budget decreased as various line items were adjusted to match actual spending needs.

Exhibit A
 FY 2019-20
 Budget Amendment #4

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET									
Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4220 Justice Court									
Professional & Contracted Services									
3100 Professional Services	170,000	210,000	210,000	210,000	217,000	7,000	177,296	39,704	0.00%
3200 Contracted Services	170,000	210,000	210,000	210,000	217,000	7,000	177,296	39,704	18.30%
Total Professional & Contracted	170,000	210,000	210,000	210,000	217,000	7,000	177,296	39,704	18.30%
Total Justice Court	\$ 170,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 217,000	\$ 7,000	\$ 177,296	\$ 39,704	18.30%

Notes: Budget increased to cover cost of translation expenses.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4230 Legal Services									
Personnel Services									
1100 Salaries & Wages	74,124	-	-	-	-	-	-	-	0.00%
1200 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%
1400 Employee Benefits	25,000	-	-	-	-	-	-	-	0.00%
Total Personnel	99,124	-	-	-	-	-	\$ -	\$ -	0.00%
Operating Expenses									
2100 Books, Subscriptions, Memb.	4,000	-	-	-	-	-	-	-	0.00%
2300 Travel	1,500	-	-	-	-	-	-	-	0.00%
Total Operating	5,500	-	-	-	-	-	\$ -	\$ -	0.00%
Professional & Contracted Services									
3100 Professional Services	140,000	140,000	145,000	145,000	160,000	15,000	135,234	24,766	15.48%
3300 Training	2,000	2,000	2,000	2,000	2,000	-	1,203	797	39.87%
3200 Contracted Services	323,800	335,000	335,000	335,000	335,000	-	215,987	119,013	35.53%
SL County Indigent Defense									
SL County Prosecutorial Services									
Total Professional & Contracted	465,800	477,000	482,000	482,000	497,000	15,000	352,423	144,577	29.09%
Misc. Expenses									
6100 Misc. Expenses	250	250	250	250	250	-	-	250	100.00%
Total Misc.	250	250	250	250	250	-	-	250	100.00%
Total Legal Services	\$ 570,674	\$ 477,250	\$ 482,250	\$ 482,250	\$ 497,250	\$ 15,000	\$ 352,423	\$ 144,827	29.13%

Notes: Budget increased to cover additional professional service expenses.

Exhibit A
 FY 2019-20
 Budget Amendment #4

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4240 Public Safety									
Professional & Contracted Services									
3200 Contracted Services									
SLC Animal Control	552,944	552,944	552,944	552,944	535,000	(17,944)	484,165	50,835	9.50%
Unified Police	10,400,000	10,761,278	10,761,278	10,761,278	10,761,278	-	9,864,514	896,764	8.33%
UPD (Alcohol Tax Exp)	42,500	45,000	45,000	45,000	86,000	-	85,324	676	0.79%
Total Professional & Contracted	10,995,444	11,359,222	11,359,222	11,400,222	11,382,278	(17,944)	10,434,003	948,275	8.33%
Total Public Safety	\$ 10,995,444	\$ 11,359,222	\$ 11,359,222	\$ 11,400,222	\$ 11,382,278	\$ (17,944)	\$ 10,434,003	\$ 948,275	8.33%

Notes: Budget decreased to reflect lower animal control expenses.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4300 RECORDER									
100-4310 City Recorder									
Personnel Services									
1100 Salaries & Wages	69,983	71,000	71,000	72,000	72,000	-	65,591	6,409	8.90%
1200 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%
1400 Employee Benefits	30,000	32,000	32,000	32,000	32,000	-	25,743	6,257	19.55%
Total Personnel	99,983	103,000	103,000	104,000	104,000	-	91,333	12,667	12.18%
Operating Expenses									
2100 Books, Subscriptions, Memb.	600	600	600	600	650	50	510	140	21.54%
2300 Travel	1,200	1,200	1,200	1,200	1,200	-	663	537	44.74%
2400 Office Supplies	250	250	250	250	-	(250)	-	-	0.00%
2800 Postage & Shipping	-	-	-	-	-	-	-	-	0.00%
Total Operating	2,050	2,050	2,050	2,050	1,850	(200)	1,173	677	36.59%
Professional & Contracted Services									
3100 Professional Services	1,000	1,000	1,000	1,000	-	(1,000)	-	-	0.00%
3200 Contracted Services	130,000	65,000	45,000	44,000	44,000	-	43,606	394	0.90%
SL County Elections									
3300 Training	1,200	1,200	1,200	1,200	1,200	-	1,194	6	0.50%
3400 Printing	-	-	-	-	-	-	-	-	0.00%
3500 Advertising & Public Notices	10,000	10,000	10,000	10,000	10,000	-	2,623	7,377	73.77%
Total Professional & Contracted	142,200	77,200	57,200	56,200	55,200	(1,000)	47,423	7,777	14.09%
Miscellaneous Expenses									
6100 Misc. Expenses	500	500	500	500	500	-	88	412	82.44%
Total Misc.	500	500	500	500	500	-	88	412	82.44%
Total City Recorder	244,733	182,750	162,750	162,750	161,550	(1,200)	140,017	21,533	13.33%

