



Millcreek Business Council Bylaws

ARTICLE I NAME

The name of this organization shall be the "Millcreek Business Council."

ARTICLE II PURPOSE

The purposes of the Millcreek Business Council are:

1. To serve as a voice of the business community to city leaders of Millcreek;
2. To be a liaison between City government and the business community;
3. To support the growth and retention of businesses in Millcreek;
4. To assist in the branding and marketing of the Millcreek business community;
5. To assist local employers with their workforce needs;
6. To support, promote, and maintain a high standard of integrity and civic pride in the Millcreek business community;
7. To facilitate updated regulations and procedures which benefit the local business community;
8. To assist in promoting volunteer services and activities to engender civic pride, improve local aesthetics, and enhance the quality of life in Millcreek;

9. To do everything necessary, suitable, and proper for the accomplishment of these purposes.

ARTICLE III MEMBERSHIP

Any lawfully licensed business in Millcreek is automatically a member of the Millcreek Business Council, at no additional charge.

Millcreek residents, businesses interested in doing business in Millcreek, and other interested parties are welcome to participate as guests in any Business Council event or activity open to the general membership.

ARTICLE IV BOARD OF DIRECTORS MEMBERSHIP

There shall be a Board of Directors comprising of Executive Officers, Ex Officio Directors, Special Directors, and General Directors.

1. **Executive Officers** shall include the Immediate Past Chair, Chair, and Vice Chair. Their terms of office shall be for one calendar year, respectively. At the last meeting of each calendar year, the Board of Directors shall elect a new Vice Chair. At this time, the previous Vice Chair automatically becomes the Chair, and the previous Chair automatically becomes the Immediate Past Chair.
2. **Ex Officio Directors** shall include the Millcreek Economic Development Staff, one representative from the City's Community Life Department, and one representative from the City's Promise Program. These are standing directors without set terms or term limits.
3. **Special Directors** shall include a member of the Millcreek City Council and also a Millcreek Resident interested in the business community. Their terms of office shall be for two calendar years, respectively. To ensure not all directors are up for renewal at the same time, their initial terms may only be for one year. The City Council shall select their own representative. The Resident shall be elected by a majority of the Board of Directors.
4. **General Directors** shall include up to eight representatives of Millcreek businesses. Their terms of office shall be for two calendar years, respectively. To ensure not all directors are up for renewal at the same time, their initial terms may only be for one year. mixed business of large and small employee count. These directors shall be elected by a majority of the Board of Directors. There are no term limits.

Resignation. Any Director may, by written instrument submitted to the Chair, resign their office at any time.

Vacancies. Any vacancy may be filled by the vote of the Board of Directors at any meeting after a vacancy occurs.

Pay and Reimbursement of Expenses. The Board of Directors and members shall serve in their positions without compensation, except for the reimbursement of expenses incurred on behalf of the organization.

ARTICLE V BOARD OF DIRECTORS DUTIES

- 1. Presiding.** The Chair, and in their absence, the Vice Chair, shall preside at all meetings of the Board of Directors. In the absence of both officers, the Immediate Past Chair shall preside. The Chair, or in their absence, the Vice Chair, shall have general supervision and control of the affairs of the organization.
- 2. Meetings.** The Board of Directors shall have a regularly meeting monthly. Special meetings may be called at any time by the Chair, Vice Chair, or Millcreek Economic Development Staff.
- 3. Notice of Meetings.** Notice of the next regular meeting shall be given before the conclusion of a regular monthly meeting. Notice of special meetings shall be given not less than 24 hours before.
- 4. Voting.** Voting shall be done in person, unless special exemption is given by both the Chair and the Millcreek Economic Development Staff.
- 5. Powers.** The Board of Directors may make such rules for the operation and welfare of the organization as may seem necessary and expedient to them, provided that such rules are in accord with these by-laws and any amendments thereto.
- 6. Committees.** Standing or special committees may be created by a vote of the Board of Directors to carry out specific projects and initiatives of the Business Council.

ARTICLE VI AMENDMENTS

These by-laws may be altered, amended, repealed in whole or in part, and new by-laws adopted in place thereof by two-thirds vote of the Board of Directors.

Since the Millcreek Business Council represents the businesses within Millcreek, Utah, these by-laws can also be altered, amended, repealed in whole or in part, by the City Manager.

RATIFIED ON JANUARY 9, 2025 BY UNANIMOUS VOTE