



Millcreek

Connected by Nature

FY 2022-23 TENTATIVE BUDGET

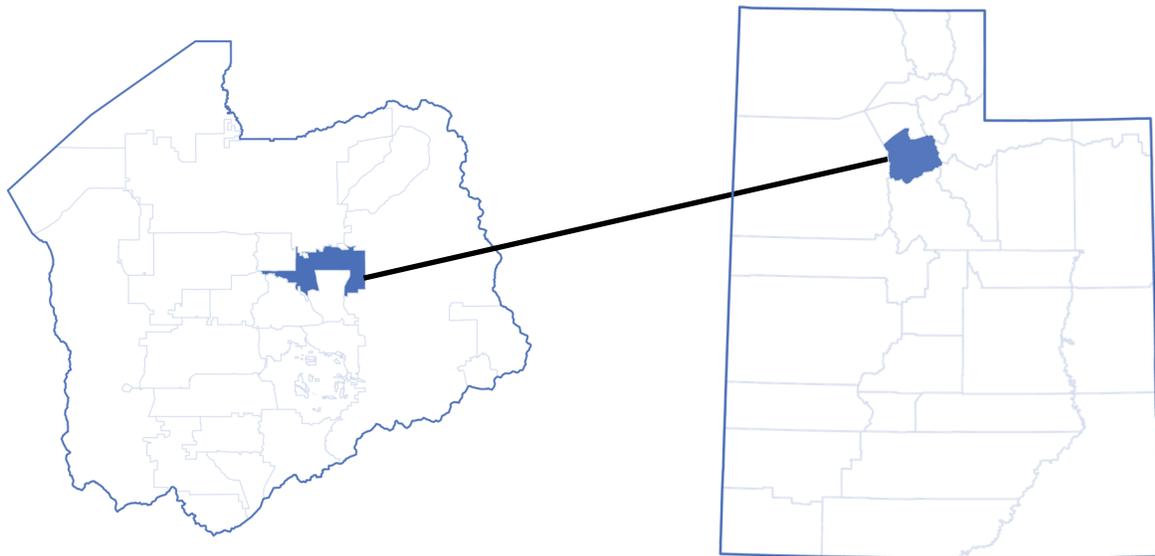


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VISION STATEMENT

Millcreek is a diverse community where residents and businesses are empowered to respectfully engage and interact with each other in governance and volunteerism to maintain a fiscally responsible, environmentally sustainable City that provides a “welcome home” feeling to everyone - past, present, and future.



FY 2022-23 Budget Prepared By:

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Mike Winder, *City Manager*

Laurie Johnson, *HR-Finance Director*

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Jim Hardy, *Building Services Director*

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Rita Lund, *Communications & Programs Director*

Aimee McConkie, *City Events Director/Millcreek Common Executive Director*

John Miller, *Public Works Director/City Engineer*

Elyse Sullivan, *City Recorder*

Stephanie Bond, *HR Manager*

Elected Officials



Jeffrey Silvestrini
Mayor



Silvia Catten
Councilmember
District 1



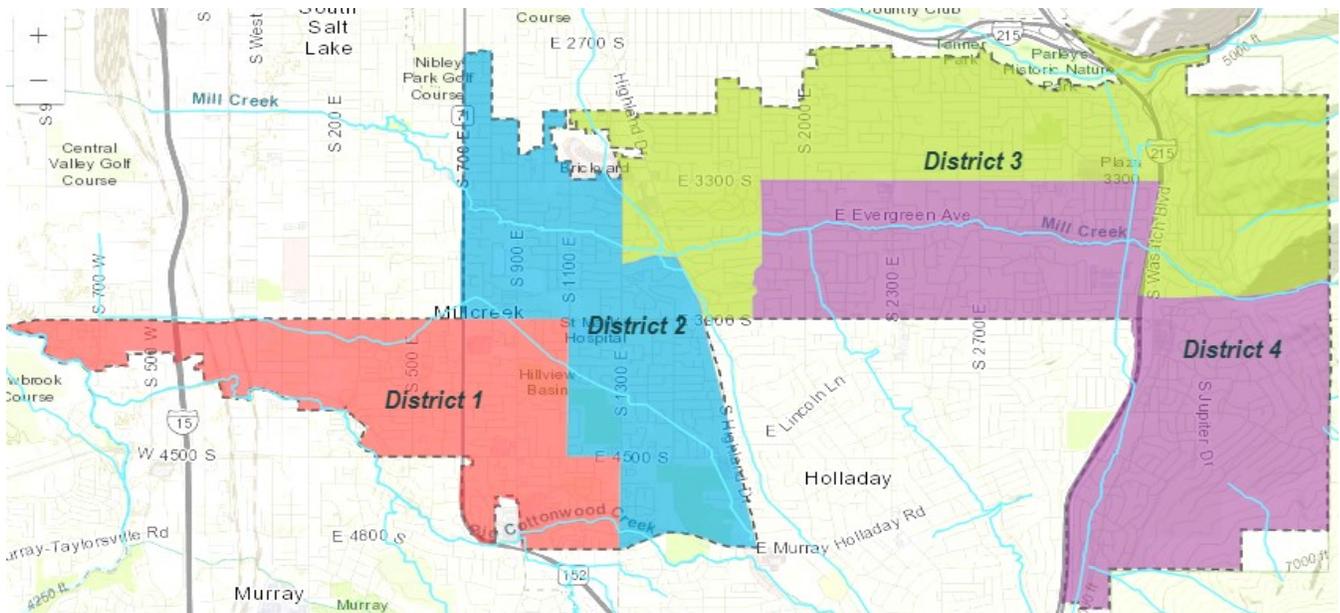
Thom DeSirant
Councilmember
District 2



Cheri Jackson
Councilmember
District 3



Beverly Uipi
Councilmember
District 4



MISSION STATEMENT

Millcreek provides superior and responsive municipal governance and services in a fiscally conservative and responsible manner that sustains and improves the quality of life for residents and stakeholders of the City.

City Manager's Message

The Challenges & Opportunities of a Five-Year-Old

2022-2023 FISCAL YEAR BUDGET MESSAGE



Five-year-olds tend to encounter a remarkable period of learning and growth. They face new challenges and must master new skills. A five-year-old also looks out to the world with refreshing optimism and will often amaze and surprise others with what they can do. The five-year-old city of Millcreek is no different. Millcreek heads into the new fiscal year with both incredible opportunities and unprecedented challenges.

The city's town plaza, Millcreek Common, will open spring 2022 bringing the city together like never before. It boasts the largest outdoor ice-skating venue in the state (which converts to roller skating in the summer), a splash pad, small stage, and ample plaza space to host a myriad of events. Millcreek Common will be an economic, civic, and cultural driver for the future of Millcreek.

With our current lease expiring in June 2023, we recently broke ground on a new city hall presiding on the edge of Millcreek Common. This remarkable structure will include a ground floor public market, a rooftop community room, offices for both city government and our Unified Police Department precinct, and the largest outdoor climbing wall in the state. Funded by a \$39,000,000 sales tax-backed bond, the city was able to secure an interest rate just over 2% thanks to its AA+ bond rating and is making the bond payments with the current revenue stream.

Millcreek weathered the COVID-19 Pandemic well, buffered by a resilient state economy and a diverse tax base. Sales tax receipts for the past twelve months were up 14% year-over-year, allowing us to grow our fund balance reserves to \$12,533,376, which is 33.85% of our annual budget. This keeps us compliant with state law that prohibits reserves from exceeding 35%, while also providing the city with the strongest "rainy day" fund in its existence.

Historically, Millcreek has funded its commitment to the Unified Police Department (UPD) out of property tax revenues. Hit with the perfect storm of record inflation and a nationwide law enforcement shortage, our costs with UPD are rising rapidly. The City Council raised property tax collections in the November 2020 cycle by 2.78%, did not have to raise taxes in the November 2021 cycle, but are looking at some sort of revenue enhancement for November 2022 to keep up. It remains city fiscal policy to not use sales tax revenues to fund police needs.

The Storm Drain Utility Fee, implemented in 2020, has finished its first full year and resulted in revenues of \$1,858,770. These funds have already gone to help with much needed projects such as storm drain improvements on Central Avenue, Hillside Avenue, Honeycut Road, and more. This income stream has already helped protect our street repair and capital improvement budgets from being raided and should enable the city to perform more pavement preservation work this fiscal year.

The Capital Improvement Project Fund in the amount of \$5,272,313, coupled with grant dollars, was able to help fund needed improvements. We were excited to see the completion of work on 3900 South, sidewalks on 3300 South and more. We look forward to the completion soon of work on the Birch Drive/Upland Drive Roundabout, Neff's Lane, 2000 East, pickleball courts in Canyon Rim Park, and the Mountair Streetscape on Highland Drive.

Few cities in the region have been as fortunate as Millcreek at attracting and leveraging federal funds from the American Rescue Plan Act (ARPA). In addition to the \$3,964,825 the city received this fiscal year we anticipate a second tranche of \$3,964,825 next fiscal year and have also won \$7,500,000 in redevelopment grants funded from the state of Utah's ARPA allocation. The latter funds are designated to the city to assist in providing public infrastructure adjacent to new housing projects. These will include assistance of Millcreek Common and a shared community parking structure.

City employees continue to make a difference with award-winning service, and our healthy revenues allowed us to remain competitive with our wages and offer a 7% cost of living increase and a potential 2% merit increase. With record unemployment in Utah, and with critical city projects in progress, it is essential that Millcreek continues to attract and retain top talent. New positions created in the past fiscal year include several with our new Community Life Department, which will handle city events and the needs of Millcreek Common. A CDBG/Grants administrator, planning development review specialist, and stormwater GIS specialist have also joined the team, as have four interns with the Millcreek Promise Program (the latter funded from ARPA dollars).

Fiscally conservative principles in Millcreek's first five years since incorporation have put us on a strong footing as we face today's challenges. Spiraling inflation is proving to be a strong headwind as we embark on significant construction projects and compete for capable public servants. Global uncertainty—from war in Europe, to supply chain issues in Asia, to future pandemic variants—looms large. Yet, like the wide-eyed five-year-old, Millcreek embraces the future with hope.

Our recent audit generated no adverse findings and acknowledged that our city is well-managed, with appropriate financial controls and safeguards. With the retirement of Councilman Dwight Marchant, the City Treasurer duties have passed to the equally capable Councilwoman Cheri Jackson. Finance Director Laurie Johnson and her excellent team are to be commended for their work in managing our budget in such a sound and prudent way. With confidence for the future, we present this budget to the Mayor and City Council for its consideration.