Notes: Overall budget decreased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4400 BUILDING SERVICES									
100-4410 Building Services									
Personnel Services									
1100 Salaries & Wages	-	450,000	560,000	520,000	520,000	-	455,301	64,699	12.44%
Building Services Director/Building Off- Ast. Building Official Plans Examiner I Building Inspector III Building Inspector I Permit Technician II Permit Technician I Code Compliance Inspector I Code Compliance Inspector II									
1200 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%
1300 Over-Time Wages	-	2,000	2,000	2,000	2,000	-	1,038	962	48.10%
1400 Employee Benefits	-	210,000	270,000	230,000	230,000	-	193,840	36,160	15.72%
Total Personnel	-	662,000	832,000	752,000	752,000	-	650,179	101,821	13.54%
Operating Expenses									
2100 Books, Subscriptions, Memb.	-	1,800	1,800	2,500	2,500	-	1,896	604	24.18%
2300 Travel	-	2,500	2,500	3,000	3,000	4,000	5,357	1,643	23.47%
2500 Equipment/Supplies	-	6,000	6,000	5,000	5,000	-	1,136	3,864	77.27%
Total Operating	-	10,300	10,300	10,500	10,500	4,000	8,389	6,111	42.15%
Professional & Contracted Services									
3100 Professional Services	-	7,500	90,000	90,000	90,000	(10,000)	26,553	53,447	66.81%
Building Inspection Services Code Compliance Abatement									
3300 Training	-	7,500	12,500	12,500	12,500	-	6,994	5,606	44.85%
3400 Printing	-	-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	-	15,000	102,500	102,500	102,500	(10,000)	33,447	59,053	63.84%
Miscellaneous Expenses									
6100 Misc. Expenses	-	2,500	2,500	2,500	2,500	-	305	2,195	87.81%
Total Misc.	-	2,500	2,500	2,500	2,500	-	305	2,195	87.81%
Total Building Services	\$ -	\$ 689,800	\$ 947,300	\$ 867,500	\$ 861,500	\$ (6,000)	\$ 692,319	\$ 169,181	19.64%

Notes: Overall budget decreased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4500 COMMUNICATIONS & PROGRAMS									
100-4510 COMMUNICATIONS & PROGRAMS									
Personal Services									
1100 Salaries & Wages	73,206	130,000	105,000	105,000	105,000	-	95,129	9,871	9.40%
Communications & Programs Director									
1200 Part-Time Wages	-	-	1,000	1,500	1,500	-	728	772	51.45%
1300 Over-Time Wages	35,000	53,000	1,000	1,000	1,000	-	582	418	41.82%
1400 Employee Benefits	-	-	45,000	45,000	45,000	-	38,748	6,252	13.89%
Total Personnel	108,206	183,000	152,000	152,500	152,500	-	135,187	17,313	11.35%
Operating Expenses									
2100 Books, Subscriptions, Memb.	500	500	500	500	500	-	297	203	40.59%
2300 Travel	500	750	750	750	750	-	-	750	100.00%
2500 Equipment/Supplies	10,000	10,000	5,000	5,000	5,000	-	-	5,000	100.00%
2800 Postage & Shipping	15,000	20,000	25,000	35,000	40,000	5,000	29,596	10,404	26.01%
Total Operating	26,000	31,250	31,250	41,250	46,250	5,000	29,893	16,357	35.37%
Professional & Contracted Services									
3100 Professional Services	10,000	10,000	40,000	40,000	40,000	-	25,573	14,427	36.07%
3300 Training	2,000	2,000	2,000	2,000	2,000	-	425	1,575	78.75%
3400 Printing	75,000	70,000	60,000	60,000	50,000	(10,000)	16,997	33,603	67.21%
Total Professional & Contracted	87,000	82,000	102,000	102,000	92,000	(10,000)	42,995	49,605	53.92%
Miscellaneous Expenses									
6100 Misc. Expenses	2,500	2,500	2,500	2,000	3,500	1,500	1,826	1,674	47.84%
Total Misc.	2,500	2,500	2,500	2,000	3,500	1,500	1,826	1,674	47.84%
Community Programs									
8100 Community Councils									
Canyon Rim	32,200	32,200	32,200	32,200	35,000	2,800	32,386	2,614	7.47%
East Millcreek	6,000	6,000	6,000	6,000	-	-	-	-	-
Millcreek	5,000	5,000	5,000	5,000	-	-	-	-	-
Mt. Olympus	15,000	15,000	15,000	15,000	-	-	-	-	-
Insurance for CC	3,000	3,000	3,000	3,000	-	-	-	-	-
Insurance for CC	3,200	3,200	3,200	3,200	-	-	-	-	-
8200 Events									
Utah Venture Out	170,000	170,000	220,000	220,000	190,000	(30,000)	157,683	32,317	17.01%
Event Coordinator	125,000	125,000	150,000	150,000	150,000	-	150,000	-	-
Youth City Council	30,000	30,000	30,000	30,000	-	-	-	-	-
Other	5,000	5,000	5,000	5,000	5,000	-	5,000	5,000	100.00%
8300 Programs									
Rain Barrel Program	5,000	5,000	5,000	5,000	5,000	-	-	5,000	100.00%
Total Community Programs	207,200	207,200	257,200	257,200	230,000	(27,200)	190,069	39,931	17.36%
Total Communications & Programs	430,906	505,950	544,950	554,950	524,250	(30,700)	399,370	124,880	23.82%

