

MILLCREEK, UTAH
ORDINANCE NO. 24-46

AN ORDINANCE AMENDING THE 2024-25 FISCAL YEAR BUDGET

WHEREAS, the Millcreek Council (“*Council*”) met in a regular session on September 23, 2024, to consider, among other things, amending the budget for the 2024-25 fiscal year; and

WHEREAS, the City Administration has presented a proposed amendment to the 2024-25 fiscal year budget (see attached Exhibit “A” identified as FY 2024-25 Budget Amendment #1); and

WHEREAS, on September 6, 2024, notice of a public hearing to consider the recommended amendment to the 2024-25 budget was published on the Utah Public Notice website and the Millcreek website, and at Millcreek City Hall; and

WHEREAS, on September 23, 2024, a public hearing to receive public comment to consider the amendments to the 2024-25 fiscal year budget was held at the Millcreek City Hall located at 1330 E Chambers Avenue, Millcreek, Utah; and

WHEREAS, all interested persons in attendance at the public hearing were given an opportunity to be heard, for or against, amending the budget for the 2024-25 fiscal year; and

WHEREAS, it is the intent and desire of the city to comply with all applicable State and local laws regarding the adoption of and the amendment to the 2024-25 fiscal year budget; and

WHEREAS, the Council finds that it has satisfied all legal requirements required to amend a budget.

NOW, THEREFORE, BE IT ORDAINED by the Council that the budget for the 2024-25 fiscal year is hereby amended as set forth in the attached Exhibit “A” identified as FY 2024-25 Budget Amendment #1. This ordinance shall take effect upon passage and posting as required by law.

PASSED AND APPROVED this 23rd day of September 2024.



ATTEST:



Elyse Sullivan, City Recorder

MILLCREEK

By: 

Jeff Silvestrini, Mayor

Roll Call Vote:

Silvestrini	<u>Yes</u>	No
Catten	<u>Yes</u>	No
DeSirant	<u>Yes</u>	No
Jackson	<u>Yes</u>	No
Uipi	<u>Yes</u>	No

CERTIFICATE OF POSTING

I, the duly appointed recorder for Millcreek, hereby certify that:
ORDINANCE 24-46: AN ORDINANCE AMENDING THE 2024-25 FISCAL YEAR
BUDGET was adopted the 23rd day of September, 2024 and that a copy of the foregoing
Ordinance 24-46 was posted in accordance with Utah Code 10-3-711 this 24 day of September
2024.



Elyse Sullivan, City Recorder

FY 2024-25 Budget Amendment #1

Fund 100 General Fund

Account #	Account Description	Beginning Budget	09-23-24 Budget Amendment Requests	Amended Budget (if approved)	FY2025 Budget Amendment Notes
General Fund Revenue					
<i>Charges for Services - Sales</i>					
100-3310-3311	Federal Grants	25,000	300	25,300	Farmers' Markets - SNAP Program
100-3320-3321	State Grants		300	300	Double Up - SNAP Program
100-3440-3443	Sales Revenue - Public Markets	50,000	(35,000)	15,000	Original revenue budget included only Millcreek's 25% of consignment sales revenue; includes SNAP and DOUBLE-UP See 100-5730-8250 Public Markets consignment sales
100-3440-3444	Sales Revenue - Pub Mkts Consignment	-	120,000	120,000	New Account: 100 % x consignment sales (see 100-5730-8250 for offsetting exp)
100-3460-3475	Rental Property - Econ Development		30,000	30,000	New Account: Check City building and cell tower; see offsetting expenditure line 100-4610-2215 Econ Development "Rental Properties"
100-3900-3920	Budgetary Use of Fund Balance	195,402	71,300	266,702	New Account: Check City building and cell tower; see offsetting expenditure line 100-4610-2215 Econ Development "Rental Properties"
Total Changes in Gen Fund Revenue			186,900		