Mike Winder
City Manager

Budget Timeline

MARCH						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March 14, 2022

Council Work Session:

- * FY 2022-23 General Fund Budget Parameters Discussion
- * FY 2022-23 Storm Water Fund Preliminary Budget Discussion

Community Reinvestment Agency Meeting Work Session (CRA):

- * FY 2022-23 CRA Budget Discussion

March 28, 2022

Council Regular Meeting:

- * Review, Public Hearing & Adoption of FY 2021-22 General Fund & CIP Budget Amendment #5

April 11, 2022

Council Regular Meeting:

- * Present FY 2022-23 General Fund, CIP Fund, & Storm Water Fund Tentative Budget
- * Present FY 2022-23 Millcreek Municipal Fee Schedule
- * Tentatively Adopt FY 2022-23 General Fund, CIP Fund, & Storm Water Fund Tentative Budget (Includes FY 2022-23 Municipal Fee Schedule)

Community Reinvestment Agency Meeting (CRA):

- * Present FY 2022-23 CRA Tentative Budget
- * Tentatively Adopt FY 2022-23 CRA Tentative Budget

April 25, 2022

Council Regular Meeting:

- * Public Hearing on FY 2022-23 General Fund, CIP Fund & Storm Water Tentative Budget
- * Present FY 2021-22 3rd Quarterly Report

Community Reinvestment Agency Meeting (CRA):

- * Public Hearing on FY 2022-23 CRA Tentative Budget

JUNE						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

AUGUST						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 13, 2022

Council Regular Meeting:

- * Adopt FY 2022-23 General Fund, CIP Fund, & Storm Water Fund Final Budget & Certified Tax Rate (If no Truth in Taxation hearing)

Community Reinvestment Agency Meeting (CRA):

- * Adopt FY 2022-23 CRA Fund Final Budget

June 27, 2022

Council Regular Meeting:

- * Review, Public Hearing & Adoption of FY 2021-22 General Fund & CIP Fund Final Budget Amendment

Community Reinvestment Agency Meeting (CRA):

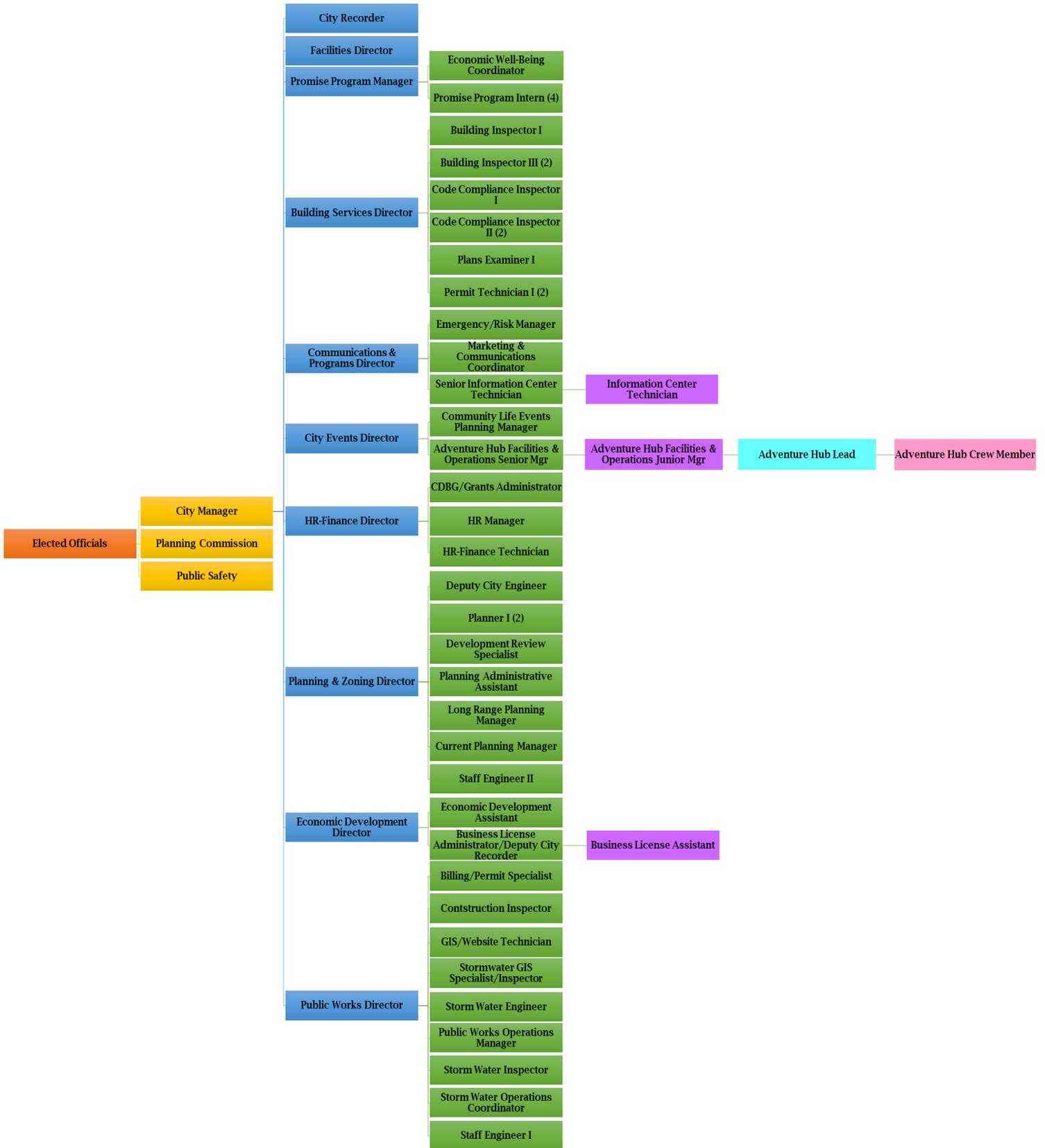
- * Review, Public Hearing & Adoption of FY 2021-22 CRA Fund Final Budget Amendment

August 8, 2022

Council Regular Meeting:

- * Public Hearing - Truth in Taxation (if needed)
- * Adopt FY 2022-23 General Fund, CIP Fund & Storm Water Fund Final Budget & set tax rate (if Truth in Taxation hearing required)

Organization Chart

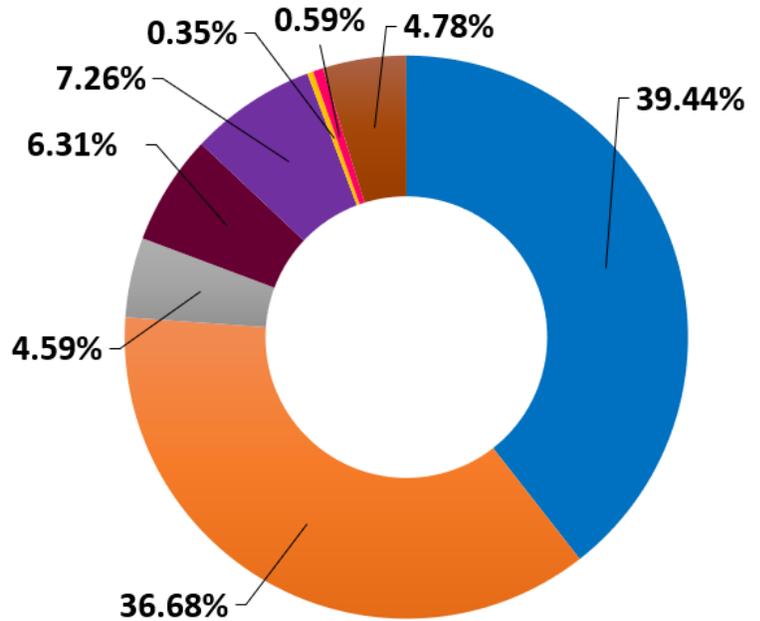


City Funding & Spending

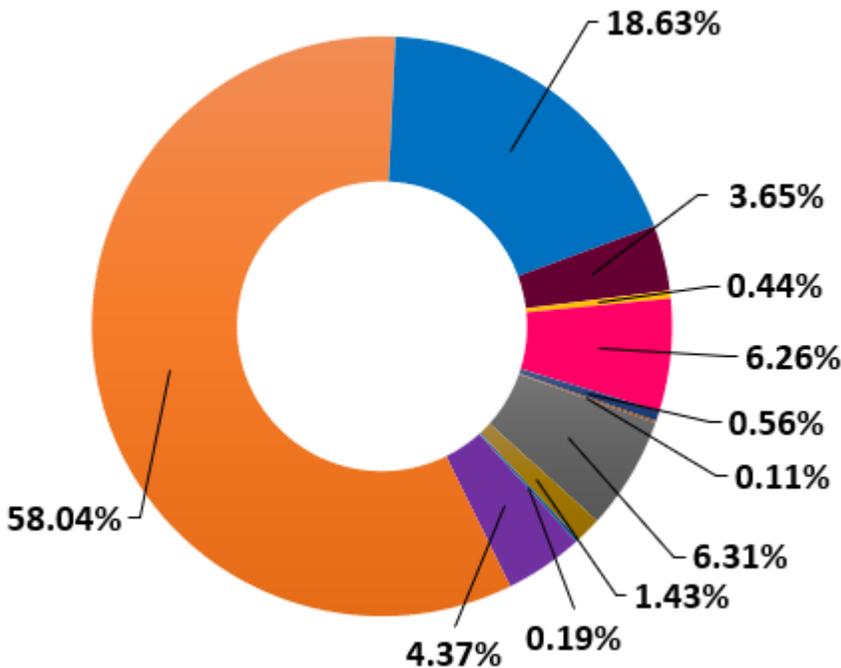
Total FY 22-2023 Budget \$31,693,142

Where Millcreek receives its revenue:

- Sales & Use Tax - \$12,500,000
- Property Tax - \$11,625,860
- Other Tax - \$1,454,500
- Licenses & Permits - \$2,000,500
- Intergovernmental - \$2,300,000
- Charges for Services - \$110,000
- Miscellaneous - \$185,897
- Contributions - \$1,516,385



Where Millcreek spends its dollars:



- Professional Services - \$1,384,150
- Contracted Services - \$18,395,742
(Contracts with Salt Lake County/UPD)
- Personnel Expenses - \$5,905,000
- Operating Expenses - \$1,156,950
- Insurance - \$140,000
- Debt Service & Leases - \$1,984,250
- Miscellaneous Expenses - \$177,050
- Capital - \$35,000
- Class B & C Road Funds - \$2,000,000
- Community Programs - \$454,000
- Other Financing Uses - \$61,000

Key Fiscal Management Practices

Key Fiscal Management Practices are policy statements that provide general guidance with respect to budgeting, debt, and the management of municipal resources. The following formal policy statements are presented as principles that will assist in the governance of the budget, accounting, and financial reporting for Fiscal Year 2022-23.

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Compliance with Fiscal Standards: The Millcreek (“City”) budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP).

Modified Accrual Basis: The City’s budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

Fund Accounting: The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

Budget Document: The operating budget is the annual financial plan for the City. It serves as the policy document of the City Council (“Council”) for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish necessary work. A proposed operating budget for the next or upcoming fiscal year shall be prepared and presented to the Council by the first week in May to be adopted no later than the statutory deadline of June 30 of each year.

Budget Amendments: The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. However, it is assumed the budget will be amended as needed when revenue or expenditure projections decrease or increase.

Budget Surplus: Any year-end general fund operating surpluses will revert to unappropriated fund balance not to exceed the state law mandated maximum, and any additional surplus will be available for capital projects as approved by the Council.

Investment of Funds: All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

Revenue Projection: All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

Property Tax: It is the intent of the Council to appropriate all property tax revenues to provide for law enforcement services for the City. This appropriation will include any costs associated with short-term borrowing which is required to offset the timing of when property tax revenues are received versus when expenditures are required.