Notes: Overall budget decreased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4520 Emergency Management									
Personnel Services									
1100 Salaries & Wages	47,726	48,000	48,000	53,000	53,000	-	48,080	4,920	9.25%
1200 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%
1300 Over-Time Wages	2,000	2,000	2,000	2,000	2,000	-	710	1,290	64.45%
1400 Employee Benefits	20,000	20,000	30,000	27,000	27,000	-	21,955	5,045	18.65%
Total Personnel	69,726	70,000	80,000	82,000	82,000	-	70,746	11,254	13.72%
Operating Expenses									
2100 Books, Subscriptions, Memb.	1,000	1,000	1,000	1,000	1,000	-	-	1,000	100.00%
2300 Travel	250	250	250	250	250	-	-	250	100.00%
2400 Office Supplies	-	-	-	-	-	-	-	-	0.00%
2500 Equipment/Supplies	10,000	10,000	10,000	10,000	10,000	-	1,587	8,413	84.13%
Total Operating	11,250	11,250	11,250	11,250	11,250	-	1,587	9,663	85.90%
Professional & Contracted Services									
3100 Professional Services	-	-	-	-	-	-	-	-	0.00%
3300 Training	7,500	7,500	7,500	7,500	7,500	-	256	7,244	96.59%
3400 Printing	3,500	3,500	3,500	2,500	2,500	-	-	2,500	100.00%
Total Professional & Contracted	11,000	11,000	11,000	10,000	10,000	-	256	9,744	97.44%
Miscellaneous Expenses									
6100 Misc. Expenses	2,500	2,500	2,500	2,500	2,500	-	1,340	1,160	46.40%
Total Misc.	2,500	2,500	2,500	2,500	2,500	-	1,340	1,160	46.40%
Total Emergency Management	\$ 94,476	\$ 94,750	\$ 104,750	\$ 105,750	\$ 105,750	\$ -	\$ 73,929	\$ 31,821	30.09%

Notes: No changes.

Exhibit A
 FY 2019-20
 Budget Amendment #4

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4530 Information Center									
Personnel Services									
1100 Salaries & Wages	130,000	150,000	140,000	145,000	145,000	-	131,239	13,761	9.49%
Information Center Manager									
Information Center Technician									
Information Center Technician									
1200 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%
1300 Over-Time Wages	1,000	1,000	1,000	2,000	5,000	3,000	3,310	1,690	33.81%
1400 Employee Benefits	65,000	80,000	70,000	70,000	70,000	-	62,427	7,573	10.82%
Total Personnel	196,000	231,000	211,000	217,000	220,000	3,000	196,975	23,025	10.47%
Operating Expenses									
2100 Books, Subscriptions, Memb.	500	500	500	500	500	-	40	460	92.02%
2300 Travel	500	500	500	500	500	-	-	500	100.00%
2400 Office Supplies	25,000	25,000	25,000	20,000	20,000	-	14,952	5,048	25.24%
2500 Equipment/Supplies	5,000	5,000	5,000	5,000	5,000	-	1,148	3,852	77.04%
2800 Postage & Shipping	12,000	12,000	12,000	12,000	16,000	4,000	10,866	5,134	32.09%
Total Operating	43,000	43,000	43,000	38,000	42,000	4,000	27,006	14,994	35.70%
Professional & Contracted Services									
3100 Professional Services	1,000	1,000	1,000	1,000	1,000	-	21	979	97.86%
3300 Training	1,200	1,200	1,200	1,200	1,200	-	-	1,200	100.00%
3400 Printing	1,200	1,200	1,200	1,200	1,200	-	1,004	196	16.36%
Total Professional & Contracted	3,400	3,400	3,400	3,400	3,400	-	1,025	2,375	69.85%
Miscellaneous Expenses									
6100 Misc. Expenses	5,000	5,000	5,000	5,000	5,000	-	1,897	3,103	62.06%
6300 Meals	7,500	7,500	7,500	7,500	7,500	-	3,745	3,755	50.06%
Total Misc.	12,500	12,500	12,500	12,500	12,500	-	5,642	6,858	54.86%
Total Information Center	\$ 254,900	\$ 289,900	\$ 269,900	\$ 270,900	\$ 277,900	\$ 7,000	\$ 230,648	\$ 47,252	17.00%

Notes: Overall budget increased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4540 IT Management									
Operating Expenses									
2500 Equipment/Supplies	155,000	405,000	405,000	405,000	385,000	(20,000)	229,772	155,228	40.32%
25000 General Supplies & Microsoft Licensing									
75,000 Financial Management Software									
5,000 AutoCad									
23,000 CIVICPlus									
5,000 Bluebeam									
2,000 MuniCode									
238,000 EnergyGov									
32,000 iWork License Maintenance									
2700 Utilities									
Telephone	45,000	45,000	45,000	45,000	45,000	-	30,630	14,370	31.93%
Total Operating	200,000	450,000	450,000	450,000	430,000	(20,000)	260,402	169,598	39.44%
Professional & Contracted Services									
3100 Professional Services	65,000	40,000	40,000	40,000	45,000	5,000	38,391	6,609	14.69%
Network-Providers, Inc.									
3300 Training	-	-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	65,000	40,000	40,000	40,000	45,000	5,000	38,391	6,609	14.69%
Miscellaneous Expenses									
6100 Misc. Expenses	2,000	2,000	2,000	2,000	2,000	-	968	1,032	51.61%
Total Misc.	2,000	2,000	2,000	2,000	2,000	-	968	1,032	51.61%
Capital									
7400 Equipment (Computers, etc.)	50,000	40,000	40,000	40,000	35,000	7,000	29,543	12,457	29.66%
	50,000	40,000	40,000	40,000	35,000	7,000	29,543	12,457	29.66%
Total IT Management	\$ 317,000	\$ 532,000	\$ 532,000	\$ 527,000	\$ 519,000	(8,000)	\$ 329,304	\$ 189,696	36.55%

