



Site Plan Approval for Permitted Uses Checklist

Millcreek City Hall
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Millcreek, Utah 84106
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18.15.030 Administrative Decisions-Other Land Use Decisions (B) (5)

CHECK BOX WHEN COMPLETED	SUMMARY REQUIREMENTS	PAGE NUMBER IN PLANS REQUIREMENT IS MET
<input type="checkbox"/>	Completed and Signed Millcreek Land Use Application.	
<input type="checkbox"/>	Notarized Property Owner Affidavit.	
<input type="checkbox"/>	Application Fee.	
<input type="checkbox"/>	Letter of Intent describing the proposed project.	
<input type="checkbox"/>	A summary of other Pre-Application Meetings, if required.	
<input type="checkbox"/>	A completed Sensitive Lands Review Checklist, if required.	
<input type="checkbox"/>	Any other relevant supporting documentation, photographs, maps and studies.	
CHECK BOX WHEN COMPLETED	PROPERTY SURVEY REQUIREMENTS	PAGE NUMBER IN PLANS REQUIREMENT IS MET
<i>A property survey showing, at a minimum:</i>		
<input type="checkbox"/>	Property boundaries.	
<input type="checkbox"/>	Topographical Survey identifying existing and proposed building elevations, ground and elevation contours, property boundaries and any easements and encroachments.	
<input type="checkbox"/>	The location and type of easements, covenants, or other property restrictions.	
<input type="checkbox"/>	Location of existing rights-of-way and right-of-way centerlines.	
<input type="checkbox"/>	Location of all existing buildings, structures, and utilities, including water utilities.	
<input type="checkbox"/>	Location of existing rights-of-way and right-of-way centerlines.	
<input type="checkbox"/>	Location of existing trees measured at four inch (4") caliper or greater.	
<input type="checkbox"/>	Location of any sensitive lands features.	
CHECK BOX WHEN COMPLETED	SITE PLAN REQUIREMENTS	PAGE NUMBER IN PLANS REQUIREMENT IS MET
<input type="checkbox"/>	Location of proposed buildings.	
<input type="checkbox"/>	Location of proposed off-street and on-street parking areas.	
<input type="checkbox"/>	Location of proposed open spaces	
<input type="checkbox"/>	A summary table showing floor area by use, required parking by use, materials percentages, percentages of doors and windows, minimum lot size requirements, residential amenities if required, and open space requirements.	
<input type="checkbox"/>	Location, design, and cross-sections of proposed streets, driveways, lanes, or paths.	
<input type="checkbox"/>	Number, size, height, and location of all proposed signs.	
<input type="checkbox"/>	Location of existing and proposed fire hydrants.	
<input type="checkbox"/>	Landscape plan showing location and type of proposed plantings and trees to be preserved.	

<input type="checkbox"/>	Setbacks and buffers as required by the relevant zoning or landscaping standard.	
<input type="checkbox"/>	Lighting plan showing location and height of proposed street and interior property lighting.	
<input type="checkbox"/>	Location of any required right-of-way dedications, as measured from a right-of-way centerline.	
<input type="checkbox"/>	Site Grading and Drainage Plan.	
CHECK BOX WHEN COMPLETED	BUILDING AND ELEVATION REQUIREMENTS	PAGE NUMBER IN PLANS REQUIREMENT IS MET
<input type="checkbox"/>	Proposed building massing and height.	
<input type="checkbox"/>	For buildings in an R-1 or R-2 zone, indicate the location of the building envelope for the existing building and the proposed expansion.	
<input type="checkbox"/>	Proposed building elevations, including building color and materials.	
<input type="checkbox"/>	Proposed building floor plans.	
CHECK BOX WHEN COMPLETED	ADDITIONAL REQUIREMENTS FOR NEIGHBORHOOD COMPATIBILITY MODIFICATION	PAGE NUMBER IN PLANS REQUIREMENT IS MET
<input type="checkbox"/>	Describe in detail the land use code standard for which a neighborhood compatibility modification is sought. Neighborhood compatibility modifications are limited to building height, setbacks, and lot coverage modifications.	
<input type="checkbox"/>	Requests for Neighborhood Compatibility Modifications are limited to conforming residential dwellings in an R-1 and R-2 zone, and are subject to the standards as set forth in MKZ 18.14.030	
<input type="checkbox"/>	Provide a survey completed by a surveyor licensed to practice in the State of Utah that describes the applicable characteristics (building height, setbacks, and lot coverage) of residential properties located within 200 feet radial distance from the subject property boundary.	
CHECK BOX WHEN COMPLETED	REQUIRED STUDIES	PAGE NUMBER IN PLANS REQUIREMENT IS MET
<input type="checkbox"/>	Geological Hazards Study, if required.	
<input type="checkbox"/>	Parking and Traffic Impact Study, if required.	
<input type="checkbox"/>	Photometric Study, if required.	