General Fund Balance: The City will endeavor to maintain a fund balance reserve of least 15% and not to exceed 35% which is the maximum permitted by law. Any fund balance which may be utilized to pay for law enforcement services will be reimbursed when funds from short-term borrowing become available.

One Time Revenues: The City will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will endeavor to avoid using temporary revenues to fund on-going services.

Debt: The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt within debt limits as outlined by Utah State Law and Council direction.

Capital Expenditures: All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

Fees: The Council shall review the Millcreek Fee Schedule annually as part of the budget process to assure that fees reflect the targeted level of cost recovery. Fees will be changed based on a professional review of applicable costs associated with fees.

Financial Reporting and Monitoring: The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures. Quarterly Financial Reports will be provided to the Council.

Strategic Plan Objectives

Great Connections

Millcreek strives to offer a range of pedestrian, bicycling, transit, and vehicle transportation choices through a cohesive network of safe and reliable streets and trails that connect all residents to their destinations.

Objectives:

GC-1	Multimodally connect people and land uses regionally and locally throughout the City.
GC-2	Establish and maintain convenient multimodal connections between neighborhoods, local destinations, employment and activity centers, and neighboring municipalities.
GC-3	Proactively consider and incorporate the needs of senior and youth populations in all relevant transportation planning and project decisions.
GC-4	Improve the safety and visual image of the community by enhancing the look and feel of major corridors and protecting our scenic viewsheds.
GC-5	Preserve the transportation system for the future by implementing appropriate system maintenance and refurbishment.
GC-6	Actively plan for advancing techniques and trends in transportation planning.
GC-7	Lay the groundwork for intercity transit connections and for more robust, choice-based transit within the City and larger region.
GC-8	Manage stormwater and flood control systems as a vital and integrated community asset.

Outdoor Lifestyle

Millcreek is the gateway to recreation with opportunities from the Wasatch Mountains to the Jordan River, including majestic views of the mountains, expansive parks, and accessible trails, creeks, and open spaces.

Objectives:

OL-1	Improve access and quality of parks and open space for all areas of Millcreek.
OL-2	Meet changing demographics by incorporating special use facilities in Millcreek parks.
OL-3	Emphasize preservation of undeveloped open space and natural areas that combine the preservation of the most environmentally sensitive areas with other values including low impact recreation.
OL-4	Update and create parks and recreation facilities to address changing needs and population growth.
OL-5	Ensure adequate and sustainable funding for parks, recreation and open space assets.
OL-6	Identify and maintain recreational access to Mill Creek Canyon, Neff's Canyon, Mt. Olympus, and Grandeur Peak for all residents and visitors.
OL-7	Identify and maintain recreational access to Jordan River Parkway for all residents and visitors.
OL-8	Develop an interconnected trail, park, and open space system within Millcreek.

Enhanced Culture

Millcreek embraces the cultural and demographic diversity of its residents and businesses, and supports and promotes a variety of arts, cultures, and education opportunities as essential parts of an engaged community and life-long learning.

Objectives:

EC-1	Ensure the accessibility and diversity of arts and culture opportunities throughout the City.
EC-2	Support affordable cultural spaces in all neighborhoods, especially Meadowbrook and villages where they are accessible to a broad range of people, and where they can help activate the public realm.
EC-3	Make Millcreek a place where all residents feel they can attend community events and participate in neighborhood life, where they help each other, contribute to the vitality of the City, and create a sense of belonging.
EC-4	Preserve and advance Millcreek's historic and cultural resources. When feasible, integrate themes and features into design and development that represent Millcreek's history and heritage.
EC-5	Strengthen and diversify the range of educational and lifelong learning opportunities and resources in Millcreek.

Vibrant Gathering Places

Millcreek's centers are the heart of community activity, characterized by walkability, unique spaces, commercial areas, and character compatible with Millcreek neighborhoods.

Objectives:

GP-1	Design new development to respond to and enhance the distinctive physical, historic, aesthetic and cultural qualities of its location, while accommodating growth and change.
GP-2	Ensure that sign location and design is responsive to site context and compatible with the surrounding character.
GP-3	Emphasize placemaking throughout the City with design and programming that supports a distinctive identity and experience.
GP-4	Focus growth in a Citywide network of centers that provide healthy, equitable and sustainable access to services and housing and preserve the City's character and sense of place.
GP-5	Continue to grow and support The City Center as the mixed-use, cultural, and economic heart of the City.
GP-6	Continue to grow and support the Meadowbrook/Main Street Urban Center.
GP-7	Continue to grow and support the identified village centers and maintain valley and mountain views.
GP-8	Create unique, desirable, and vibrant places and features in Millcreek.
GP-9	Support complementary infill development and land use investment in the mature and developed areas of the city.

Thriving Economy

Millcreek's economic diversity thrives by being inviting, supporting local businesses, attracting an innovative and adaptive workforce, investing in amenities that promote a better quality of life, and encouraging a range of business sizes and types.

Objectives:

TE-1	Diversify and expand Millcreek's economic base to create a robust economy that offers a wide range of employment opportunities, goods and services.
TE-2	Cultivate a business culture that allows existing establishments to grow in place, draws new firms to Millcreek and encourages more homegrown enterprises.
TE-3	Build on Millcreek's emerging recreation and outdoor lifestyle identity as an economic development strategy.
TE-4	Leverage the City's livability as a workforce and economic driver, and create a city brand that supports growth and leverages existing community and economic assets.
TE-5	Enhance the physical environment by creating new amenities that help attract and retain new businesses and residents.
TE-6	Provide high-quality infrastructure and technology Citywide.
TE-7	Promote environmentally sustainable efforts and initiatives in the public and private sector.

Health & Environment

Millcreek supports environmental and human health by establishing and protecting open spaces; protecting healthy fish and wildlife habitats; providing active transportation options; improving local water and air quality; improving access to nutritious foods; and other sustainable practices.

Objectives:

HE-1	Ensure access to nutritious, affordable, and safe food for an active, healthy life.
HE-2	Promote a healthy and diverse tree canopy to enhance neighborhood livability, provide habitat, and improve air and water quality.
HE-3	Creatively increase green space throughout the City to give more residents opportunities to enjoy nature.
HE-4	Commit to green design, efficient energy use, wise water use, and high performing buildings and landscapes throughout Millcreek.
HE-5	Promote sustainable practices in the preservation, development, and maintenance of Millcreek's natural and built environments.
HE-6	Implement standards, policies, and practices that encourage and support enhanced air and water quality.
HE-7	Require that new development protects the treasured views of Mount Olympus, the Oquirrh Mountains, the Great Salt Lake, and other significant viewsheds from roadways, frequented public areas, community gateways, and other public places.
HE-8	Strengthen resiliency to natural disasters and climate realities through development patterns, hazard mitigation, and education.

Unique Neighborhoods

Millcreek is a City of attractive, proud, stable, unique, and emerging neighborhoods that offer a variety of home types, vibrant gathering areas, and access to quality community amenities.

Objectives:

UN-1	Preserve and enhance the physical elements that define each neighborhood's character.
UN-2	Strive for a variety of housing choices in types, styles, and costs of housing throughout Millcreek.
UN-3	Prioritize the development of effective neighborhood-scale plans and programs for those areas with the most potential for change and need for protection.
UN-4	Inform and engage with neighborhoods, community councils, and individual residents during zoning and rezoning processes, capital improvement planning, and decisions on City facilities and services.
UN-5	Support unique and innovative community design elements and features such as community gardens, live/work spaces, and neighborhood gathering places.
UN-6	Encourage and support the integration of appropriate mixed-use development in selected neighborhoods.
UN-7	Enhance mobility and connectivity between neighborhoods across Millcreek.

Engaged Community

Millcreek seeks community engagement through communication and transparency to achieve long-term sustainable outcomes, processes, and relationships.

Objectives:

ENC-1	Respond to the needs and concerns of the community in a professional and respectful manner.
ENC-2	Provide ample opportunities for community volunteerism and participation.
ENC-3	Support an environment of open, two-way communication with citizens and stakeholders.

Fiscally Responsible Government

Millcreek supports a fiscally responsible government through compliance with the Utah Fiscal Procedures Act along with a transparent budget process, conservative spending and meticulous debt management.

Objectives:

FRG-1	Ensure strict compliance with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP).
FRG-2	Conservatively use debt for only long-term capital project needs.
FRG-3	Maintain a fund balance of at least 15% of the current general fund budget.

General Fund Revenue Budget



General Fund Revenues

MILLCREEK FY 2022-23 GENERAL FUND REVENUE BUDGET

	FY 2020-21 Actual Revenues	FY 2021-22 Estimated Revenues	FY 2022-23 Tentative Revenues	% Change from Previous Year
GENERAL FUND				
3100 TAXES				
3110 Property Tax				
3111 General				
12 Months of UPD Contract	11,750,904	11,075,860	11,625,860	4.97%
3130 Sales & Use Tax				
3131 General	13,224,195	12,175,213	12,500,000	2.67%
3135 Mass Transit Tax	1,175,992	950,000	900,000	-5.26%
3140 Franchise Tax				
3141 Cable Tax	553,957	550,000	550,000	0.00%
3160 Transient Room Tax	3,194	4,500	4,500	0.00%
Total Taxes	\$ 26,708,243	\$ 24,755,573	\$ 25,580,360	3.33%
3200 LICENSES & PERMITS				
3210 Business Licenses & Permits	723,455	600,000	600,000	0.00%
3220 Building Permits	2,117,145	1,100,000	900,000	-18.18%
3230 Special Event Permits	350	2,000	500	-75.00%
3240 Engineering Permits	634,645	500,000	500,000	0.00%
Total Licenses & Permits	\$ 3,475,595	\$ 2,202,000	\$ 2,000,500	-9.15%
3300 INTERGOVERNMENTAL				
3310 Local Grants	-	-	-	0.00%
3320 State Grants	150,000	168,802	-	-100.00%
Thrive 125 Grant				
LeRay McCallister Grant				
3330 Liquor Grants	49,742	55,911	50,000	-10.57%
3350 Federal Grants	3,770,034	3,964,825	250,000	-93.69%
CARES Act Funds				
American Recovery Act Funds				
Class C Road Funds	2,288,617	1,900,000	2,000,000	5.26%
Total Intergovernmental	\$ 6,258,393	\$ 6,089,538	\$ 2,300,000	-62.23%
3400 CHARGES FOR SERVICES				
3410 Planning Fees	117,435	80,000	70,000	-12.50%
3430 Rents & Leases	-	-	-	0.00%
3431 Millcreek Common Business Leases	-	-	15,000	0.00%
3470 Millcreek Common Revenue	-	-	15,000	0.00%
Skate Rentals				
Admissions				
Venue & Equipment Rental				
Total Charges For Services	\$ 117,435	\$ 80,000	\$ 100,000	25.00%
3500 FINES & FORFEITURES				
3510 Court Fines	-	-	-	0.00%
3520 Code Compliance Fines	7,515	10,000	10,000	0.00%
Total Fines & Forfeitures	\$ 7,515	\$ 10,000	\$ 10,000	0.00%
3600 MISCELLANEOUS				
3610 Interest Earnings	83,670	85,000	75,897	-10.71%
3620 Misc. Income	188,158	24,165	-	-100.00%
3630 Administrative Fees	110,000	110,000	110,000	0.00%
3690 Bond Proceeds (Managed through Trust Account)	-	39,243,823	-	-100.00%
Total Miscellaneous	\$ 381,828	\$ 219,165	\$ 185,897	-15.18%