Notes: Overall budget decreased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4600 ECONOMIC DEVELOPMENT									
100-4610 Economic Development									
Personnel Services									
1100 Salaries & Wages	169,000	170,000	220,000	215,000	225,000	10,000	210,032	14,968	6.65%
Economic Dev. Director Asst. to Economic Dev. Director Field Officer									
1200 Part-Time Wages	-	-	-	-	75,000	-	-	-	0.00%
1300 Over-Time Wages	60,000	60,000	85,000	75,000	75,000	-	55,630	19,370	0.00%
1400 Employee Benefits	-	-	-	-	300,000	-	-	-	25.83%
Total Personnel	229,000	230,000	305,000	290,000	300,000	10,000	265,662	34,338	11.45%
Operating Expenses									
2100 Books, Subscriptions, Memb.	1,200	1,200	1,200	1,200	1,200	-	200	1,000	83.33%
2300 Travel	2,500	2,500	2,500	5,000	5,000	-	3,931	1,170	23.39%
2400 Office Supplies	-	-	-	-	-	-	-	-	0.00%
2500 Equipment/Supplies	500	500	500	500	500	-	-	500	100.00%
2800 Postage & Shipping	-	-	-	-	-	-	-	-	0.00%
Total Operating	4,200	4,200	4,200	6,700	6,700	-	4,031	2,670	39.84%
Professional & Contracted Services									
3100 Professional Services	-	-	2,500	2,500	2,500	-	1,695	805	32.20%
3300 Training	2,500	2,500	2,500	2,500	4,500	2,000	2,841	1,659	36.88%
Total Professional & Contracted	2,500	2,500	5,000	5,000	7,000	2,000	4,536	2,464	35.20%
Miscellaneous Expenses									
6100 Misc. Expenses	10,000	12,000	12,000	12,000	14,000	2,000	9,561	4,439	31.70%
Total Misc.	10,000	12,000	12,000	12,000	14,000	2,000	9,561	4,439	31.70%
Total Economic Development	245,700	248,700	326,200	313,700	327,700	14,000	283,791	43,910	13.40%

Notes: Overall budget increased as various line items were adjusted to match actual spending needs.

Exhibit A
 FY 2019-20
 Budget Amendment #4

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4620 Business License Administration									
Personnel Services									
1100 Salaries & Wages	97,105	96,000	105,000	105,000	100,000	(5,000)	82,331	17,669	17.67%
Business License Administrator									
Business License Assistant									
1200 Part-Time Wages	3,000	3,000	2,000	2,000	2,000	-	286	-	0.00%
1300 Over-Time Wages	40,000	40,000	40,000	40,000	38,000	(2,000)	30,051	1,714	85.71%
1400 Employee Benefits	140,105	139,000	147,000	147,000	140,000	(7,000)	112,667	27,333	19.52%
Total Personnel									
Operating Expenses									
2100 Books, Subscriptions, Memb.	250	250	250	250	250	-	-	250	100.00%
2300 Travel	1,500	1,500	1,500	1,500	1,500	-	579	921	61.39%
2500 Equipment/Supplies	250	250	250	250	250	-	-	250	100.00%
Total Operating	2,000	2,000	2,000	2,000	2,000	-	579	1,421	71.05%
Professional & Contracted Services									
3100 Professional Services	-	15,000	15,000	15,000	15,000	-	2,400	12,600	84.00%
Business License Fee Study									
3300 Training	1,200	1,200	1,200	1,200	1,200	-	390	810	67.50%
Total Professional & Contracted	1,200	16,200	16,200	16,200	16,200	-	2,790	13,410	82.78%
Miscellaneous Expenses									
6100 Misc. Expenses	500	500	500	500	500	-	28	472	94.44%
Total Misc.	500	500	500	500	500	-	28	472	94.44%
Total Business License Administration	\$ 143,805	\$ 157,700	\$ 165,700	\$ 165,700	\$ 158,700	\$ (7,000)	\$ 116,064	\$ 42,636	26.87%

Notes: Overall budget decreased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4700 FINANCE									
100-4710 Finance									
Personnel Services									
1100 Salaries & Wages	135,000	135,000	147,000	170,000	165,000	(5,000)	140,362	24,638	14.93%
HR-Finance Director									
HR-Finance Asst.									
HR-Finance Technician									
1200 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%
1400 Employee Benefits	62,000	62,000	70,000	80,000	75,000	(5,000)	60,373	14,627	19.50%
Total Personnel	197,000	197,000	217,000	250,000	240,000	(10,000)	200,735	39,265	16.36%
Operating Expenses									
2100 Books, Subscriptions, Memb.	250	250	250	250	250	-	-	250	100.00%
2300 Travel	500	500	500	500	500	-	102	398	79.55%
2400 Office Supplies	250	250	250	250	250	-	135	115	46.00%
2500 Equipment/Supplies	-	-	-	-	-	-	-	-	0.00%
Total Operating	1,000	1,000	1,000	1,000	1,000	-	237	763	76.28%
Professional & Contracted Services									
3100 Professional Services	24,000	24,000	30,000	30,000	30,000	-	18,330	11,670	38.90%
D&S Accounting									
3300 Training	500	500	4,000	4,000	4,000	-	660	3,340	83.50%
3400 Printing	-	-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	24,500	24,500	34,000	34,000	34,000	-	18,990	15,010	44.15%
Miscellaneous Expenses									
6100 Misc. Expenses	2,000	2,000	1,000	1,000	1,000	-	615	385	38.48%
Total Misc.	2,000	2,000	1,000	1,000	1,000	-	615	385	38.48%
Total Finance	224,500	224,500	253,000	286,000	276,000	(10,000)	220,577	55,423	20.08%

