



# Parcel Boundary Adjustment Approval Criteria Checklist

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## **18.15.020 Administrative Decisions-Subdivisions (F) (5)**

Applicability. To make a parcel boundary adjustment, a property owner shall execute a boundary adjustment through a quitclaim deed or boundary line agreement and record the quitclaim deed or boundary line agreement in the county recorder's office. If none of the property subject to the boundary line agreement is a lot, then the boundary line agreement shall include a statement citing the file number of a record of a survey map as set forth in Utah Code Section 17-23-17. A parcel boundary agreement is subject to the criteria set forth below and timely reviews as set forth in Utah Code Section 10-9a-524 (5).

CHECK BOX WHEN COMPLETED	APPROVAL CRITERIA	PAGE NUMBER IN PLANS REQUIREMENT IS MET
<input type="checkbox"/>	The parcel boundary adjustment does not increase or decrease the area of an existing parcel by more than fifteen percent (15%).	
<input type="checkbox"/>	The parcel boundary adjustment does not increase or decrease the number of parcels or create new parcels.	
<input type="checkbox"/>	The parcel boundary adjustment does not affect a recorded easement without the prior approval of the easement holder.	
<input type="checkbox"/>	Existing recorded easements adjacent to the parcel boundary being adjusted remain in their original locations and no new easements are dedicated.	
<input type="checkbox"/>	Rights-of-way, ingress or egress easements, or any required common areas are not affected or changed.	
<input type="checkbox"/>	The parcel boundary adjustment will not create any nonconformities or increase the degree of nonconformity of any existing structure or use.	
<input type="checkbox"/>	The parcel boundary adjustment does not result in a lack of conformance with any other applicable requirements of this Code or any other applicable regulations and standards.	
<input type="checkbox"/>	Pay all applicable fees as set forth in the consolidated fee schedule.	
<input type="checkbox"/>	Any other relevant supporting documentation, maps, studies and any other information that would inform Staff and allow the Land Use Authority to make a decision.	