MILLCREEK FY 2022-23 GENERAL FUND REVENUE BUDGET

	FY 2020-21 Actual Revenues	FY 2021-22 Estimated Revenues	FY 2022-23 Tentative Revenues	% Change from Previous Year
GENERAL FUND				
3800 CONTRIBUTIONS				
3810 Donations	71,955	28,488	-	-100.00%
Promise Program Donations				
FY21 Donation for Community Renewable Energy				
3820 Use of Fund Balance	-	1,749,412	1,516,385	-13.32%
General Fund	-	-	500,000	
UPD Contract	-	1,749,412	1,016,385	
Total Contributions	\$ 71,955	\$ 1,777,900	\$ 1,516,385	-14.71%
Total General Fund Revenues	\$ 37,020,964	\$ 35,134,176	\$ 31,693,142	-9.79%

General Fund Line Item Expense Budget



Legislative

Mayor & City Council

Jeff Silvestrini

Silvia Catten

Thom DeSirant

Cheri Jackson

Bev Uipi

**Provides general oversight for all
Millcreek funds and budgets.**

Line Item Expenses — Mayor & City Council

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4100 LEGISLATIVE				
100-4110 Mayor & City Council				
Personnel Expenses				
1100 Salaries & Wages	104,079	100,000	100,000	0.00%
1400 Employee Benefits	73,406	88,000	95,000	7.95%
Total Personnel	177,486	188,000	195,000	3.72%
Operating Expenses				
2100 Books, Subscriptions, Memb.	118,941	187,000	180,000	-3.74%
Utah League of Cities & Towns			45,000	
ULCT American Recovery Act Assessment			7,000	
Jordan River Commission			3,700	
Central Wasatch Commission			75,000	
Community Renewable Energy Act			37,163	
2300 Travel	3,270	5,000	10,000	100.00%
Total Operating	122,211	192,000	190,000	-1.04%
Professional & Contracted Services				
3100 Professional Services	49,035	92,500	116,000	25.41%
Capstone Strategies			30,000	
Sustainability Coordinator			5,000	
Auditor			21,000	
Washington Lobbyist Services			60,000	
3300 Training	2,227	5,000	5,000	0.00%
Total Professional & Contracted	51,262	97,500	121,000	24.10%
Miscellaneous Expenses				
6100 Misc. Expenses	150	500	500	0.00%
Total Misc.	150	500	500	0.00%
Community Programs				
8300 Community Investment Fund	-	25,000	25,000	0.00%
Total Community Programs	-	25,000	25,000	0.00%
Total Mayor & City Council	\$ 351,108	\$ 503,000	\$ 531,500	5.67%
Notes: Increase related to paying for lobbyist for a full year, benefit increases and travel.				

Administration

Mike Winder— City Manager

Department Staff:

Kayla Mayers

Provides specific oversight for the following department budgets:

- City Management
- Justice Court
- Legal Services
- Public Safety
- Promise Program

Line Item Expenses — City Management

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4200 ADMINISTRATION				
100-4210 City Management				
Personnel Services				
1100 Salaries & Wages	117,450	172,000	205,000	19.19%
City Manager				
1200 Part-Time Wages	-	-	-	0.00%
1400 Employee Benefits	21,789	56,000	65,000	16.07%
Total Personnel	139,239	228,000	270,000	18.42%
Operating Expenses				
2100 Books, Subscriptions, Memb.	-	1,500	1,500	0.00%
2300 Travel	919	2,000	2,500	25.00%
2400 Office Supplies	-	-	-	0.00%
Total Operating	919	3,500	4,000	14.29%
Professional & Contracted Services				
3100 Professional Services	4,800	5,000	5,000	0.00%
3300 Training	-	3,000	3,000	0.00%
Total Professional & Contracted	4,800	8,000	8,000	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	2,965	5,000	5,000	0.00%
Total Misc.	2,965	5,000	5,000	0.00%
Total City Management	\$ 147,923	\$ 244,500	\$ 287,000	17.38%
Notes: Increase related to higher personnel expenses and travel.				

Line Item Expenses — Justice Court

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4200 ADMINISTRATION				
100-4220 Justice Court				
Professional & Contracted Services				
3100 Professional Services	-	-	-	0.00%
3200 Contracted Services	208,664	215,000	215,000	0.00%
Total Professional & Contracted	208,664	215,000	215,000	0.00%
Total Justice Court	\$ 208,664	\$ 215,000	\$ 215,000	0.00%
Notes: No change.				

Line Item Expenses — Legal Services

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4200 ADMINISTRATION				
100-4230 Legal Services				
Operating Expenses				
2100 Books, Subscriptions, Memb.	-	-	-	0.00%
2300 Travel	-	-	-	0.00%
Total Operating	-	-	-	0.00%
Professional & Contracted Services				
3100 Professional Services	155,061	200,000	200,000	0.00%
John Brems				
Misc. Legal				
3300 Training	599	2,000	2,000	0.00%
3200 Contracted Services	259,229	335,000	315,000	-5.97%
SL County Indigent Defense			112,558	
SL County Prosecutorial Services			200,000	
Total Professional & Contracted	414,889	537,000	517,000	-3.72%
Misc. Expenses				
6100 Misc. Expenses	-	250	250	0.00%
Total Misc.	-	250	250	0.00%
Total Legal Services	\$ 414,889	\$ 537,250	\$ 517,250	-3.72%
Notes: Contracted services are lower than previous year.				

Line Item Expenses — Public Safety

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget		FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4200 ADMINISTRATION					
100-4240 Public Safety					
	Professional & Contracted Services				
	3200 Contracted Services				
	12 Months of Contract				
	SLC Animal Control	548,418	565,000	585,742	3.67%
	Unified Police	9,184,910	12,825,275	13,500,000	5.26%
	CARES Act (UPD)	16,405	-	-	0.00%
	American Recovery Act (UPD)		-	-	0.00%
	CARES Act (UPD Payroll)	2,284,384	-	-	0.00%
	CARES Act (UFA)	111,473	-	-	0.00%
	CARES Act (WFWRD)	17,679	-	-	0.00%
	UPD (Alcohol Tax Exp)	49,742	55,911	50,000	-10.57%
	Total Professional & Contracted	12,213,011	13,446,186	14,135,742	5.13%
	Total Public Safety	\$ 12,213,011	\$ 13,446,186	\$ 14,135,742	5.13%
	Notes: Both the contracts with Salt Lake County Animal Control and Unified Police department have increased 3.67% and 5.26% respectively.				

Line Item Expenses — Promise Program

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4200 ADMINISTRATION				
100-4250 Promise Program				
Personnel Services				
1100 Salaries & Wages	65,894	91,000	125,000	37.36%
Promise Program Manager				
Promise Economic Wellbeing Coordinator				
1200 Part-Time Wages	-	30,250	35,000	15.70%
1300 Over-Time Wages	82	1,500	500	-66.67%
1400 Employee Benefits	18,137	45,000	55,000	22.22%
Total Personnel	84,113	\$ 167,750	215,500	28.46%
Operating Expenses				
2100 Books, Subscriptions, Memb.	546	750	750	0.00%
2300 Travel	20	1,500	1,500	0.00%
2400 Office Supplies	86	200	200	0.00%
2500 Equipment/Supplies	636	500	500	0.00%
Total Operating	1,288	2,950	2,950	0.00%
Professional & Contracted Services				
3100 Professional Services	5,708	1,000	4,000	300.00%
3300 Training	155	500	500	0.00%
3400 Printing	1,289	250	250	0.00%
Total Professional & Contracted	7,152	1,750	4,750	171.43%
Miscellaneous Expenses				
6100 Misc. Expenses	31	500	1,800	260.00%
Total Misc.	31	500	1,800	260.00%
Community Programs				
8200 Events	45,168	91,538	25,000	-72.69%
American Recovery Act Funds				
Misc. Donations				
Total Community Programs	45,168	91,538	25,000	-72.69%
Total Promise Program	\$ 137,752	\$ 264,488	\$ 250,000	-5.48%
Notes: Increase related to higher personnel expenses. Utilizes \$150,000 of ARPA funds.				

City Recorder

Elyse Sullivan

Provides specific oversight for the following department budgets:

- City Recorder

Building Services

Jim Hardy—Director

Department Staff:

Bonny Aguilar

Kim Delobel

Dustin Eberspacher

Kevin Johnson

Wendy Madrill

Stephen Rowbottom

Kandi Scott

Andrew Steadman

Alicia Wassmer

Provides specific oversight for the following department budgets:

- **Building Services**

Line Item Expenses — Building Services

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4400 BUILDING SERVICES				
100-4410 Building Services				
Personnel Services				
1100 Salaries & Wages	634,690	705,000	745,000	5.67%
Building Services Director /Building Off.				
Plans Examiner I				
Building Inspector III				
Building Inspector III				
Building Inspector I				
Permit Technician II				
Permit Technician I				
Code Compliance Inspector II				
Code Compliance Inspector I				
Code Compliance Inspector I				
1200 Part-Time Wages	-	-	-	0.00%
1300 Over-Time Wages	37	2,500	2,500	0.00%
1400 Employee Benefits	283,332	330,000	366,000	10.91%
Total Personnel	918,059	1,037,500	1,113,500	7.33%
Operating Expenses				
2100 Books, Subscriptions, Memb.	2,803	4,000	8,000	100.00%
2300 Travel	503	5,000	5,000	0.00%
2500 Equipment/Supplies	2,794	5,000	5,000	0.00%
Total Operating	6,101	14,000	18,000	28.57%
Professional & Contracted Services				
3100 Professional Services	48,000	90,000	90,000	0.00%
Building Inspection Services				
Code Compliance Abatement				
3300 Training	4,967	10,000	10,000	0.00%
Total Professional & Contracted	52,968	100,000	100,000	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	379	2,500	2,500	0.00%
Total Misc.	379	2,500	2,500	0.00%
Total Building Services	\$ 977,507	\$ 1,154,000	\$ 1,234,000	6.93%
Notes: Majority of increase due to higher personnel expenses.				