Notes: Overall budget decreased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4720 Human Resources									
Personnel Services									
1100 Salaries & Wages	56,000	-	-	-	-	-	-	-	0.00%
Communications-Outreach/Risk-Manager									
1200 Part-Time Wages	-	-	-	-	-	-	-	-	0.00%
1300 Over-Time Wages	-	-	-	-	-	-	-	-	0.00%
1400 Employee Benefits	20,600	-	-	-	-	-	-	-	0.00%
Total Personnel	76,600	-	-	-	-	-	-	-	0.00%
Operating Expenses									
2100 Books, Subscriptions, Memb.	500	250	250	250	250	-	-	250	100.00%
2300 Travel	500	-	-	-	-	-	-	-	0.00%
2400 Office Supplies	-	-	-	-	-	-	-	-	0.00%
2500 Equipment/Supplies	250	250	250	250	250	-	-	250	100.00%
2800 Postage & Shipping	250	250	250	250	250	-	-	250	100.00%
Total Operating	1,500	750	750	750	750	-	-	750	100.00%
Professional & Contracted Services									
3100 Professional Services	1,200	3,000	3,000	3,000	3,500	500	1,831	1,669	47.69%
Employee Assistance Program									
Drug Testing									
3300 Training	2,000	1,000	1,000	1,000	500	(500)	30	470	94.00%
3400 Printing	500	500	500	500	500	-	500	-	0.00%
Total Professional & Contracted	3,700	4,500	4,500	4,500	4,500	-	2,361	2,139	47.53%
Insurance									
4200 Worker's Comp Insurance	35,000	40,000	40,000	40,000	45,000	5,000	19,284	25,716	57.15%
Total Insurance	35,000	40,000	40,000	40,000	45,000	5,000	19,284	25,716	57.15%
Miscellaneous Expenses									
6100 Misc. Expenses	1,000	1,000	1,000	1,000	1,000	-	348	652	65.16%
Total Misc.	1,000	1,000	1,000	1,000	1,000	-	348	652	65.16%
Total Human Resources	\$ 117,800	\$ 46,250	\$ 46,250	\$ 46,250	\$ 51,250	\$ 5,000	\$ 21,993	\$ 29,257	57.09%

Notes: Overall budget increased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4730 Non-Departmental									
Insurance									
4100 Liability Insurance	80,000	80,000	80,000	82,000	82,000	-	81,192	808	0.98%
Total Insurance	80,000	80,000	80,000	82,000	82,000	-	81,192	808	0.98%
Debt Service									
5100 Bond Principal Payments	-	-	-	-	-	-	-	-	0.00%
5200 Debt Interest	-	-	-	-	-	-	-	-	0.00%
Bond Interest									
UPD Debt Interest	315,000	315,000	315,000	315,000	150,000	(165,000)	68,344	81,656	54.44%
5300 Fees									
UPD Debt Related Fees	60,000	60,000	60,000	61,000	61,000	-	61,000	-	0.00%
Total Debt Service	60,000	375,000	375,000	376,000	211,000	(165,000)	129,344	81,656	0.00%
Miscellaneous Expenses									
6100 Misc. Expenses	6,000	6,000	8,500	10,000	10,000	-	8,413	1,587	15.87%
6200 Bank Charges	42,750	42,750	45,000	45,000	45,000	-	37,971	7,029	15.62%
Total Misc.	48,750	48,750	53,500	55,000	55,000	-	46,383	8,617	15.67%
Other Financing Uses									
9100 Contribution to Fund Balance	204,588	-	86,486	296,207	611,021	314,814	-	611,021	100.00%
9200 Due Other Govt. Entity	-	-	-	61,000	-	(61,000)	-	-	0.00%
9300 Transfer to CIP Fund	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	-	1,750,000	-	0.00%
Total Other Financing Uses	1,954,588	1,750,000	1,836,486	2,107,207	2,361,021	253,814	1,750,000	611,021	25.88%
Total Non-Departmental	2,143,338	2,253,750	2,344,986	2,620,207	2,709,021	88,814	2,006,919	702,102	25.92%

Notes: Overall budget increased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4800 LEGISLATIVE POLICY									
100-4810 Legislative Policy									
Personal Services									
1100 Salaries & Wages	715,000	335,000	215,000	285,000	290,000	5,000	264,414	25,586	8.82%
Legislative Policy Director									
Legislative Policy Clerk									
IT/Facilities Manager									
Legislative Analyst									
Code-Compliance-Inspector-II									
Code-Compliance-Inspector-II									
Code-Compliance-Inspector-II									
1200 Part-Time Wages	-	-	3,000	-	-	-	4,080	-	0.00%
1300 Over-Time Wages	2,500	1,500	100,000	125,000	5,500	1,500	4,080	1,420	25.82%
1400 Employee Benefits	355,000	155,000	100,000	125,000	125,000	-	115,645	9,355	7.48%
Total Personnel	1,072,500	491,500	318,000	414,000	420,500	6,500	384,139	36,361	8.65%
Operating Expenses									
2100 Books, Subscriptions, Memb.	3,000	1,500	3,500	4,000	4,000	-	3,897	103	2.58%
2300 Travel	3,500	1,500	3,500	4,000	4,500	500	3,180	1,320	29.35%
2500 Equipment/Supplies	12,000	7,500	7,500	6,000	6,000	-	2,282	3,718	61.97%
Total Operating	18,500	10,500	14,500	14,000	14,500	500	9,359	5,141	35.46%
Professional & Contracted Services									
3100 Professional Services	40,000	40,000	-	10,000	10,000	-	5,236	4,764	47.64%
Code-Compliance-Abatement									
3200 Contracted Services	420,000	-	-	-	-	-	-	-	0.00%
SI County Parks									
3300 Training	10,000	5,000	7,000	7,000	7,000	-	5,586	1,414	20.20%
3400 Printing	1,500	1,500	1,500	500	500	-	-	500	100.00%
Total Professional & Contracted	471,500	46,500	8,500	17,500	17,500	-	10,822	6,678	38.16%
Miscellaneous Expenses									
6100 Misc. Expenses	2,500	2,500	2,500	2,500	2,500	-	828	1,672	66.88%
Total Misc.	2,500	2,500	2,500	2,500	2,500	-	828	1,672	66.88%
Total Legislative Policy	1,565,000	551,000	343,500	448,000	455,000	7,000	405,148	49,852	10.96%