Account #	Account Description	Beginning Budget	09-23-24 Budget Amendment Requests	Amended Budget (if approved)	FY2025 Budget Amendment Notes
General Fund Expenditures					
<i>Economic Development</i>					
100-4610-1100	Salaries	585,000	7,000	592,000	Market adjustments
100-4610-1400	Benefits	204,750	2,800	207,550	benefits related to market adj
100-4610-2215	Rental Properties	-	30,000		Utilities, property taxes, bldg maint on Check City property & cell tower
<i>Finance</i>					
100-4710-1100	Salaries	585,000	22,500	607,500	Market adjustments
100-4710-1400	Benefits	204,750	9,000	213,750	benefits related to market adj
<i>Human Resources</i>					
<i>New accts for proper tracking</i>					
100-4720-4200	Insurance - Workers Compensation	55,000	(15,000)	40,000	ULGT Policy 17820-WC FY2025 premium = \$33,026 payroll true up may be needed mid-year
100-4720-8301	Wellness Program		28,800	28,800	Includes 6-months gym/training program
100-4720-8302	Safety Program		7,200	7,200	Quarterly safety program - Millcreek takes part in ULGT Team Appreciation Recognition Program; City receives approximately \$5,000 from ULGT for participation
<i>Non-Departmental</i>					
100-4730-2210	Employee Engagement	25,000	(20,000)	5,000	EE recognitions, social events wellness and safety programs moved to HR Dept 100-4720-83XX
100-4740-4100	Insurance - Liability	200,000	(75,000)	125,000	(\$36,000) moved to HR for Wellness & Safety programs (\$18,000) moved to Property & Crime Insurance 100-4740-4150 (\$21,000) moved to Auto Insurance 100-4830-4100
<i>New account to identify insurance policies by type</i>					
100-4740-4150	Insurance - Property & Crime		18,000	18,000	ULGT Policy 17820-Property FY25 premium = \$
<i>Facilities (Millcreek City Center Buildings and Grounds)</i>					
100-4810-2670	Utilities - Water & Sewerage	400,000	(350,000)	50,000	Reclass within department
100-4810-2675	Utilities - Natural Gas	-	150,000	150,000	Reclass within department
100-4810-2680	Utilities - Electricity	-	150,000	150,000	Reclass within department
100-4810-2690	Utilities - Garbage and Recycling	-	50,000	50,000	Reclass within department
100-4810-2655	Maint - Bldgs and Grounds	75,000	35,000	110,000	Adventure Hub Chillers - two additional compressors replaced
<i>Fleet Management</i>					
<i>New account to identify insurance policies by type</i>					
100-4830-4100	Insurance - Auto		21,000	21,000	Appropriation moved from 100-4740-4100

Account #	Account Description	Beginning Budget	09-23-24 Budget Amendment Requests	Amended Budget (if approved)	FY2025 Budget Amendment Notes
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I.T. Management

100-4840-2510	Software	350,000		350,000	Budget Notes Only: City-wide software e.g., Office 365
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Planning & Zoning

100-4910-1100	Salaries	803,000	27,500	830,500	Market adjustments Reclass within department
100-4910-1400	Benefits	334,000	12,500	346,500	Benefits related to market adj Reclass within department
100-4910-3100	Professional Services	170,000	(40,000)	130,000	Reclass within department

Engineering / Public Works

100-5110-3200	Contracted Svcs - SLCo PW Contract	5,290,000	20,000	5,310,000	detection and signalized intersection upgrade - City's match for federally funded project
100-5110-3205	Contracted Svcs - Parks Maintenance	390,000	10,000	400,000	maintenance of Mount Aire streetscape

Public Markets

100-5730-8200	Events	100,000		100,000	reclass within department
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New accts to separately account for Consignment Markets

100-5730-8205	1330 Design Collective		7,400	7,400	75% x consignment sales see increase in Public Market consignment sales revenue
100-5730-8210	Art Market		9,300	9,300	
100-5730-8215	Craft Lake Makers Mart		9,000	9,000	
100-5730-8216	Earth Market		2,000	2,000	
100-5730-8217	Farmers' Markets SNAP/DBLE UP		600	600	
100-5730-8218	Hobby Shop		1,400	1,400	
100-5730-8219	Holiday Shoppes		20,100	20,100	
100-5730-8220	International Market		7,500	7,500	
100-5730-8221	Millcreek Mercantile		9,000	9,000	
100-5730-8222	Pet Market		9,000	9,000	
100-5730-8223	Vinyl Revival		10,300	10,300	
Total Changes in Gen Fund Expenditures			186,900		

Account #	Account Description	Beginning Budget	09-23-24 Budget Amendment Requests	Amended Budget (if approved)	FY2025 Budget Amendment Notes
Fund 510 Stormwater Utility Fund					
Revenue					
510-3310-3311	Federal Grants	-	2,270,250	2,270,250	L-PDM grant for Neffs Debris Basin - Phase 1 (75% Fed - \$2,270,250 & 25% Local match - \$756,750.00)
Total Changes in Stormwater Utility Fund Rev			2,270,250		
Expenses					
510-5610-7340	Capital Outlay - Storm Drain System	1,935,000	(756,750)	1,178,250	\$700,000 - 3100 East (under construction) \$75,000 - Neffs Lane Phase2 (under construction) \$400,000 - Misc/Emergency (approx. \$150K under const.) (\$756,750) - federal grant match moved to new account
510-5610-7345	Capital Outlay - Grant Funded		3,027,000	3,027,000	L-PDM grant for Neffs Debris Basin - Phase 1 \$2,270,250 = 75% Federal Grant \$756,750.00 = 25% City match
Total Expenses			2,270,250		