Communications & Programs

Rita Lund—Director

Department Staff:

Andrew Clark

Jordan Hatch

Maquel Reginek

Jana Stratford

Provides specific oversight for the following department budgets:

- **Communications & Programs**
- **Emergency Management**
- **Information Center**

Line Item Expenses — Communications & Programs

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4500 COMMUNICATIONS & PROGRAMS				
100-4510 Communications & Programs				
Personnel Services				
1100 Salaries & Wages	82,981	117,750	170,000	44.37%
Communications & Programs Director				
Marketing & Communications Manager				
1200 Part-Time Wages	-	-	-	0.00%
1300 Over-Time Wages	-	-	-	0.00%
1400 Employee Benefits	34,333	52,000	68,000	30.77%
Total Personnel	117,314	169,750	238,000	40.21%
Operating Expenses				
2100 Books, Subscriptions, Memb.	84	500	500	0.00%
2300 Travel	-	750	750	0.00%
2500 Equipment/Supplies	1,980	2,500	2,500	0.00%
2800 Postage & Shipping	29,776	45,000	45,000	0.00%
Total Operating	31,840	48,750	48,750	0.00%
Professional & Contracted Services				
3100 Professional Services	35,375	35,000	35,000	0.00%
3300 Training	298	2,000	2,000	0.00%
3400 Printing	48,117	75,000	75,000	0.00%
Total Professional & Contracted	83,790	112,000	112,000	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	597	2,000	2,000	0.00%
Total Misc.	597	2,000	2,000	0.00%
Community Programs				
8100 Community Councils	29,000	29,405	29,000	-1.38%
Canyon Rim			6,000	
East Millcreek			5,000	
Millcreek			15,000	
Mt. Olympus			3,000	
8200 Events	111,967	20,000	10,000	-50.00%
Utah Venture Out (Moved to Events Budget)			-	
Youth City Council			5,000	
Other			5,000	
8300 Programs	11,650	110,250	115,000	4.31%
Rain Barrel Program			15,000	
Asian Association of Utah			100,000	
Total Community Programs	152,617	159,655	154,000	-3.54%
Total Communications & Programs	\$ 386,158	\$ 492,155	\$ 554,750	12.72%
Notes: Increase due to higher personnel & program related expenses.				

Line Item Expenses — Emergency Management

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4500 COMMUNICATIONS & PROGRAMS				
100-4520 Emergency Management				
Personnel Services				
1100 Salaries & Wages	66,268	72,000	75,000	4.17%
Emergency Manager				
1200 Part-Time Wages	-	-	-	0.00%
1300 Over-Time Wages	-	2,000	2,000	0.00%
1400 Employee Benefits	34,023	38,000	43,000	13.16%
Total Personnel	100,291	112,000	120,000	7.14%
Operating Expenses				
2100 Books, Subscriptions, Memb.	-	1,000	1,000	0.00%
2300 Travel	-	250	750	200.00%
2400 Office Supplies	-	-	-	0.00%
2500 Equipment/Supplies	5,970	12,500	11,000	-12.00%
Total Operating	5,970	13,750	12,750	-7.27%
Professional & Contracted Services				
3100 Professional Services	-	-	-	0.00%
3300 Training	300	5,000	5,000	0.00%
3400 Printing	291	1,000	1,000	0.00%
Total Professional & Contracted	591	6,000	6,000	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	15	2,500	2,500	0.00%
Total Misc.	15	2,500	2,500	0.00%
Total Emergency Management	\$ 106,867	\$ 134,250	\$ 141,250	5.21%
Notes: Increase due to higher personnel expenses.				

Line Item Expenses — Information Center

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4500 COMMUNICATIONS & PROGRAMS				
100-4530 Information Center				
Personnel Services				
1100 Salaries & Wages	146,637	155,000	96,000	-38.06%
Information Center Manager				
Senior Information Center Technician				
Information Center Technician				
1200 Part-Time Wages	-	-	-	0.00%
1300 Over-Time Wages	6,756	10,000	10,000	0.00%
1400 Employee Benefits	68,033	68,000	60,000	-11.76%
Total Personnel	221,427	233,000	166,000	-28.76%
Operating Expenses				
2100 Books, Subscriptions, Memb.	-	500	500	0.00%
2300 Travel	-	500	500	0.00%
2400 Office Supplies	5,833	15,000	15,000	0.00%
2500 Equipment/Supplies	-	5,000	5,000	0.00%
2800 Postage & Shipping	12,669	17,500	17,500	0.00%
Total Operating	18,503	38,500	38,500	0.00%
Professional & Contracted Services				
3100 Professional Services	54	1,000	1,000	0.00%
3300 Training	-	1,200	1,200	0.00%
3400 Printing	-	1,200	1,200	0.00%
Total Professional & Contracted	54	3,400	3,400	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	851	5,000	5,000	0.00%
6300 Meals	2,852	10,000	7,500	-25.00%
Total Misc.	3,704	15,000	12,500	-16.67%
Total Information Center	\$ 243,687	\$ 289,900	\$ 220,400	-23.97%
Notes: Overall budget lower due to lower personnel expenses as a position was relocated at the end of FY22.				

Economic Development

Mike Winder—Director

Department Staff:

Amy Barber

Christelle Gatoro

Alexander Wendt

Provides specific oversight for the following department budget:

- **Economic Development**
- **Business Licenses**

Line Item Expenses — Economic Development

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4600 ECONOMIC DEVELOPMENT				
100-4610 Economic Development				
Personnel Services				
1100 Salaries & Wages	145,961	45,000	55,000	22.22%
Economic Dev. Director				
Asst. to Economic Dev. Director				
1200 Part-Time Wages	-	12,000	5,000	-58.33%
1300 Over-Time Wages	-	1,000	1,000	0.00%
1400 Employee Benefits	45,751	25,000	35,000	40.00%
Total Personnel	191,712	83,000	96,000	15.66%
Operating Expenses				
2100 Books, Subscriptions, Memb.	1,405	1,500	1,200	-20.00%
2300 Travel	5,345	3,000	3,000	0.00%
2500 Equipment/Supplies	165	500	500	0.00%
Total Operating	6,915	5,000	4,700	-6.00%
Professional & Contracted Services				
3100 Professional Services	3,457	5,000	5,000	0.00%
3300 Training	6,049	5,000	5,000	0.00%
Total Professional & Contracted	9,506	10,000	10,000	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	8,614	7,500	7,500	0.00%
6500 Retail Promotion	1,284,050	-	-	0.00%
Total Misc.	1,292,664	7,500	7,500	0.00%
Total Economic Development	\$ 1,500,797	\$ 105,500	\$ 118,200	12.04%
Notes: Increase due to higher personnel expenses.				

Line Item Expenses — Business License Admin.

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4600 ECONOMIC DEVELOPMENT				
100-4620 Business License Administration				
Personnel Services				
1100 Salaries & Wages	102,812	109,000	115,000	5.50%
Business License Administrator				
Business License Assistant				
1200 Part-Time Wages	-	-	-	0.00%
1300 Over-Time Wages	1,589	2,500	2,500	0.00%
1400 Employee Benefits	51,717	57,200	65,000	13.64%
Total Personnel	156,118	168,700	182,500	8.18%
Operating Expenses				
2100 Books, Subscriptions, Memb.	-	500	500	0.00%
2300 Travel	-	1,500	1,500	0.00%
2500 Equipment/Supplies	-	250	250	0.00%
Total Operating	-	2,250	2,250	0.00%
Professional & Contracted Services				
3100 Professional Services	-	-	-	0.00%
3300 Training	-	1,500	1,500	0.00%
Total Professional & Contracted	-	1,500	1,500	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	-	500	500	0.00%
Total Misc.	-	500	500	0.00%
Total Business License Administration	\$ 156,118	\$ 172,950	\$ 186,750	7.98%
Notes: Increase due to higher personnel expenses.				

City Events/Millcreek Common

Aimee McConkie—Director

Department Staff:

Rachel Nasse

Shannon Schmidt

Provides specific oversight for the following department budget:

- **Community Life / Millcreek Common Administration**
- **Community Life Events and Programs**
- **Millcreek Common Business Development**
- **Millcreek Common Adventure Hub**

Line Item Expenses — Community Life / Millcreek Common Admin.

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-5700 COMMUNITY LIFE/MILLCREEK COMMON				
100-5710 Community Life/Millcreek Common Administration				
Personnel Services				
1100 Salaries & Wages	-	124,000	105,000	-15.32%
Community Life/Millcreek Common Executive Director				
1200 Part-Time Wages	-	50,000	-	-100.00%
1300 Over-Time Wages	-	2,500	-	-100.00%
1400 Employee Benefits	-	75,000	50,000	-33.33%
Total Personnel	-	251,500	155,000	-38.37%
Operating Expenses				
2100 Books, Subscriptions, Memb.	-	500	500	0.00%
2300 Travel	-	1,500	1,500	0.00%
2500 Equipment/Supplies	-	55,000	5,000	-90.91%
2800 Postage & Shipping	-	-	1,000	0.00%
Total Operating	-	57,000	8,000	-85.96%
Professional & Contracted Services				
3100 Professional Services	-	120,000	75,000	-37.50%
3300 Training	-	1,500	2,500	66.67%
Total Professional & Contracted	-	121,500	77,500	-36.21%
Miscellaneous Expenses				
6100 Misc. Expenses	-	5,000	5,000	0.00%
Total Misc.	-	5,000	5,000	0.00%
Total Community Life/Millcreek Common Administration	\$ -	\$ 435,000	\$ 245,500	-43.56%
Notes: Overall budget lower as parts of this budget have been added to newly created budgets below.				

Line Item Expenses — Community Life Events and Programs

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-5700 COMMUNITY LIFE/MILLCREEK COMMON				
100-5720 Community Life Events & Programs				
Personnel Services				
1100 Salaries & Wages	-	-	80,000	0.00%
Community Life Event Manager				
1200 Part-Time Wages	-	-	10,000	0.00%
1300 Over-Time Wages	-	-	1,500	0.00%
1400 Employee Benefits	-	-	38,000	0.00%
Total Personnel	-	-	129,500	0.00%
Operating Expenses				
2100 Books, Subscriptions, Memb.	-	-	500	0.00%
2300 Travel	-	-	1,500	0.00%
2500 Equipment/Supplies	-	-	7,500	0.00%
2800 Postage & Shipping	-	-	2,500	0.00%
Total Operating	-	-	12,000	0.00%
Professional & Contracted Services				
3100 Professional Services	-	-	25,000	0.00%
3300 Training	-	-	1,500	0.00%
Total Professional & Contracted	-	-	26,500	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	-	-	5,000	0.00%
Total Misc.	-	-	5,000	0.00%
Community Events & Programs				
8200 Events	-	220,000	250,000	13.64%
Utah Venture Out				
Thrive 125 Grant (Camp Tracy)				
Millcreek Anniversary Event				
8300 Programs	-	-	-	0.00%
Total Community Events & Programs	\$ -	\$ 220,000	\$ 250,000	13.64%
Total Community Life Events & Programs	\$ -	\$ 220,000	\$ 423,000	92.27%
Notes: <i>New budget added this fiscal year.</i>				

Line Item Expenses — Millcreek Common Business Development

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-5700 COMMUNITY LIFE/MILLCREEK COMMON				
100-5730 Millcreek Common Business Development				
Personnel Services				
1100 Salaries & Wages	-	-	-	0.00%
1200 Part-Time Wages	-	-	-	0.00%
1300 Over-Time Wages	-	-	-	0.00%
1400 Employee Benefits	-	-	-	0.00%
Total Personnel	-	-	-	0.00%
Operating Expenses				
2100 Books, Subscriptions, Memb.	-	-	-	0.00%
2300 Travel	-	-	-	0.00%
2500 Equipment/Supplies	-	-	-	0.00%
2700 Utilities	-	-	15,000	0.00%
Total Operating	-	-	15,000	0.00%
Professional & Contracted Services				
3100 Professional Services	-	-	75,000	0.00%
3300 Training	-	-	-	0.00%
Total Professional & Contracted	-	-	75,000	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	-	-	5,000	0.00%
Total Misc.	-	-	5,000	0.00%
Total Millcreek Common Business Development	\$ -	\$ -	\$ 95,000	0.00%
Notes: New budget added this fiscal year.				