Notes: Overall budget increased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4820 Facilities									
Operating Expenses									
2500 Equipment/Supplies	30,000	30,000	25,000	25,000	25,000	-	17,431	7,569	30.28%
2500 Building Maintenance	50,000	50,000	50,000	85,000	95,000	10,000	91,739	3,261	3.45%
2700 Utilities	34,750	34,750	34,750	40,000	35,000	(5,000)	25,748	9,252	26.44%
Electricity									
Natural Gas									
Waste & Disposal									
Water & Sewer									
Total Operating	114,750	114,750	109,750	150,000	155,000	5,000	134,917	20,083	12.96%
Professional & Contracted Services									
3100 Professional Services	20,000	20,000	25,000	30,000	30,000	-	21,838	8,162	27.21%
3300 Training	-	-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	20,000	20,000	25,000	30,000	30,000	-	21,838	8,162	27.21%
Debt Service									
5400 Leases	195,120	195,120	195,120	195,120	205,000	9,880	184,695	20,305	9.90%
Miscellaneous Expenses									
6100 Misc. Expenses	12,000	12,000	7,500	7,500	7,500	-	1,632	5,868	78.24%
Total Misc.	12,000	12,000	7,500	7,500	7,500	-	1,632	5,868	78.24%
Total Facilities	\$ 341,870	\$ 341,870	\$ 337,370	\$ 382,620	\$ 397,500	\$ 14,880	\$ 343,082	\$ 54,418	13.69%

Notes: Overall budget increased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4830 Fleet									
Operating Expenses									
2500 Equipment/Supplies	2,500	2,500	2,500	2,500	2,500	-	927	1,573	62.94%
2650 Vehicle Maintenance	15,000	15,000	15,000	10,000	10,000	-	3,311	6,589	66.89%
2900 Fuel	18,000	18,000	18,000	18,000	18,000	-	10,834	7,165	39.81%
Total Operating Expenses	35,500	35,500	35,500	30,500	30,500	-	15,071	15,429	50.59%
Capital Expenses									
7500 Vehicles	-	-	-	-	-	-	-	-	0.00%
Total Vehicles	-	-	-	-	-	-	-	-	0.00%
Total Fleet	\$ 35,500	\$ 35,500	\$ 35,500	\$ 30,500	\$ 30,500	\$ -	\$ 15,071	\$ 15,429	50.59%

Notes: No change.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4900 PLANNING & ZONING									
100-4910 Planning & Zoning									
Personnel Services									
1100 Salaries & Wages	385,000	385,000	400,000	420,000	405,000	(15,000)	355,001	49,999	12.35%
Planning & Zoning Director Planning Engineer Senior Planner Planner II Planner I Planner I									
1200 Part-Time Wages	-	-	5,000	5,000	-	4,000	-	-	0.00%
1300 Over-Time Wages	5,000	5,000	180,000	180,000	175,000	(5,000)	6,235	2,765	30.72%
1400 Employee Benefits	155,000	155,000	585,000	605,000	589,000	(16,000)	130,048	44,952	25.69%
Total Personnel	545,000	545,000	585,000	605,000	589,000	(16,000)	491,284	97,716	16.59%
Operating Expenses									
2100 Books, Subscriptions, Memb.	5,000	5,000	5,000	5,000	5,000	-	1,680	3,320	66.40%
2300 Travel	5,000	5,000	5,000	5,000	5,000	-	2,034	2,966	59.33%
2400 Office Supplies	500	500	500	500	500	-	-	500	100.00%
2500 Equipment/Supplies	1,500	1,500	1,500	1,500	1,500	-	-	1,500	100.00%
Total Operating	12,000	12,000	12,000	12,000	12,000	-	3,714	8,286	69.05%
Professional & Contracted Services									
3100 Professional Services	100,000	100,000	125,000	130,000	130,000	-	104,553	25,447	19.57%
John Janson Traffic Studies Impact Fee Study									
3200 Contracted Services									
SL County Addressing	15,000	15,000	12,000	12,000	12,000	-	8,210	3,790	31.58%
SL County Planning & Dev.	2,500	2,500	2,500	2,500	-	(2,500)	-	-	0.00%
SL County Surveying	7,000	7,000	10,000	10,000	17,500	7,500	15,015	2,485	14.20%
3300 Training	7,500	7,500	7,500	7,500	7,500	-	4,083	3,417	45.56%
3400 Printing	5,000	5,000	5,000	5,000	5,000	-	67	4,933	98.66%
Total Professional & Contracted	137,000	137,000	162,000	167,000	172,000	5,000	131,929	40,071	23.30%
Miscellaneous Expenses									
6100 Misc. Expenses	2,500	2,500	2,500	2,500	2,500	-	285	2,215	88.59%
Total Misc.	2,500	2,500	2,500	2,500	2,500	-	285	2,215	88.59%
Total Planning & Zoning	\$ 696,500	\$ 696,500	\$ 761,500	\$ 786,500	\$ 775,500	\$ (11,000)	\$ 627,212	\$ 148,288	19.12%

