



Temporary Use and Structure Permit Application Checklist

18.15.030 Administrative Decisions-Other Land Use Decisions

(I) (5)

Millcreek City Hall

1330 East Chambers Avenue

Millcreek, Utah 84106

801-214-2700

millcreekut.gov

CHECK BOX WHEN COMPLETED	SUMMARY REQUIREMENTS	PAGE NUMBER IN PLANS REQUIREMENT IS MET
<input type="checkbox"/>	Completed and Signed Millcreek Land Use Application.	
<input type="checkbox"/>	Notarized Property Owner Affidavit.	
<input type="checkbox"/>	Application Fee.	
<input type="checkbox"/>	Letter of Intent describing the proposed temporary use.	
<input type="checkbox"/>	Any other relevant supporting documentation, photographs, maps and studies.	
<input type="checkbox"/>	Salt Lake County Health Department and Unified Fire approvals, if applicable.	
CHECK BOX WHEN COMPLETED	SITE PLAN REQUIREMENTS	PAGE NUMBER IN PLANS REQUIREMENT IS MET
<input type="checkbox"/>	Location and area of proposed temporary structures or buildings associated with the temporary use.	
<input type="checkbox"/>	Location and number of parking spaces associated with the temporary use.	
<input type="checkbox"/>	Location and area of existing permanent buildings on the property, and associated parking.	
<input type="checkbox"/>	Zoning and existing land use for the subject property and for all adjacent properties.	
<input type="checkbox"/>	Setbacks as required by the relevant zoning or landscaping standard.	
<input type="checkbox"/>	Location, type, and area of any temporary signage associated with the temporary use.	
<input type="checkbox"/>	Location of all driveways or other property accesses, and location of clear vision areas.	