Line Item Expenses — Millcreek Common Adventure Hub

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-5700 COMMUNITY LIFE/MILLCREEK COMMON				
100-5740 Millcreek Common Adventure Hub				
Personnel Services				
1100 Salaries & Wages	-	-	80,000	0.00%
Adventure Hub Facilities & Operations Manager				
1200 Part-Time Wages	-	-	185,000	0.00%
Adventure Hub Junior Operations Manager (s)				
Adventure Hub Lead (s)				
Adventure Hub Crew				
1300 Over-Time Wages	-	-	2,500	0.00%
1400 Employee Benefits	-	-	50,000	0.00%
Total Personnel	-	-	317,500	0.00%
Operating Expenses				
2100 Books, Subscriptions, Memb.	-	-	1,500	0.00%
2300 Travel	-	-	2,500	0.00%
2500 Equipment/Supplies	-	-	30,000	0.00%
2600 Building Maintenance	-	-	7,500	0.00%
2700 Utilities	-	-	40,000	0.00%
2650 Vehicle Maintenance	-	-	5,000	0.00%
2800 Postage & Shipping	-	-	2,000	0.00%
Total Operating	-	-	88,500	0.00%
Professional & Contracted Services				
3100 Professional Services	-	-	15,000	0.00%
3300 Training	-	-	7,500	0.00%
Total Professional & Contracted	-	-	22,500	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	-	-	5,000	0.00%
Total Misc.	-	-	5,000	0.00%
Total Millcreek Common Adventure Hub	\$ -	\$ -	\$ 433,500	0.00%
<i>Notes: New budget added this fiscal year.</i>				

Finance

Laurie Johnson—Director

Department Staff:

Stephanie Bond
Amanda Brown
Josie Showalter

Provides specific oversight for the following department budgets:

- Finance
- Human Resources
- Non-Departmental

Line Item Expenses — Finance

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4700 FINANCE				
100-4710 Finance				
Personnel Services				
1100 Salaries & Wages	230,492	348,000	400,000	14.94%
HR-Finance Director				
Assistant Finance Director				
HR Manager				
HR-Finance Technician				
Grant/CDBG Administrator				
1200 Part-Time Wages	-	-	-	0.00%
1400 Employee Benefits	110,891	160,000	175,000	9.38%
Total Personnel	341,383	508,000	575,000	13.19%
Operating Expenses				
2100 Books, Subscriptions, Memb.	385	250	250	0.00%
2300 Travel	132	500	500	0.00%
2400 Office Supplies	381	500	250	-50.00%
2500 Equipment/Supplies	277	750	250	-66.67%
Total Operating	1,175	2,000	1,250	-37.50%
Professional & Contracted Services				
3100 Professional Services	375	20,000	20,000	0.00%
3300 Training	4,675	7,500	7,500	0.00%
3400 Printing	-	-	1,500	0.00%
Total Professional & Contracted	5,050	27,500	29,000	5.45%
Miscellaneous Expenses				
6100 Misc. Expenses	399	1,000	1,000	0.00%
Total Misc.	399	1,000	1,000	0.00%
Total Finance	\$ 348,007	\$ 538,500	\$ 606,250	12.58%
Notes: Increase due to higher personnel expenses.				

Line Item Expenses — Human Resources

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4700 FINANCE				
100-4720 Human Resources				
Personnel Services				
1100 Salaries & Wages	-	-	-	0.00%
1200 Part-Time Wages	-	-	-	0.00%
1300 Over-Time Wages	-	-	-	0.00%
1400 Employee Benefits	-	-	-	0.00%
Total Personnel	-	-	-	0.00%
Operating Expenses				
2100 Books, Subscriptions, Memb.	26	250	250	0.00%
2300 Travel	-	-	-	0.00%
2400 Office Supplies	32	250	250	0.00%
2500 Equipment/Supplies	14	250	250	0.00%
2800 Postage & Shipping	-	250	250	0.00%
Total Operating	73	1,000	1,000	0.00%
Professional & Contracted Services				
3100 Professional Services	6,505	20,000	20,000	0.00%
Employee Assistance Program				
Employee Recruitment				
Drug Testing				
3300 Training	-	1,000	1,000	0.00%
3400 Printing	-	500	500	0.00%
Total Professional & Contracted	6,505	21,500	21,500	0.00%
Insurance				
4200 Worker's Comp Insurance	26,600	45,000	45,000	0.00%
Total Insurance	26,600	45,000	45,000	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	94	500	500	0.00%
Total Misc.	94	500	500	0.00%
Total Human Resources	\$ 33,272	\$ 68,000	\$ 68,000	0.00%
Notes: No change.				

Line Item Expenses — Non-Departmental

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4700 FINANCE				
100-4730 Non-Departmental				
Insurance				
4100 Liability Insurance	77,799	85,000	95,000	11.76%
Total Insurance	77,799	85,000	95,000	11.76%
Debt Service				
5100 Bond Principal Payments	-	840,000	680,000	-19.05%
5200 Debt Interest	21,067	938,361	1,099,250	17.15%
5300 Debt Related Fees	35,500	243,823	-	-100.00%
Series 2021 Sales Tax Bond UPD Debt Related Fees				
Total Debt Service	56,567	2,022,184	1,779,250	-12.01%
Miscellaneous Expenses				
6100 Misc. Expenses	38,523	33,767	38,000	12.54%
6200 Bank Charges	54,357	65,000	65,000	0.00%
Total Misc.	92,880	98,767	103,000	4.29%
Other Financing Uses				
9100 Contribution to Fund Balance	5,432,599	1,207,789	-	-100.00%
9200 Due Other Govt. Entity	-	61,000	61,000	0.00%
9300 Transfer to CIP Fund	5,803,321	3,454,843	-	-100.00%
Additional GF City Hall Bond Funds				
9400 Transfer to Stormwater Fund	-	8,750	-	-100.00%
Total Other Financing Uses	11,235,920	4,732,382	61,000	-98.71%
Total Non-Departmental	\$ 11,463,166	\$ 6,938,333	\$ 2,038,250	-70.62%
Notes: <i>Decrease is related to not funding transfers to fund balance or CIP.</i>				

Facilities Administration

Kurt Hansen—Director

Provides specific oversight for the following department budgets:

- **Facilities Administration**
- **Facilities**
- **Fleet**
- **IT Management**

Line Item Expenses — Facilities Administration

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4800 Facilities Administration				
100-4810 Facilities Administration				
Personnel Services				
1100 Salaries & Wages	224,903	107,500	115,000	6.98%
City Facilities Director				
1200 Part-Time Wages	-	-	-	0.00%
1300 Over-Time Wages	1,404	-	-	0.00%
1400 Employee Benefits	71,436	50,000	52,000	4.00%
Total Personnel	297,743	157,500	167,000	6.03%
Operating Expenses				
2100 Books, Subscriptions, Memb.	4,416	4,000	4,000	0.00%
2300 Travel	-	3,500	3,500	0.00%
2500 Equipment/Supplies	-	2,000	2,000	0.00%
Total Operating	4,416	9,500	9,500	0.00%
Professional & Contracted Services				
3100 Professional Services	1,620	7,500	7,500	0.00%
3300 Training	1,073	5,000	5,000	0.00%
Total Professional & Contracted	2,693	12,500	12,500	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	4,562	2,500	2,500	0.00%
Total Misc.	4,562	2,500	2,500	0.00%
Total Facilities Administration	\$ 309,414	\$ 182,000	\$ 191,500	5.22%
Notes: Increase due to higher personnel expenses.				

Line Item Expenses — Facilities

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4800 Facilities Administration				
100-4820 Facilities				
Operating Expenses				
2500 Equipment/Supplies	22,124	50,000	50,000	0.00%
Building Improvements	-	-	-	0.00%
2600 Building Maintenance	13,650	25,000	25,000	0.00%
2700 Utilities	49,752	55,000	55,000	0.00%
Electricity				
Natural Gas				
Telephone				
Waste & Disposal				
Water & Sewer				
Total Operating	85,527	130,000	130,000	0.00%
Professional & Contracted Services				
3100 Professional Services	29,352	35,000	35,000	0.00%
3300 Training	-	-	-	0.00%
Total Professional & Contracted	29,352	35,000	35,000	0.00%
Debt Service				
5400 Leases	174,906	205,000	205,000	0.00%
Total Debt Service	174,906	205,000	205,000	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	445	7,500	7,500	0.00%
Total Misc.	445	7,500	7,500	0.00%
Total Facilities	\$ 290,231	\$ 377,500	\$ 377,500	0.00%
Notes: <i>No change.</i>				

Line Item Expenses — Fleet

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4800 Facilities Administration				
100-4830 Fleet				
Operating Expenses				
2500 Equipment/Supplies	1,125	10,000	5,000	-50.00%
2650 Vehicle Maintenance	7,997	30,000	15,000	-50.00%
2900 Fuel	16,441	45,000	45,000	0.00%
Total Operating Expenses	25,563	85,000	65,000	-23.53%
Capital Expenses				
7500 Vehicles	27,529	28,000	-	-100.00%
Total Capital Expenses	27,529	28,000	-	-100.00%
Total Fleet	\$ 53,092	\$ 113,000	\$ 65,000	-42.48%
Notes: <i>Decrease due to not purchasing any additional vehicles.</i>				

Line Item Expenses — IT Management

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4800 Facilities Administration				
100-4840 IT Management				
Operating Expenses				
2500 Equipment/Supplies	399,051	400,000	400,000	0.00%
55000 General Supplies & Microsoft Licensing				
40,000 Financial Management Software				
20,000 AutoCad				
25,000 CivicPlus				
15,000 Bluebeam				
4,000 MuniCode				
35,000 EnerGov				
50,000 iWorQ License Maintenance				
6,000 IdentiSys				
50,000 Misc.				
2700 Utilities				
Cell Phones	26,032	35,000	35,000	0.00%
Total Operating	425,083	435,000	435,000	0.00%
Professional & Contracted Services				
3100 Professional Services	60,633	90,000	90,000	0.00%
Les Olson I.T Company				
3300 Training	-	-	-	0.00%
Total Professional & Contracted	60,633	90,000	90,000	0.00%
Miscellaneous Expenses				
6100 Misc. Expenses	204	2,000	2,000	0.00%
Total Misc.	204	2,000	2,000	0.00%
Capital				
7400 Equipment (Computers, etc.)	53,883	35,000	35,000	0.00%
Total Capital	53,883	35,000	35,000	0.00%
Total IT Management	\$ 539,802	\$ 562,000	\$ 562,000	0.00%
Notes: No change.				