Notes: Overall budget decreased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-4920 Promise Program									
Personnel Services									
1100 Salaries & Wages	54,080	55,000	55,000	55,000	55,000	-	50,278	4,722	8.55%
1200 Part-Time Wages	5,000	5,000	5,000	5,000	5,000	-	-	5,000	100.00%
1300 Over-Time Wages	2,500	2,500	2,500	3,500	3,500	-	2,085	1,415	40.43%
1400 Employee Benefits	20,000	20,000	20,000	22,000	22,000	-	18,113	3,887	17.67%
Total Personnel	81,580	82,500	82,500	85,500	85,500	-	70,475	15,025	17.57%
Operating Expenses									
2100 Books, Subscriptions, Memb.	600	600	600	600	600	-	445	155	25.83%
2300 Travel	2,000	2,000	2,000	2,000	2,000	-	395	1,605	80.27%
2400 Office Supplies	-	-	-	-	-	-	-	0.00%	0.00%
2500 Equipment/Supplies	2,500	2,500	2,500	2,500	2,500	-	-	2,500	100.00%
Total Operating	5,100	5,100	5,100	5,100	5,100	-	839	4,261	83.54%
Professional & Contracted Services									
3100 Professional Services	3,400	3,400	3,400	3,400	4,600	1,200	3,496	1,104	23.99%
3300 Training	1,000	1,000	1,000	1,000	1,000	-	661	339	33.90%
3400 Printing	500	500	500	500	500	-	14	486	97.12%
Total Professional & Contracted	4,900	4,900	4,900	4,900	6,100	1,200	4,172	1,928	31.61%
Miscellaneous Expenses									
6100 Misc. Expenses	2,000	2,000	2,000	2,000	2,750	750	2,605	145	5.28%
Community Programs									
8200 Events	6,420	6,326	13,278	11,278	9,328	(1,950)	2,350	6,978	74.81%
Total Community Programs	6,420	6,326	13,278	11,278	9,328	(1,950)	2,350	6,978	74.81%
Total Promise Program	100,000	100,826	107,778	108,778	108,778	-	80,441	28,337	26.05%

Notes: No change.

Exhibit A
FY 2019-20
Budget Amendment #4

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
100-5100 PUBLIC WORKS									
100-5110 Public Works									
Personal Services									
1100 Salaries & Wages	475,000	485,000	520,000	530,000	530,000	-	470,906	59,094	11.15%
Public Works Director									
Stormwater Engineer									
Staff Engineer II									
Staff Engineer I									
Public Works Inspector II									
Public Works Inspector II									
GIS/Website Technician									
1200 Part-Time Wages	15,000	15,000	30,000	30,000	30,000	-	28,063	1,937	6.46%
1300 Over-Time Wages	500	1,500	5,000	5,000	5,000	-	3,441	1,559	31.19%
1400 Employee Benefits	195,000	200,000	220,000	220,000	220,000	-	173,935	46,065	20.94%
Total Personnel	685,500	701,500	775,000	785,000	785,000	-	676,344	108,656	13.84%
Operating Expenses									
2100 Books, Subscriptions, Memb.	5,000	5,000	7,500	7,500	7,500	-	3,530	3,970	52.93%
2300 Travel	3,500	3,500	3,500	3,500	3,500	-	1,264	2,236	63.88%
2400 Office Supplies	-	-	-	-	-	-	-	-	0.00%
2500 Equipment/Supplies	3,000	3,000	3,000	3,000	3,000	-	444	2,556	85.19%
2800 Postage & Shipping	-	-	-	-	-	-	-	-	0.00%
Total Operating	11,500	11,500	14,000	14,000	14,000	-	5,238	8,762	62.58%
Professional & Contracted Services									
3100 Professional Services	250,000	250,000	200,000	150,000	150,000	-	29,423	120,578	80.39%
Development/Review/Services									
3200 Contracted Services	-	420,000	420,000	420,000	400,000	(20,000)	219,207	180,793	45.20%
SL County Parks									
SL County Public Works	3,268,750	3,268,750	3,118,750	3,118,750	3,300,000	181,250	2,327,292	972,708	29.48%
SL County Street Lights	37,500	37,500	37,500	37,500	37,500	-	31,143	6,357	16.95%
3300 Training	5,000	5,000	5,000	5,000	5,000	-	650	4,350	87.00%
3400 Printing	-	-	-	-	-	-	-	-	0.00%
Total Professional & Contracted	3,561,250	3,981,250	3,781,250	3,731,250	3,892,500	161,250	2,607,714	1,284,786	33.01%
Miscellaneous Expenses									
6100 Misc. Expenses	2,500	2,500	2,500	2,500	2,500	-	13	2,487	99.48%
Total Misc.	2,500	2,500	2,500	2,500	2,500	-	13	2,487	99.48%
Total Public Works	\$ 4,260,750	\$ 4,696,750	\$ 4,572,750	\$ 4,532,750	\$ 4,694,000	\$ 161,250	\$ 3,289,310	\$ 1,404,690	29.93%

Notes: Overall budget increased as various line items were adjusted to match actual spending needs.

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
Fund 111 Class B & C Road									
Class B & C Road Expenditures									
4910 Class C—Road Maintenance	1,700,000	1,950,000	2,100,000	2,100,000	2,000,000	(100,000)	1,251,794	748,206	37.41%
4920 Class-C—Sidewalk	-	-	-	-	-	-	-	-	-
4930 Class-C—Traffic-Calming	-	-	-	-	-	-	-	-	-
4930 Class-C—Storm Drain	-	-	-	-	-	-	-	-	-
4940 Class-C—Active Transportation	-	-	-	-	-	-	-	-	-
Total Class B & C Road	\$ 1,700,000	\$ 1,950,000	\$ 2,100,000	\$ 2,100,000	\$ 2,000,000	\$ (100,000)	\$ 1,251,794	\$ 748,206	37.41%
Notes: Budget decreased to account for reduction in Class C revenue.									

Exhibit A
 FY 2019-20
 Budget Amendment #4

MILLCREEK FY 2019-20 GENERAL FUND EXPENSE BUDGET									
Department Budget	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #1	FY 2019-20 Amendment #2	FY 2019-20 Amendment #3	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Budget Available	% Budget Available (8.33% of Fiscal Year Remaining)
Total General Fund Expenses	\$ 25,220,000	\$ 26,212,568	\$ 26,575,256	\$ 26,964,927	\$ 27,099,427	\$ 134,500	\$ 21,990,121	\$ 5,109,306	18.85%

Exhibit A
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MILLCREEK FY 2019-20 CAPITAL IMPROVEMENT FUND EXPENSE BUDGET

CAPITAL IMPROVEMENT PROJECT FUND	FY 2018-19 Balances Carried Forward	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #2	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Balance Available	% Budget Available
Capital Projects Expenses								
450-5410 Capital Improvement Projects								
7310 General CIP	158,142	350,000	508,142	808,142	300,000	720,563	\$ 87,579	17.24%
Pavement Preservation								
Jupiter Brocckbank SW								
3900 S: I-215 to 2300 E								
Reconstruction								
900 E: 3900 S to 4500 S								
Safety Improvements								
Wasatch Blvd 3441 dip								
3900 S Bridge (300 W)								
Repair								
3900 S: Jordan River to 700 E								
3800 S Skyline HS								
Intersection								
7320 Sidewalk Projects	1,537,323	355,000	1,892,323	1,892,323	-	84,967	\$ 1,807,356	95.51%
4705 S: 1380 E to 1450 E SW								
Misc. Repair - Overlays								
SW 50/50 Program								
SW Cutting (Trip Hazards)								
4500 S: 1380 E to 1450 E SW								
Main Street - AT & SW								
700 E: Empire Ave to								
Redmaple Rd SW								
3300 S: 1885 E to 1940 E								
3300 S: 2404 E to Pioneer								
Street SW								
3300 S: 2600 E to 2700 E SW								
7330 Traffic Calming	2,629	100,000	102,629	102,629	-	13,250	\$ 89,379	87.09%
Misc.								
Signs								
DFS (Speed Signs)								
Neffs Lane								

Exhibit A
 FY 2019-20
 Budget Amendment #4

MILLCREEK FY 2019-20 CAPITAL IMPROVEMENT FUND EXPENSE BUDGET

	FY 2018-19 Balances Carried Forward	FY 2019-20 Adopted Budget	FY 2019-20 Amendment #2	FY 2019-20 Amendment #4	Amount of Change	Total Expenditures	Balance Available	% Budget Available
7340 Storm Drain Emergency CIP Hillside Lane Drainage 300 East: 3900 S to 4000 S Central Avenue Drainage Project	1,302	700,000	701,302	501,302	(200,000)	366,035	\$ 135,267	19.29%
7350 Active Transportation 3300 S. - x-walk (School for deaf & blind) Match - Misc. Locations TLC Circulation Study (SLC)	28,456	150,000	178,456	178,456	-	49,923	\$ 128,533	72.02%
7360 Lighting	50,000	96,000	146,000	146,000	-	78,653	\$ 67,347	46.13%
7370 Misc. Projects CDBG Sunnyvale Park Mountair Streetscape TLC 3300 Corridor Study 2300 S Roundabout Highland Drive Reconfiguration Other Misc. Projects	1,845,745	-	1,945,745	1,845,745	(100,000)	260,546	\$ 1,585,199	81.47%
Total CIP	\$ 3,623,597	\$ 1,751,000	\$ 5,474,597	\$ 5,474,597	\$ -	\$ 1,573,937	\$ 3,900,660	71.25%

Exhibit A
 FY 2019-20
 Budget Amendment #4

Millcreek Fund Balance Reserve	State Law Requires Municipalities to maintain at least 5% and no more than 25% of the General Fund in a reserve account.	
	Fund Balance Reserve Amount	% of General Fund Budget
Fund Balance at the end of FY2017	\$ 1,812,257	34.18%
Additional Fund Balance added in FY2018	\$ 2,533,675	
Fund Balance at Beginning of FY 2019	\$ 4,345,932	24.18%
Additional Fund Balance added in FY2019	\$ 849,225	
Fund Balance at end of FY2019	\$ 5,195,157	18.91%
UPD Reserve Funds	\$ 1,607,277	
Unreserved Fund Balance	\$ 3,587,880	
Projected Additional Fund Balance FY2020	\$ 611,021	
Projected Use of Fund Balance FY2020	\$ -	
Projected Use of UPD Reserve Funds	\$ (83,526)	
Projected Balance of UPD Reserve Funds	\$ 1,523,751	
Projected Unreserved Fund Balance at end of FY2020	\$ 4,198,901	
Projected Unreserved Fund Balance at end of FY2020	\$ 5,722,652	21.12%