Planning & Zoning

Francis Lilly—Director

Department Staff:

Carlos Estudillo

Jake Green

Katie Larsen

Frederick Lutze

Robert May

Brad Sanderson

Jennifer Smith

Provides specific oversight for the following department budgets:

- **Planning & Zoning**

Line Item Expenses — Planning & Zoning

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-4900 PLANNING & ZONING				
100-4910 Planning & Zoning				
Personnel Services				
1100 Salaries & Wages	528,167	700,000	745,000	6.43%
Planning & Zoning Director				
Planning Engineer				
Development Review Engineer II				
Development Review Specialist				
Long Range Planning Manager				
Current Planning Manager				
Planner I (2)				
Planning Adm Assistant				
1200 Part-Time Wages	-	-	-	0.00%
1300 Over-Time Wages	6,966	15,000	15,000	0.00%
1400 Employee Benefits	187,259	285,000	345,000	21.05%
Total Personnel	722,392	1,000,000	1,105,000	10.50%
Operating Expenses				
2100 Books, Subscriptions, Memb.	2,526	3,500	3,500	0.00%
2300 Travel	987	7,500	9,000	20.00%
2400 Office Supplies	-	500	500	0.00%
2500 Equipment/Supplies	14	1,000	1,000	0.00%
Total Operating	3,528	12,500	14,000	12.00%
Professional & Contracted Services				
3100 Professional Services	147,013	250,000	150,000	-40.00%
Misc. Studies				
Code Recodification				
3200 Contracted Services	18,050	30,000	30,000	0.00%
SL County Addressing				
SL County Surveying				
3300 Training	1,440	7,500	8,000	6.67%
3400 Printing	426	1,000	1,000	0.00%
Total Professional & Contracted	166,930	288,500	189,000	-34.49%
Miscellaneous Expenses				
6100 Misc. Expenses	777	2,500	2,500	0.00%
Total Misc.	777	2,500	2,500	0.00%
Total Planning & Zoning	\$ 893,626	\$ 1,303,500	\$ 1,310,500	0.54%
Notes: Overall budget the same as last year, however there are higher personnel expenses and lower professional services expenses.				

Public Works

John Miller—Director

Department Staff:

Mason Adamson

Deejay Allen

Kalie Boska

Brian Busch

Daniel Drumiler

Brandon Johnson

Travis Reginek

Aaron Roberts

Rachel Struhs

Provides specific oversight for the following department budgets:

- **Public Works**
- **Class B & C Road Fund**

Line Item Expenses — Public Works

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
100-5100 PUBLIC WORKS				
100-5110 Public Works				
Personnel Services				
1100 Salaries & Wages	402,620	450,000	485,000	7.78%
Public Works Director				
Staff Engineer I				
Public Works Operations Manager				
Public Works Inspector II				
GIS/Website Technician				
GIS Specialist/Inspector I (50%)				
Permit Technician (50%)				
1200 Part-Time Wages	11,618	12,000	10,000	-16.67%
1300 Over-Time Wages	1,944	7,500	7,500	0.00%
1400 Employee Benefits	165,438	208,000	235,000	12.98%
Total Personnel	581,620	677,500	737,500	8.86%
Operating Expenses				
2100 Books, Subscriptions, Memb.	1,192	7,500	7,500	0.00%
2300 Travel	-	4,500	5,000	11.11%
2400 Office Supplies	-	-	-	0.00%
2500 Equipment/Supplies	722	3,500	3,500	0.00%
2700 Utilities	37,926	37,500	38,000	1.33%
2800 Postage & Shipping	-	-	-	0.00%
Total Operating	39,840	53,000	54,000	1.89%
Professional & Contracted Services				
3100 Professional Services	31,245	200,000	200,000	0.00%
Development Review Services				
3200 Contracted Services				
SL County Parks	365,878	523,710	450,000	-14.07%
SL County Public Works	2,794,362	3,315,034	3,300,000	-0.45%
SL County Street Lights (See Utilities)	38,211	-	-	0.00%
3300 Training	150	6,500	6,500	0.00%
3400 Printing	-	-	-	0.00%
Total Professional & Contracted	3,229,846	4,045,244	3,956,500	-2.19%
Miscellaneous Expenses				
6100 Misc. Expenses	206	2,500	2,500	0.00%
Total Misc.	206	2,500	2,500	0.00%
Total Public Works	\$ 3,851,513	\$ 4,778,244	\$ 4,750,500	-0.58%
Notes:				

Line Item Expenses — Class B & C Road

MILLCREEK FY 2022-23 GENERAL FUND EXPENSE BUDGET

Department Budget	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
Fund 111 Class B & C Road				
Class B & C Road Expenditures				
4910 Class C --Road Maintenance	2,288,627	1,900,000	2,000,000	5.26%
Total Class B & C Road	\$ 2,288,627	\$ 1,900,000	\$ 2,000,000	5.26%
Notes:				

General Fund Consolidated Budget



General Fund Consolidated Budget

MILLCREEK FY 2022-23 GENERAL FUND CONSOLIDATED BUDGET		
Consolidated Budget	% of Total Budget	FY 2022-23 Expenses
General Fund		
Consolidated Budget		
Personnel Expenses	18.63%	5,905,000
Operating Expenses	3.65%	1,156,950
Professional & Contracted Services	62.41%	19,779,892
Insurance	0.44%	140,000
Debt Service & Leases	6.26%	1,984,250
Miscellaneous Expenses	0.56%	177,050
Capital	0.11%	35,000
Class B & C Road Funds	6.31%	2,000,000
Community Programs	1.43%	454,000
Other Financing Uses	0.19%	61,000
Total	100.00%	\$ 31,693,142

MILLCREEK FY 2022-23 GENERAL FUND CONSOLIDATED BUDGET		
Consolidated Budget	% of Total Budget	FY 2022-23 Expenses
100-4100 LEGISLATIVE		
100-4110 Mayor & City Council		
Personnel Expenses		195,000
Operating Expenses		190,000
Professional & Contracted Services		121,000
Miscellaneous Expenses		500
Community Programs		25,000
	Total Mayor & City Council	\$ 531,500
100-4200 ADMINISTRATION		
100-4210 City Management		
Personnel Services		270,000
Operating Expenses		4,000
Professional & Contracted Services		8,000
Miscellaneous Expenses		5,000
	Total City Management	\$ 287,000
100-4220 Justice Court		
Professional & Contracted Services		215,000
	Total Justice Court	\$ 215,000
100-4230 Legal Services		
Operating Expenses		-
Professional & Contracted Services		517,000
Miscellaneous Expenses		250
	Total Legal Services	\$ 517,250
100-4240 Public Safety		
Professional & Contracted Services		14,135,742
	Total Public Safety	\$ 14,135,742
100-4250 Promise Program		
Personnel Services		215,500
Operating Expenses		2,950
Professional & Contracted Services		4,750
Miscellaneous Expenses		1,800
Community Programs		25,000
	Total Promise Program	\$ 250,000

MILLCREEK FY 2022-23 GENERAL FUND CONSOLIDATED BUDGET		
Consolidated Budget	% of Total Budget	FY 2022-23 Expenses
100-4300	RECORDER	
100-4310	City Recorder	
	Personnel Services	122,000
	Operating Expenses	1,800
	Professional & Contracted Services	10,500
	Miscellaneous Expenses	500
	Total City Recorder	\$ 134,800
100-4400	BUILDING SERVICES	
100-4410	Building Services	
	Personnel Services	1,113,500
	Operating Expenses	18,000
	Professional & Contracted Services	100,000
	Miscellaneous Expenses	2,500
	Total Building Services	\$ 1,234,000
100-4500	COMMUNICATIONS & PROGRAMS	
100-4510	Communications & Programs	
	Personnel Services	238,000
	Operating Expenses	48,750
	Professional & Contracted Services	112,000
	Miscellaneous Expenses	2,000
	Community Programs	154,000
	Total Communications & Programs	\$ 554,750
100-4520	Emergency Management	
	Personnel Services	120,000
	Operating Expenses	12,750
	Professional & Contracted Services	6,000
	Miscellaneous Expenses	2,500
	Total Emergency Management	\$ 141,250
100-4530	Information Center	
	Personnel Services	166,000
	Operating Expenses	38,500
	Professional & Contracted Services	3,400
	Miscellaneous Expenses	12,500
	Total Information Center	\$ 220,400

MILLCREEK FY 2022-23 GENERAL FUND CONSOLIDATED BUDGET		
Consolidated Budget	% of Total Budget	FY 2022-23 Expenses
100-4600	ECONOMIC DEVELOPMENT	
100-4610	Economic Development	
	Personnel Services	96,000
	Operating Expenses	4,700
	Professional & Contracted Services	10,000
	Miscellaneous Expenses	7,500
	Total Economic Development	\$ 118,200
100-4620	Business License Administration	
	Personnel Services	182,500
	Operating Expenses	2,250
	Professional & Contracted Services	1,500
	Miscellaneous Expenses	500
	Total Business License Administration	\$ 186,750
100-5700	COMMUNITY LIFE/MILLCREEK COMMON	
100-5710	Community Life/Millcreek Common Administration	
	Personnel Services	155,000
	Operating Expenses	8,000
	Professional & Contracted Services	77,500
	Miscellaneous Expenses	5,000
	Total Community Life/Millcreek Common Administration	\$ 245,500
100-5720	Community Life Events & Programs	
	Personnel Services	129,500
	Operating Expenses	12,000
	Professional & Contracted Services	26,500
	Miscellaneous Expenses	5,000
	Community Programs	250,000
	Total Community Life Events & Programs	\$ 423,000
100-5730	Millcreek Common Business Development	
	Personnel Services	-
	Operating Expenses	15,000
	Professional & Contracted Services	75,000
	Miscellaneous Expenses	5,000
	Total Millcreek Common Business Development	\$ 95,000
100-5740	Millcreek Common Adventure Hub	
	Personnel Services	317,500
	Operating Expenses	88,500
	Professional & Contracted Services	22,500
	Miscellaneous Expenses	5,000
	Total Millcreek Common Adventure Hub	\$ 433,500

General Fund Consolidated Budget—cont'd

MILLCREEK FY 2022-23 GENERAL FUND CONSOLIDATED BUDGET		
Consolidated Budget	% of Total Budget	FY 2022-23 Expenses
100-4700 FINANCE		
100-4710 Finance		
Personnel Services		575,000
Operating Expenses		1,250
Professional & Contracted Services		29,000
Miscellaneous Expenses		1,000
Total Finance		\$ 606,250
100-4720 Human Resources		
Personnel Services		-
Operating Expenses		1,000
Professional & Contracted Services		21,500
Insurance		45,000
Miscellaneous Expenses		500
Total Human Resources		\$ 68,000
100-4730 Non-Departmental		
Insurance		95,000
Debt Service		1,779,250
Miscellaneous Expenses		103,000
Other Financing Uses		61,000
Total Non-Departmental		\$ 2,038,250
100-4800 FACILITIES ADMINISTRATION		
100-4810 Facilities Administration		
Personnel Services		167,000
Operating Expenses		9,500
Professional & Contracted Services		12,500
Miscellaneous Expenses		2,500
Total Facilities Administration		\$ 191,500
100-4820 Facilities		
Operating Expenses		130,000
Professional & Contracted Services		35,000
Leases		205,000
Miscellaneous Expenses		7,500
Total Facilities		\$ 377,500
100-4830 Fleet		
Operating Expenses		65,000
Capital Expenses		-
Total Fleet		\$ 65,000

MILLCREEK FY 2022-23 GENERAL FUND CONSOLIDATED BUDGET		
Consolidated Budget	% of Total Budget	FY 2022-23 Expenses
100-4800 FACILITIES ADMINISTRATION		
100-4840 IT Management		
Operating Expenses		435,000
Professional & Contracted Services		90,000
Miscellaneous Expenses		2,000
Capital		35,000
Total IT Management		\$ 562,000
100-4900 PLANNING & ZONING		
100-4910 Planning & Zoning		
Personnel Services		1,105,000
Operating Expenses		14,000
Professional & Contracted Services		189,000
Miscellaneous Expenses		2,500
Total Planning & Zoning		\$ 1,310,500
100-5100 PUBLIC WORKS		
100-5110 Public Works		
Personnel Services		737,500
Operating Expenses		54,000
Professional & Contracted Services		3,956,500
Miscellaneous Expenses		2,500
Total Public Works		\$ 4,750,500
Fund 111 Class B & C Road		
Total Class B & C Road		\$ 2,000,000
Total General Fund Expenses		\$ 31,693,142

General Fund Fund Balance



Fund Balance Reserve

Millcreek Fund Balance Reserve	State Law Requires Municipalities to maintain at least 5% and no more than 35% of the General Fund in a reserve account.		
	Fund Balance Reserve Amount	% of General Fund Budget	
Additional Fund Balance added in FY2020	\$ 1,548,302		
Use of Fund Balance FY2020	\$ -		
Use of UPD Reserve Funds	\$ -		
Fund Balance at end of FY2020	\$ 7,100,777	20.34%	
UPD Reserve Funds	\$ 1,818,436		
Unreserved Fund Balance	\$ 5,282,341		
Additional Fund Balance FY2021	\$ 5,214,375		
Additional UPD Reserve Funds	\$ 218,224		
Fund Balance at end of FY2021	\$ 12,533,376	33.85%	
Projected UPD Reserve Funds	\$ 2,036,660		
Projected Unreserved Fund Balance	\$ 10,496,716		
Projected Additional Fund Balance FY2022	\$ 1,207,789		
Projected Use of Fund Balance FY2022	\$ -		
Projected Use of UPD Reserve Funds	\$ 1,020,275		
Projected Fund Balance at end of FY2022	\$ 12,720,890	34.36%	
Projected UPD Reserve Funds	\$ 1,016,385		
Projected Unreserved Fund Balance	\$ 11,704,505		
Projected Additional Fund Balance FY2023	\$ -		
Projected Use of Fund Balance FY2023	\$ 500,000		
Projected Use of UPD Reserve Funds	\$ 1,016,385		
Projected Fund Balance at end of FY2023	\$ 11,204,505	35%	
Projected UPD Reserve Funds	\$ -		
Projected Unreserved Fund Balance	\$ 11,204,505		

Capital Improvement Fund Revenue Budget



Capital Improvement Revenues

MILLCREEK FY 2022-23 CAPITAL IMPROVEMENT FUND REVENUE BUDGET

	FY 2020-21 Actual Revenues	FY 2021-22 Estimated Revenues	FY 2022-23 Tentative Revenues	% Change from Previous Year
CAPITAL IMPROVEMENT PROJECT FUND				
450 CIP REVENUE				
3300 INTERGOVERNMENTAL				
3360 Intergovernmental - CIP	1,900,789	9,822,007	-	-100.00%
Salt Lake County Reimbursement				
State of Utah Redevelopment Grants				
CDBG Reimbursement for Sunnyvale Park				
Total Intergovernmental	1,900,789	9,822,007	-	-100.00%
3600 MISCELLANEOUS				
3610 Interest Earnings	21,051	100,000	75,000	-25.00%
Series 2021 Bond Interest				
3620 Misc.	-	-	-	0.00%
Total Miscellaneous	21,051	100,000	75,000	-25.00%
3800 CONTRIBUTIONS				
3820 Use of CIP Fund Balance	-	4,186,000	1,855,000	-55.69%
Total Contributions	-	4,186,000	1,855,000	-55.69%
3900 OTHER SOURCES				
3910 Transfer from General Fund	6,155,183	42,698,666	-	-100.00%
City Hall Bond Funds				
Additional GF				
3920 Transfer from Storm Water Fund	776,000	-	-	0.00%
SW CIP funds to be managed within SW Fund				
Total Other Sources	6,931,183	42,698,666	-	-100.00%
Total CIP Revenue	\$ 8,853,023	\$ 56,806,673	\$ 1,930,000	-96.60%

Capital Improvement Fund Expense Budget



Capital Improvement Expenses

MILLCREEK FY 2022-23 CAPITAL IMPROVEMENT FUND EXPENSE BUDGET				
	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
CAPITAL IMPROVEMENT PROJECT FUND				
Capital Projects Expenses				
450-5410 Capital Improvement Projects				
7100 Land	-	1,082,414	-	-100.00%
Teton View Property				
Rain Cloud Property				
Highland Drive Property				
7310 General CIP	1,075,285	1,676,776	900,000	-46.33%
Pavement Preservation				
3900 S: 1-215 to 2300 E Reconstruction-Potential CO				
900 E:3900 S to 4500 S Safety Improvements				
3800 S Skyline HS Intersection				
Neffs Canyon Debris Basin Study				
2000 E: Siggard to City Line				
Mill Creek Cyn Tollgate				
1300 E: 4500 S to 4145 S				
7320 Sidewalk Projects	336,851	1,657,298	550,000	-66.81%
SW 50/50 Program				
SW Cutting (Trip Hazards)				
3300 S: 2600 E to 2700 E - CO				
Neffs Lane				
700 E: Empire Ave to Redmaple Rd SW				
3300 S: 1885 E to 1940 E				
3300 S: 2404 E to Pioneer Street SW				
3300 S: 2600 E to 2700 E SW				
Neff's Lane				
3900 South: SW at power station (West Temple)				
Sidewalk: Various Locations - misc				
7330 Traffic Calming	42,056	50,000	50,000	0.00%
Sign Replacement				
7350 Active Transportation	10,000	-	-	0.00%

MILLCREEK FY 2022-23 CAPITAL IMPROVEMENT FUND EXPENSE BUDGET				
	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
CAPITAL IMPROVEMENT PROJECT FUND				
Capital Projects Expenses				
450-5410 Capital Improvement Projects				
7360 Lighting	-		280,000	0.00%
Street Light				
Signal: Signal Detection				
Upgrades				
Signal: Main Street and Central Ave				
7370 Misc. Projects	3,452,575	52,340,185	150,000	-99.71%
CDBG Sunnyvale Park				
Mountair Streetscape				
Millcreek Common				
City Hall				
Pickleball Courts				
Other Misc. Projects				
9100 CIP Fund Balance	3,580,710	-	-	0.00%
Total CIP	\$ 8,497,477	\$ 56,806,673	\$ 1,930,000	-96.60%

Storm Water Fund Revenue Budget



Storm Water Revenues

MILLCREEK FY 2022-23 STORM WATER REVENUE BUDGET

	FY 2020-21 Actual Revenues	FY 2021-22 Estimated Revenues	FY 2022-23 Tentative Revenues	% Change from Previous Year
STORM WATER REVENUE BUDGET				
510 STORM WATER				
3400 CHARGES FOR SERVICES				
3460 Storm Water Fees	1,646,962	2,775,000	3,000,000	8.11%
Total Charges For Services	1,646,962	2,775,000	3,000,000	8.11%
3600 MISCELLANEOUS				
3610 Interest Earnings	1,156	5,000	5,000	0.00%
3620 Misc. Income	9,677	-	-	0.00%
Total Miscellaneous	10,833	5,000	5,000	0.00%
3800 CONTRIBUTIONS				
3820 Use of Fund Balance	-	-	-	0.00%
Total Contributions	-	-	-	0.00%
3900 OTHER SOURCES				
3910 Transfer from General Fund	-	8,750	-	0.00%
American Recovery Act funds for premium pay				
Total Other Sources	-	8,750	-	0.00%
Total Storm Water Fund Revenue	\$ 1,657,795	\$ 2,788,750	\$ 3,005,000	7.75%

Storm Water Fund Expense Budget



Storm Water Expenses

MILLCREEK FY 2022-23 STORM WATER FUND EXPENSE BUDGET

	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
STORM WATER FUND EXPENSE BUDGET				
510-5610 STORM WATER				
Personnel Services				
1100 Salaries & Wages	234,428	293,750	310,000	5.53%
Stormwater Engineer				
MS4 Program Manager				
SW Inspector				
GIS Specialist/Inspector I (50%)				
Billing Specialist (50%)				
1200 Part-Time Wages	-	15,000	15,000	0.00%
1300 Over-Time Wages	451	15,000	15,000	0.00%
1400 Employee Benefits	75,104	160,000	150,000	-6.25%
Total Personnel	\$ 309,983	\$ 483,750	\$ 490,000	1.29%
Operating Expenses				
2100 Books, Subscriptions, Memb.	3,000	2,500	3,500	40.00%
2300 Travel	854	5,000	5,000	0.00%
2400 Office Supplies	-	2,000	1,000	-50.00%
2500 Equipment/Supplies	9,864	25,000	25,000	0.00%
2650 Vehicle Maintenance	1,436	10,000	10,000	0.00%
2800 Postage & Shipping	-	5,000	5,000	0.00%
2900 Fuel	3,180	20,000	20,000	0.00%
Total Operating	\$ 18,334	\$ 69,500	\$ 69,500	0.00%
Professional & Contracted Services				
3100 Professional Services	98,581	90,000	350,000	288.89%
<i>Rocky Mtn. Power</i>				
3200 Contracted Services	8,191	384,000	150,000	-60.94%
<i>SL County</i>				
3300 Training	200	15,000	15,000	0.00%
3400 Printing	-	5,000	5,000	0.00%
Total Professional & Contracted	\$ 106,972	\$ 494,000	\$ 520,000	5.26%
Miscellaneous Expenses				
6100 Misc. Expenses	3,421	20,000	20,000	0.00%
6400 Administrative Expenses	110,000	110,000	110,000	0.00%
Total Misc.	\$ 113,421	\$ 130,000	\$ 130,000	0.00%

MILLCREEK FY 2022-23 STORM WATER FUND EXPENSE BUDGET

	FY 2020-21 Actual Expenses	FY 2021-22 Estimated Expenses	FY 2022-23 Tentative Expenses	% Change from Previous Year
STORM WATER FUND EXPENSE BUDGET				
510-5610 STORM WATER				
Capital Expenditures				
7340 Storm Drain CIP	355,546	776,000	1,130,000	45.62%
Emergency CIP				
1940 E 3300 S				
1198 S Siggard Dr				
3100 E 3900 S				
Opus Green Develop.				
Columbia Ave Main St				
Neffs Lane Project - Pipe				
2000 E: Construction (SD Util)				
3070 S Connor St				
7400 Equipment	12,329	20,000	25,000	25.00%
7500 Vehicles (Camera Truck)	59,810	210,000	-	-100.00%
Total Capital	\$ 427,685	\$ 1,006,000	\$ 1,155,000	14.81%
Other Financing Uses				
9100 Contribution to Fund Balance	681,401	\$ 605,500	\$ 640,500	5.78%
Total Other Financing Uses	\$ 681,401	\$ 605,500	\$ 640,500	5.78%
Total Storm Water	\$ 1,657,796	\$ 2,788,750	\$ 3,005,000	7.75%